

# How to change my password.....

1. Go to: [www.lpsd.k12.la.us](http://www.lpsd.k12.la.us) click on Password Reset

[District Home](#) [Login](#)

## LaFourche Parish School District *Developing Life Long*

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**Quick Links**

- Child Nutrition(view your child's payment history)
- Employee Email
- Fight Fraud, Waste & Abuse
- Password Reset**
- Information Regarding Cyberbullying & Sexting
- Internal Auditor's Office Tip Line

**DISTRICT NEWS**

Administrative Vacancy - Principal, Thibodaux Elementary School

- [Vacancy Announcement](#)
- [Application for Administrative Position](#)
- [CGD Employment of Administrative Personnel](#)
- [Principal Job Description](#)
- [Request for Information](#)

**UPCOMING EVENTS**

» **Monday, August 3**

- **Advisory Committee Meeting**  
• 6:00 PM

» **Tuesday, August 4**

**July Payroll Notice**

1. July recaps due to the Payroll Dept.
2. End of the month Time Clock reports due Personnel Dept.

2. Enter your "employee number" then click on "Fetch Account Information"

This page and the services provided on this page are part of the Intranet. This site is accessible only from the network and is not intended for use by school system employees. Usage of this intranet site is monitored.

» **Password Reset**

The following form will allow you to reset the password for both the LaFourche Parish School District mylpsd.org (new as of 2015-2016 contract year) and lafourche.k12.la.us account (before the 2015-2016 school year).

Please complete the following form to verify your identity in order to reset your password.

Do not attempt to use this system for someone else. Employees should not supply social security numbers or dates of birth to coworkers or other individuals.

• **Employee Number**

Enter your employee number (required)

3. Enter your "Social Security Number and Date of Birth" and click on "I verify that the above account information belongs to me".

Reset Password > Verify Account Information

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**Account Information**

Name: CO/Delatte, Mona A.  
Location: Central Office  
Position: Computer Operator  
Username: mdelatte  
**This is not my information.**

Enter the requested information to confirm that the following account information belongs to you:

\* Social Security Number

\* Birthday  
Date must be in the format of mm/dd/yy or mm/dd/ccyy

**This is not my account**

4. Enter your password you use to log onto "MYLPSD" and then click "change password".

Reset Password > Change Password for "CO/Delatte, Mona A."

Your new passwords must fulfill the following rules:

- Be at least 8 characters long.
- Contain at least one character.
- Contain at least one number.
- Be different from the previous 4 passwords.

For tips on creating strong passwords refer to [Microsoft's tips for creating a strong password.](#)

\* Password

\* Confirm Password  
Re-enter the above password (required)

5. This is to acknowledge password change confirmation

net > Reset Password > Confirm Change

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**Employee Information**

Name: CO/Delatte, Mona A.  
Location: Central Office  
Position: Computer Operator  
Username: mdelatte

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**Updated Accounts**

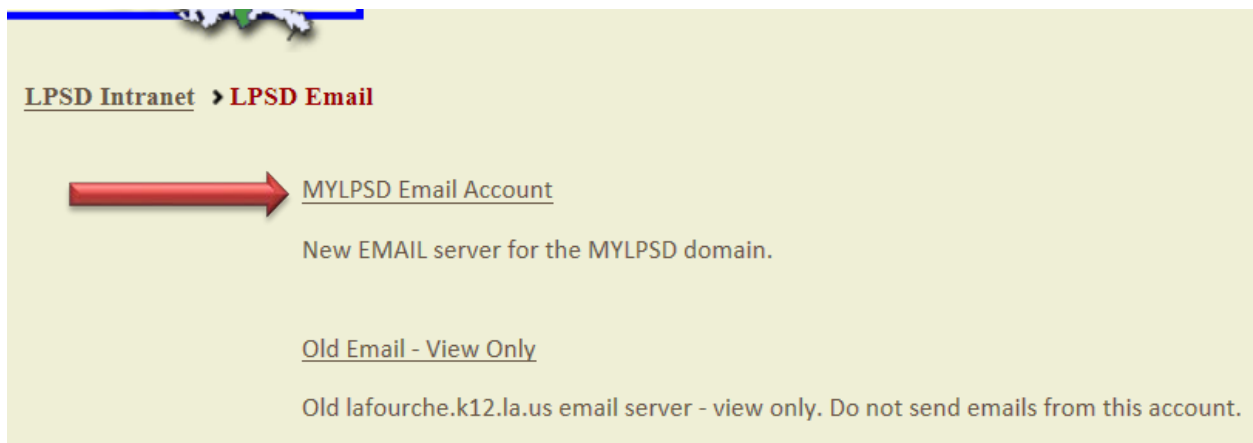
The password for the following accounts have been changed as requested.

