
Meeting Minutes

Call to order

A regular meeting of the Save Team was held at Central Administration Offices, City Hall, Carew Room, 2nd Floor, 515 North Avenue, New Rochelle, NY 10801 on **Thursday, Sept. 12, 2019 (STE13)** at 10 am. Attendees included 10 Save Team members, Co-Chairman Bruce Daniele, Christopher Daniello, Amy Ecker, Steve Newman, Larissa Wagner, Patrick Stipo, Tawanda Robinson, Karina Villalona, Anthony Bongo, Robert Gazzola, and Barry Nechis. Members not in attendance were, Co-Chairman Chuck Strome, Tracy Hill, Dara Joseph and. There were no Community members present. Relax Robert's Rules.

- Introduction of Members
- Approve Minutes: there were no minutes from the July 11 meeting

New Business

- Discussed the Red Flag Law that was recently signed by Governor Cuomo, (it allows someone to report that a person is mentally unstable). How does it affect the school district? Is the Law being reviewed by our lawyers? Mr. Daniele will contact Altaris and get the answers to the questions the members have.
- District Wide Safety Plan was distributed, it has been voted on and approved the only thing missing would be The Red Flag law and the MOU with the Police Dept. The District Lawyer is preparing a MOU.
- The Meeting was turned over to Steve Newman re: Color Codes. At this time 12-16 inch stripes have been painted down each wall at NRHS to designate zones for First Responders. There will be directional signage with room numbers and intersections specifying specific rooms or auditoriums. Stairwells in each hallway have signs marked with a letter. Every classroom has a sign on the rescue window with the room # and zone color. Emergency response forms and primary evacuation routes are posted in each classroom. Outside the building the 4 evacuation locations have signage attached to the fencing and maps have been emailed to all faculty. Steve worked alongside Bruce Daniele and Trinity Principal Mr. Hilderbrand to start the color coding process there. The building has been coded and re-numbered, signs have been posted on all windows. The painting has not taken place yet. The evacuation map is in the process of being completed. Steve Newman has a meeting scheduled with Dr. Robinson at IEYMS to discuss the color coding of that campus as well as Mr. Miele at Ward. The color stripes in all buildings will have the color posted in both Spanish and English. The lockers in the hallways will be painted the same color as the coded color of that hallway. Permanent substitutes will receive the same training as teachers and there will be folders for temporary subs in each classroom. Altaris is working on a procedure for visitors with directions as to what to do if they are in the buildings during a drill or emergency. If students leave, or, out of the classroom during a drill or incident Nurses will have logs and teachers will have sign in and sign out forms for students so their locations can be verified. Each individual building plan has a list of students/staff who need special accommodations permanently or temporarily for exiting the building. All Safety Plans need to be submitted to the State by October 15th.
- Discussion re: what to do if a staff member has a medical incident in front of the children and how to follow up.
- Discussion about "Stop the Bleed" and "Go bags" in buildings.
- Discussion re: What contributions does Altaris make to the City School District of New Rochelle?

- Question, will anyone from facilities be coming to meetings? A member mentioned Open dumpsters and gates around High School she sent a request into “Rescue” and has not heard back? Mr. Daniele gave a response re: gates that he received from Mr. Thurnau (9/6/19). There was discussion about the gates and safety outside the building as well as locks on some of the doors at NRHS.
- Discussion re: keys in individual schools for teachers and staff.
- Discussion re: Transportation - late busses – B line contract
- Discussion re: Security / Traffic issues at schools in the beginning of the year at meet the Teacher Nights at Schools.

Adjournment

Tape stopped at **1.24**