

**Policy Committee Minutes**  
**November 19, 2018**

In Attendance: Committee Members: Rachel Relkin, Chair, Jeffrey Hastie, Board President, Amy Moselhi, Board Vice President, Magda Parvey, Interim Superintendent, Lisdalia Saraiva, District Clerk; Committee Guests: Meilisa Arlt, Purchasing Agent, Dr. Rhonda Jones, Director of Pupil Services; Members of the Public: Myriam Decime; Karen Selman.

1. Call to order at 4:05 pm
2. Accepted minutes from October 23, 2018 meeting
3. Motion to relax Roberts Rules
4. Discussion
  - a. Purchasing Department discussion with Meilisa Arlt
    - i. Purchasing policy – draft reviewed by Ms. Arlt.
    - ii. Professional Services – Draft to be reviewed.
    - iii. Request for textbook policy review – draft provided by Meilisa Arlt, draft policy to be reviewed by counsel; Request for uniform grants policy review-drafted provided by Meilisa Arlt – to be reviewed.
  - b. Variances discussion with Rhonda Jones
    - i. Process used to review applications explained by Dr. Jones
    - ii. Motion to go into executive session was made by Rachel Relkin to discuss records that contain particularized information of a personal nature that could lead to the identification of specific students. Executive session held 4:30-4:45.
    - iii. Members of the committee requested Ms. Saraiva seek variance policies from other local districts to compare with the District’s current policy.
  - c. Attendance policy (required to be reviewed if building attendance goes down) - tabled for discussion with Interim Assistant Superintendent Amy Goodman. Ms. Goodman was unable to attend the meeting. Presentation of data forthcoming at upcoming meeting.
  - d. Homework policy – draft provided to the committee and language reviewed– committee members to review language and provide feedback.
  - e. Professional Development policy discussion tabled.
5. Drafts of first round of NYSSBA policy review
  - i. 0000 - Mission (provided via email to committee)
  - ii. 0300 – Accountability (provided via email to committee)
  - iii. 0310 Evaluation of Board (to be provided by email)
  - iv. 320 Evaluation of Superintendent (provided via email to committee)
  - v. The committee ran out of time to review together but will be advanced for first reading due to the basic principles set forth in them.
6. Public Comment
  - a. Myriam Decime; Karen Selman
  - b. Meeting adjourned at 6:05