



## Lafourche Parish School Board

P.O. BOX 879  
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November 30, 2018

### NOTICE:

As Superintendent of Schools, I am currently accepting applications for the following administrative vacancies:

Assistant Principal, East Thibodaux Middle School  
Length of Employment: 205 days (204 days for 2018-2019)  
Salary Range: \$55,602 - \$69,285

Principal, Chackbay Elementary School  
Length of Employment: 230 days (229 days for 2018-2019)  
Salary Range: \$65,868 - \$82,078

The deadline for the receipt of the complete application packet in the superintendent's office for the above-listed position has been set at 10:00 a.m. on Wednesday, December 12, 2018. Any applications received after this deadline will not be considered. The application packet must be submitted to me (Dr. Jo Ann Matthews, Superintendent of Schools, P. O. Box 879, Thibodaux, LA 70302) in an envelope marked "Application for Administrative Position" and shall contain the following: (1) Application for Administrative Position; (2) resume; (3) copy of applicant's latest teaching certificate (or letter from the Louisiana Department of Education verifying eligibility for certification as an administrator); (4) copies of applicant's last two years' evaluation for the position presently held; and (5) Release of Information Form (titled *Request for Information on Present/Former School Employee*) completed by the central office staff member who is the supervisor of personnel -- required if the applicant is presently employed or was previously employed by another district.

Applicants must possess certification as Principal or Educational Leader or be eligible for certification as verified by the Louisiana Department of Education.

Sincerely

A handwritten signature in black ink, appearing to read "Jo Ann Matthews", written over a horizontal line.

Jo Ann Matthews, Ed.D.  
Superintendent of Schools

### Enclosures

- (1) Application for Administrative Position (Revised 12/13)
- (2) File: CGD, Employment of Administrative Personnel
- (3) Release of Information Form (for use by applicants presently employed by another district)
- (4) Job Description