

Dear Elementary Teachers of the City School District of New Rochelle (CSDNR),

We are grateful to all of our community members who have supported our students and our colleagues throughout an unprecedented time in our nation's history. We know from your emails and inquiries about how eager you are to support students while we work to navigate this challenging situation. We appreciate every one of you and wanted to ensure we were clarifying expectations that we currently have put in place. Please note, our plans are subject to modifications as we work with government officials, the State Education Department, Department of Health, and our county officials to put in place systems that support student learning while ensuring the health, safety, and welfare of all of our employees and the people we serve.

We know you have worked hard with colleagues to create lessons and materials in anticipation of school closure. This shows your care and professionalism and why we are proud of our staff at elementary schools. Below outlines the teacher and student responsibilities during this time:

Teacher Responsibilities:

- Please confirm that your students have received instructional materials.
- Please check your emails regularly and respond to student or parent inquiries promptly.

Student Responsibilities:

- Daily reading should continue for at least 30 minutes per day
- Any instructional materials sent home with students should be worked on daily to complete the packet by the time students return to school. All work should be returned to school upon the school reopening.

Thank you for your continued dedication to the students of New Rochelle and our community. CSDNR is continuing to weigh all options in this ever-evolving situation and we will continue to communicate as a strong community.