



Coronavirus COVID-19 'PREP' Plan

The City School District of New Rochelle (CSDNR) will utilize the Prevention, Responsiveness, Education, Physical Spaces (PREP) plan to achieve the following goals:

Prevention: Minimizing the spread of Coronavirus (COVID-19) in our community

Responsiveness: Timely and accurate dissemination of information to our community

Education: Preserve continuity of learning and essential school functions for our community

Physical Spaces: Maintaining the safety, security, and cleanliness of our schools

PREVENTION

Our goal is to build on everyday practices including hand hygiene, monitoring student attendance and effective communication to minimize disruption to classroom schedules and prevent stigma or discrimination in regards to the COVID-19 outbreak.

Members of our school community are to continue following these essential steps that can help stop the spread of this and other respiratory viruses:

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with your elbow or with a tissue, then throw the tissue in the trash.
- Custodial staff and any other person directed by the district are to clean and disinfect frequently touched objects and surfaces.

Ongoing Prevention Supports:

- CSDNR will continue to message to students, families and staff about disease prevention and hygiene.
- CSDNR will maintain contact with local and state health authorities on best prevention practices.
- CSDNR will review and continue to stock supplies in every school health office and custodial closet.

RESPONSIVENESS

CSDNR is committed to keeping all members of our school community informed in a timely manner.

- The Superintendent will be providing regular updates via the Superintendent's Message.
- The CSDNR website will have a devoted section to COVID-19 news and information on our homepage.
- CSDNR will use social and traditional media to keep our community informed.
- CSDNR is providing counseling support to respond to schools where anxiety is high to help students focus.
- CSDNR welcomes all questions and will provide support as necessary.

EDUCATION

Our learning community is prepared to ensure that our students continue to receive educational experiences.

- Each building principal has an instructional plan for extended school closings that will be communicated directly to families via School Messenger and will be posted on school websites in the event of a prolonged closing.
- Schools will post assignments, whenever possible, online so students who are absent from school can continue learning.
- CSDNR is exploring options to ensure students have remote access to learning if they are out of school for an extended period.
- Scheduled field trips, extracurricular activities and sports will continue as planned unless the school is closed. Any information regarding cancelations, postponements, or delays will be communicated by the school principal.
- CSDNR is working with families on accommodations for medically fragile students and students with special needs.

PHYSICAL SPACE

Our Facilities Department has implemented a robust custodial cleaning program to ensure our schools are ready to receive students every day in a safe and nurturing environment.

- CSDNR will continue to provide hand-washing supplies and hand sanitizer dispensers at every school.
- CSDNR will continue to provide disposable wipes to be used at the discretion of the teacher. Commonly used surfaces (e.g., keyboards, desks, remote controls) will be wiped down by our custodial staff.
- CSDNR will continue to focus on extra cleaning in areas where disease is most likely to spread.
- If a school closes, CSDNR has secured a professional decontamination company to deep-clean classrooms or entire schools.
- For schools not closed, our custodial staff will routinely clean frequently touched surfaces (e.g., doorknobs, light switches, countertops).

Exclusion Provisions

Westchester County Department of Health (WCDOH) will notify CSDNR in the event any individual is required to be excluded from work/school.

- We will follow the instructions provided by the WCDOH for exclusion and readmission to any of our sites. The current recommended time period for self-quarantine is 14 days following the last exposure to the affected individual.
- It is recommended that you contact your health care provider if symptoms develop while on home quarantine.

Determination of a School Closings

CSDNR will be guided by this plan and will collaborate with WCDOH, New York State Department of Health, City of New Rochelle, the New York State Education Department, and New York State in the event additional guidance is provided.

- CSDNR has not closed schools due to inclement weather this academic year, therefore we have a total of four (4) days banked for emergency responses requiring a school closing.
- If there are confirmed cases at any of our schools or offices, the specific school or office will be closed for one day (1) to sanitize. All school closures will be communicated to the WCDOH and/or New York State Department of Health, and the NYSED. If we are directed to close schools by any of the aforementioned schools, we will comply.
- If school closures exceed four (4) days, students will be assigned at-home learning experiences prescribed by the district.