New Email: [mdelatte@mylpsd.com](mailto:mdelatte@mylpsd.com)  
Old Email: [mdelatte@lafourche.k12.la.us](mailto:mdelatte@lafourche.k12.la.us)  
Google for Education: [mdelatte@mylpsd.net](mailto:mdelatte@mylpsd.net)

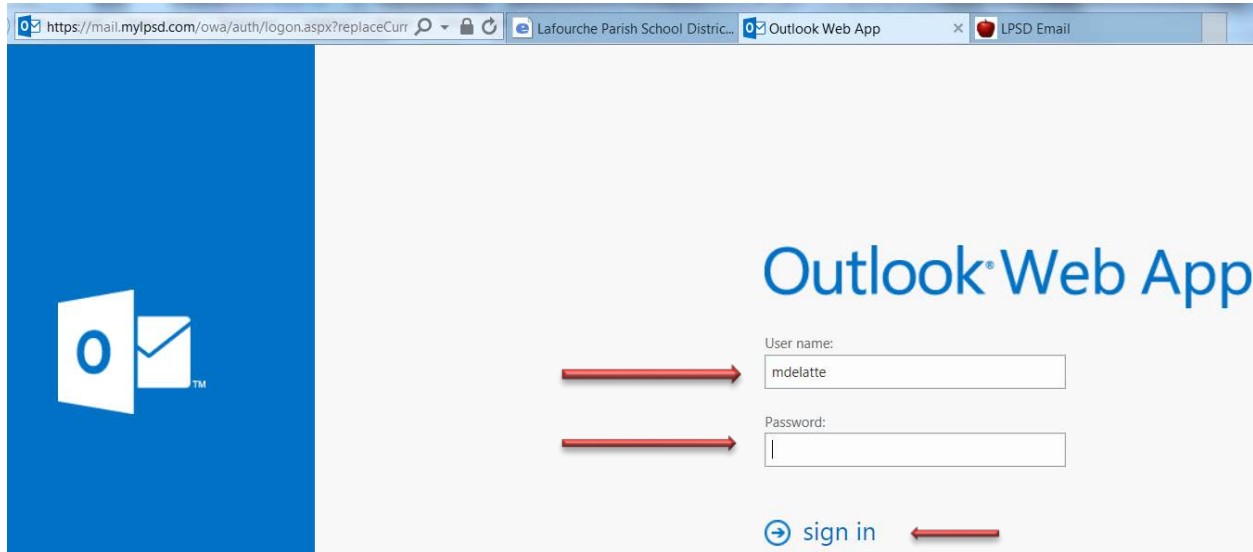
6. Go to our homepage and click “employee email”



7. Click on “MYLPSD Email Account”



8. User name: Must be first initial and last name all lower case and key in password and click on “sign in”



9. First time users will have to click on “Central Standard Time Zone” and click save

### *When I change my password what accounts are affected with the new password?*

- Active Directory Domain: MYLPSD.ORG
- New Exchange eMail: @MYLPSD.COM
- Google for Education: @MYLPSD.NET
- Old Exchange eMail: @lafourche.K12.LA.US
- Munis
- TimeClock
- VPN
- Old Intranet: [www.lafourche.k12.la.us](http://www.lafourche.k12.la.us)
- Checkout calendar

### *Accounts NOT affected by the password reset:*

- eChalk: [www.lpsd.k12.la.us](http://www.lpsd.k12.la.us)
- TalentEd: <https://lafourche.tedk12.com>
- Moodle: [www.lpsd.mrooms.net](http://www.lpsd.mrooms.net)
- Munis Self Services
- Safe Schools
- School Dude
- EDGear-WebPams

