

## ***THE CITY SCHOOL DISTRICT OF NEW ROCHELLE***

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**Central Registration  
Board of Education  
515 North Avenue  
New Rochelle, NY 10805  
Tel: 576-4300, ext.:39136  
E-mail: CSDNRRRegistration@nredlearn.org**

### **Welcome to the City School District of New Rochelle**

Parents wishing to register a new student for the 2020-2021 school year must complete and return a registration packet. ***Please complete all school and health documents in Sections 1 & 2 below and provide all forms and information requested in Section 3.***

#### **Section 1 School Forms**

- CSDNR School Registration Information Sheet
- NYS Home Language Questionnaire
- Student/Family Domicile Questionnaire
- Student Emergency Card
- Transportation Application
- Dismissal and Contact Form
- Authorization for Release/Request of Student Records  
(Incoming students in grades 1-12 only)

#### **Section 2 Health Forms**

- NYS Health Examination Form: Completed by your doctor or medical provider, includes Physical Exam and Immunization Record. In special situations (Allergy, Diabetes Seizure Management Plans, etc.), parents may wish to provide supplemental medical forms which are available at: [https://www.nred.org/groups/17139/health\\_services\\_department/home](https://www.nred.org/groups/17139/health_services_department/home)
- Student Health History Form: Completed by the parent or custodian.
- **Please Note:** Public Health Law 2164 (7) states: "A New York State school district may deny entry of a student whose parents have not submitted proof of their child's immunization."

#### **Section 3**

**There are no forms for Section 3. Parents and guardians must provide:**

- **A Photo ID, Proof of Age and Residency Forms.**

- Adult Photo ID: The parent or guardian must present an acceptable photo identification such as NYS Driver's License, NYS "Enhanced" Identification Card, a valid passport with photo, government or military ID, Residency-VISA Card, DSS ID, Office of Refugee Resettlement Card or other acceptable form of photo ID.
- Student Proof of Age: A student must be 5 years of age before December 31, 2020 to register. Proof of student's age may include birth or baptismal certificate with date of birth, guardianship or custodial documents, or documents issued by federal, state or local agencies with birth date. Documents must be "original," or "certified copy."
- Proof of Residency: Three (3) proofs of physical presence are required. Acceptable proofs include: a current signed and dated lease, home mortgage statement, an income or property tax statement, a landlord affidavit, pay stub with home address, utility bill, rental assistance voucher, insurance statement, or official documents issued by the federal, state or local government with name and property address.

If you do not have proof of residency in your name, or are living with a host family, or are a custodial parent, you must complete a district affidavit which can be found on the district homepage. Please key "Services," select "Pupil Services," and chose the affidavit you need under Residency Forms.

Registration forms and, if needed, affidavits are available on the District homepage, [www.nred.org](http://www.nred.org), in print form at any school (Security Desk), at City Hall (Upper Parking Lot entrance) or at the following community locations: 95 Lincoln Avenue (WESTCOP), 345 Main Street (Bracey Houses) and Parkside Place (City Park). Once you complete your registration packet, place documents in an envelope, write your name, your child's name and your home zoned-school (unless magnet program) on the outside of the envelope and **return to your home zoned school.**

** Do Not Return Documents to City Hall, or to a Community Location **
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If you need assistance or wish to speak to a registrar, please call 576-4300, extension 39136 between 4 pm and 6 pm, Monday through Thursday or email [CSDNRRegistration@nredlearn.org](mailto:CSDNRRegistration@nredlearn.org) If you need additional forms, or require an affidavit, please visit [www.nred.org](http://www.nred.org)

Thank you,  
The Registration Team.

