

Dear Community Members:

Based on guidance received from the State Education Department, as well as conversations with representatives of the Commissioner of Education, the School District has reassessed its “re-Registration program.” In order to more accurately reflect the intent of the School District as well as to ensure compliance with the law, the program has been replaced with one of Residency Verification. As a School District, we have an obligation to maintain accurate records on the residency of students who are eligible to attend school in the District. However, be assured that no students will be excluded from enrollment in the District merely as a result of the Residency Verification program.

The Residency Verification program will be rolled out over the course of the 2018-2019 school year commencing with incoming ninth graders. Thus, we request that residency documentation for all ninth-grade students be updated and verified this summer to the extent practicable.

All families and guardians will have the opportunity to provide residency information in any one of the following ways:

- As previously described through, our registration center located at New Rochelle High School. The hours are listed on our website. We would request that all families wishing to utilize the registration center please schedule an appointment to do so.
- Via e-mail to Dr. Charles Coletti, residency Verification Manager at ccoletti@nredlearn.org
- Via regular mail to mail to Dr. Coletti, Residency Verification Manager, City School District of New Rochelle, [515 North Avenue, New Rochelle, NY 10801](https://www.nredlearn.org/515-North-Avenue-New-Rochelle-NY-10801);
- Through drop boxes at various sites throughout the community. As we identify those sites we will send out additional notices.

Please feel free to contact us if you have any suggestions for more convenient ways to submit paperwork.

As was stated earlier, should a family submit information that is initially insufficient, there will be ample opportunities for follow up and the process to make a residency determination will only be made after a thorough investigation performed in compliance with the Law. We will provide updates on this process on our website and at our Board meetings which are videotaped and aired on our web site and local access television.

Sincerely,

New Rochelle Board of Education
Jeffrey Hastie, President
Amy Moselhi, Vice President