

Minutes for the Policy Committee Meeting Held September 17, 2018

Time: 4pm -6pm

Attendees:

Rachel Relkin (Chair)
Amy Moselhi (Member)
Dr. Osborne (Superintendent of Schools)
Liz Saraiva (District Clerk)
Jeffrey Hastie (Board President, ex-officio)

Meeting Status: Noticed (Yes)
 Called to order on time (Yes)
 Were members of the public present (No)

Meeting Location: 515 North Avenue, 3rd Floor. Board Conference Room

1. Committee

- a. The mission for the policy committee mirrors the committee charge in resolution No. 19-97 (2018-19), adopted by the Board of Education on August 7, 2018. Counsel to be removed from committee; all policy additions or changes are sent to counsel for review.

2. Full Policy Manual Review – Status

- a. Policy committee was formed in 2016 to review policies that had not been (in large part) reviewed since 1988, initial review included 8000 and 9000 series.
- b. Erie 1 BOCES and NYSSBA
 - Board of Education contracted with ERIE1 Boces for full manual review, shifted to NYSSBA due to several challenges. Committee awaits first series of polices from NYSSBA. (should have them by the end of next week) before the next meeting.
 - NYSSBA made available to Boards of Education that subscribe to its policy service – (under the policy tab in Board Docs) “hot topics” in the policy world, recommended policy updates, and required policies etc.

3. Identifying/Reviewing Policies that must be Reviewed Annually

- a. Student attendance policy 5235
 - Policy and associated regulations should be looked at in October after BEDS day to best determine whether a building level decline in attendance exists.
 - BEDS day data to be available at the next policy meeting for review
- b. **Investment Policy 3260**

- Issued in 1988 and revised in 1994. Dr. Osborne to confer with Mr. White to determine if this policy is meant to include reserves. Committee interested in whether including reserves is common practice in other districts.

c. Bidding and Purchasing Policy 3310

- Ms. Saraiva advised Mr. White wishes to present three policies to the committee including:
 - Tobacco
 - Purchasing
 - Change Orders

d. Title I Policy 6440 in 1988; revised in 1999

- New “Family and Parent Engagement Policy” needed

4. Policy Questions that have been raised by Board members

a. School Lunch Charge Policy 3715

- Committee wishes to compare language proposed last year to the committee to NYSSBA sample. Dr. Osborne to ask Mr. White for the language that was worked on last year.
- Free meals for all students to be explored by Committee; data requested from Superintendent as to financial viability.

b. Variances Policies 2440 and 5130

- Superintendent to follow up with PPS for data related to variances and/or transfers.
- Superintendent noted any new policy language related to variances should state that victims should not be forced to change schools.
- Chair to follow up with Counsel

c. Magnet Schools – noted in Policy 5130

- Ms. Moselhi to look into the history of Magnet Schools and why they were introduced to the district and report to Committee.
- Superintendent to advise which Magnet Schools received and/or continue to receive federal or state funding because of their Magnet status.
- Discussion about whether or not students “magnetized” into a school should go to the middle school associated with their home address. Committee discussed when students go to middle schools other than their zoned school.

d. Homework Policy 6460

- Superintendent noted homework’s benefits include establishing home/school connection.
- Homework committee led by Dr. Parvey met last year and drafted suggested homework policy language, draft to be shared with the policy committee for review at next meeting. . Committee advised AP load now included in HS course catalog.

- e. SAVE team policies 1180 and 2625
 - Draft to be available for review next meeting
- f. BOE committees Policy 9125
 - Amended language proposed by Chair to address the introduction of non-board members to board committees, Chair to share draft with all Committee members and counsel.
- g. Closed Campus
 - Policy Committee to work in tandem with the Culture and Climate Committee. Point was made that the Task Force made a recommendation about Closed Campus policy and the Culture and Climate Committee is specifically charged to review Task Force recommendations.

5. Policy Questions Raised by Members of the Public

- a. Professional development during school hours
 - Dr. Osborne noted that data regarding teacher time out of the classroom is not centrally collected; hours out of the classroom is in large part regulated on a building level. Superintendent provided recommended language.

6. Public Comments

- None

Adjourn