

**Policy Committee Meeting Minutes**  
**10/23/2018**  
**4 PM – Carew Meeting Room, Central Admin.**

Present: R Relkin, Chairperson; A Moselhi, Dr. M. Parvey, L. Saraiva  
Also present: Karen Keller, community member

Called to order @ 4:13 PM by Ms. Relkin

Motion to relax Roberts Rules

Moved by A Moselhi; seconded by Dr. A. Parvey

1. ACCEPT MINUTES FROM 9/17/2018:
  - a. Moved by A Moselhi; seconded by L. Saraiva
2. VARIANCES
  - a. Follow up discussion on variances. Dr. Parvey to confer with Dr. Jones. Committee seeks to explore the following with Dr. Jones at the next meeting:
    - i. What is the process once a variance request is received
    - ii. How many variances exist
    - iii. Reason the transfer was approved
    - iv. School-to-school: what school do the transfers originate from and school going to
    - v. Grade, gender; ethnicity
    - vi. Are all variances being approved on an annual basis again
3. ATTENDANCE
  - a. Attendance data policy was tabled because – waiting for BEDS data.
  - b. Amy Goodman has been working with attendance data; Dr. Parvey to confirm Ms. Goodman's availability to discuss with Committee at next meeting.
4. LINCOLN DISTRICT / MAGNET PROGRAM
  - a. Ms. Moselhi provided history about the Lincoln Attendance Zone and Magnet Program
  - b. Ms. Relkin asked Dr. Parvey for data on numbers of students that apply for Magnet spots at Webster & Columbus - where to they come from, etc.
5. HOMEWORK POLICY
  - a. Dr. Parvey said she had shared a draft homework policy with Dr. Osborne (it was never received by the Policy Cmte.). Dr. Parvey will ask Penelope to send the draft homework policy to Ms. Relkin, Policy Cmte. Chair, [rrelkin@nredlearn.org](mailto:rrelkin@nredlearn.org).
6. INVESTMENT POLICY
  - a. Dr. Parvey will ask Jeff White to:
    - i. Send draft policy to Policy Cmte. for review ([rrelkin@nredlearn.org](mailto:rrelkin@nredlearn.org); [amoselhi@nredlearn.org](mailto:amoselhi@nredlearn.org); [jhastie@nredlearn.org](mailto:jhastie@nredlearn.org); [mparvey@nredlearn.org](mailto:mparvey@nredlearn.org); [lsaraiva@nredlearn.org](mailto:lsaraiva@nredlearn.org)) for review.
    - ii. At last Policy Cmte. meeting (9/17/2018), Dr. Osborne was supposed to confer with Mr. White to determine if this policy is meant to include reserves, and have Mr. White find out from his business colleagues as to whether or not this is a common practice in other city school districts, and what they are doing.
7. TOBACCO POLICY
  - a. Dr. Parvey will ask Jeff White to send draft policy to Policy Cmte. for review.
8. PURCHASING POLICY
  - a. Dr. Parvey will ask Jeff White to send draft policy to Policy Cmte for review.
9. SCHOOL LUNCH CHARGE POLICY
  - a. Ms. Relkin explained that Jeff White had attended a Policy Cmte. meeting last year with Sue Merims, consultant, and was working on a Food Service policy, and Dr. Osborne had mentioned he was exploring ideas for free lunch for all, similar to Mt. Vernon. Ms. Moselhi had asked Dr. Osborne to look into it. Dr. Parvey is to follow up with Jeff White.

10. TITLE I – PARENT AND FAMILY ENGAGEMENT

- a. Dr. Parvey said Tiara Reyes-Vega is presenting re Title I, II & III at 10/30/2018 COW.
  - i. Dr. Parvey: At presentation, explanation about Title I, II & III, and where it falls under ESSA – parts of it that fall into the Federal grant. Dr. Parvey said there will be an overview about ESSA.

11. PROFESSIONAL DEVELOPMENT

- a. Ms. Moselhi will draft a brief policy
- b. Dr. Parvey said after school PD is a collective bargaining issue.
- c. **Dr. Parvey** said she will speak @ Board of Ed. level re benefit for teachers having PD & student benefits from it

12. CLOSED CAMPUS

- i. Dr. Parvey to confer with Joe Starvaggi

13. COMMITTEES

- a. Ms. Moselhi and Ms. Relkin will talk off line re Culture & Climate Cmte.
- b. Rev. Policy - first reading @ 11/13/2018 COW

14. DISTRICT-WIDE SAFETY AND EMERGENCY RESPONSE PLANNING - SAVE team

- a. Policy #1180 to be abolished or amended– Ms. Saraiva to find out NYSSBA corresponding Policy #. New policy not required, but helps guide District practice.
- b. Ms. Relkin said policy should go the District-Wide SAVE Team - Section highlighted in RED recommended not required by law - recommended by NYSSBA.

15. LINCOLN DISTRICT REGISTRATION

- a. Registration process
- b. Data needed on school change requests. How are these requests handled.

PUBLIC QUESTION:

Ms. Karen Keller asked about the Homework Policy. Ms. Moselhi said she will e-mail it to her –

Book: Policies and Bylaws

Title: 6460 Homework

URL: <http://www.boarddocs.com/ny/nred/Board.nsf/goto?open&id=8Z8QX26B5FBA>

Adj 6:05 - Moved by A. Moselhi; seconded by Dr. M. Parvey