

**TO BE COMPLETED BY THE VISITING FAMILY**

**THIS FORM IS TO BE COMPLETED AND SWORN TO BEFORE A NOTARY PUBLIC IN CASES WHERE ENROLLMENT OF A STUDENT IS REQUESTED ON THE BASIS THAT THE STUDENT AND HIS/HER PARENT(S) HAVE ESTABLISHED RESIDENCE WITH A "HOST FAMILY" IN THE CITY OF NEW ROCHELLE. THE SCHOOL DISTRICT RESERVES THE RIGHT TO REQUIRE PERIODIC RE-CONFIRMATION OF THE INFORMATION PROVIDED.**

**SPECIAL NOTE FOR HOMELESS STUDENTS:** Students who are homeless may, but are NOT REQUIRED to complete this form as a condition to initial enrollment. These students are protected under the McKinney-Vento Act and are eligible for immediate or continued enrollment. If you think that you are homeless, or are living doubled-up, please call the District's LEA liaison, Dr. Rhonda G. Jones, as soon as possible at (914) 576-4274.

**CITY SCHOOL DISTRICT OF NEW ROCHELLE  
515 NORTH AVENUE  
NEW ROCHELLE, NEW YORK, 10801**

**STATEMENT OF VISITING FAMILY TO ESTABLISH RESIDENCE OF STUDENTS**

*(All sections must be completed in full)*

**Information for Applicants**

*The School District will enroll students whose families have legitimately established residence in New Rochelle by residing with a "host family." "Legitimate" means that the host family must be bona fide New Rochelle residents, and that the family being hosted (both parents and children) legitimately live with the host family as their sole and only place of residence. \* If it is determined that a fraudulent "host family" situation has been created, in order to permit a non-resident child to attend the New Rochelle Public Schools, civil action may be taken against persons participating in the fraud, and criminal referrals may be made.*

**STATEMENT OF VISITING FAMILY**

STATE OF NEW YORK } ss:  
COUNTY OF WESTCHESTER

being duly sworn deposes and states:

\_\_\_\_\_ *Print name of Visiting Family head of household*

\* In cases where a child is living in New Rochelle but his/her parent(s) does (do) not live in New Rochelle, enrollment will be permitted only if there has been a legitimate transfer of care, custody and control of the child to a New Rochelle resident. In such cases, a Court order granting custody must be presented.

**PLEASE DO NOT SIGN THIS FORM WITHOUT READING THE PROVISIONS OF THE NEW YORK STATE PENAL LAW WHICH APPEAR ON PAGE 4 OF THIS FORM.  
FALSE STATEMENTS MADE ON THIS FORM ARE PUNISHABLE BY LAW.**

1 Immediately prior to moving to New Rochelle, I resided with my family at:

\_\_\_\_\_  
Print previous street address, city or town, state, ZIP Code

Home phone number \_\_\_\_\_ Cellphone number \_\_\_\_\_

Email: \_\_\_\_\_

2. On or about \_\_\_\_\_, I and the members of my family listed below moved on a permanent basis into  
*date*

the home of the following person \_\_\_\_\_  
*Print name of Head of Host Family*

located at \_\_\_\_\_  
*Print full address of Host Family home*

3. The members of my family living with the Host Family are:

<i>Name</i>	<i>Relationship</i>	<i>Date of birth</i>	<i>Gender ("M" o "F") / Age</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. If any of the people identified in Question # 3 above do not live with the Host Family seven days each week, please list, as to each, his/her name, which days per week he/she lives with the Host Family, where he/she lives the rest of the time, and why he/she lives elsewhere. Use another sheet of paper if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Members of my immediate family (spouse, significant other, children) who do not live with the Host Family are as follows:

\_\_\_\_\_  
Print the names of any immediate family members who live elsewhere, and explain why they do not live with you.

\_\_\_\_\_  
Use another sheet of paper if necessary.

6. The relationship between me and the Host Family is as follows:

Explain here how you are related to the Host Family. (Examples: "brother," "sister-in-law," "friend.")

Use another sheet of paper if necessary.

7. I have the following arrangements with the Host Family for rent and expenses:

Explain here what arrangements you have made for the payment of rent or other expenses to the Host Family. If none, write "None"

Use another sheet of paper if necessary. **ATTACH COPIES OF ANY AGREEMENTS OR PAYMENT RECORDS.**

8. I am living with the Host Family because:

Explain why you are living with the Host Family instead of in your own home. Use another sheet of paper if necessary.

9. I expect to be living with the Host Family until

\_\_\_\_\_  
Date. If you do not know. Write "Indefinitely"

10. I understand that, in reliance on the truthfulness of my statements as made in this Affidavit, the School District will, if it determines based upon my statements that a school-age child in my family is a resident of the School District, provide a free education to such child at substantial public expense. **I agree that if it is determined, whether because of untruthful statements on my part or because of a change in living arrangements, that the child is not a resident of the School District, then I may be liable for tuition at the rate permitted by law for the child's attendance during any period(s) of non-residency.**

11. I have read the provisions of the New York State Penal Law which appear on the next page.

\_\_\_\_\_  
Signature of Head of Visiting Family

\_\_\_\_\_  
Address

\_\_\_\_\_  
City and State and Country

Subscribed and sworn to before me

This \_\_\_\_\_ Day of \_\_\_\_\_ 201 \_\_\_\_\_

\_\_\_\_\_  
Notary Public

**New York Penal Law § 175.30. Offering a false instrument for filing in the second degree.**

A person is guilty of offering a false instrument for filing in the second degree when, knowing that a written instrument contains a false statement or false information, he offers or presents it to a public office or public servant with the knowledge or belief that it will be filed with, registered or recorded in or otherwise become a part of the records of such public office or public servant.

**Offering a false instrument for filing in the second degree is a class A misdemeanor.**

**New York Penal Law § 175.35. Offering a false instrument for filing in the first degree.**

A person is guilty of offering a false instrument for filing in the first degree when, knowing that a written instrument contains a false statement or false information, and with intent to defraud the state or any political subdivision, public authority or public benefit corporation of the state, he offers or presents it to a public office, public servant, public authority or public benefit corporation with the knowledge or believe that it will be filed with, registered or recorded in or otherwise become a part of the records of such public office, public servant, public authority or public benefit corporation.

**Offering a false instrument for filing in the first degree is a class E felony.**

**New York Penal Law § 210.45. Making a punishable false written statement.**

A person is guilty of making a punishable false written statement when he knowingly makes a false statement, which he does not believe to be true, in a written instrument bearing a legally authorized form notice to the effect that false statements made therein are punishable.

**Making a punishable false written statement is a class A misdemeanor.**

<b><u>DEPARTMENT OF PUPIL SERVICES USE ONLY</u></b>	
Reviewed on: _____	by: _____
Date	Name of the person reviewing form
New Resident of New Rochelle	<input type="checkbox"/>
Change of address within New Rochelle	<input type="checkbox"/>
Change of School within New Rochelle	<input type="checkbox"/>
Other:	<input type="checkbox"/>
School Name: _____	
Attendance teacher _____	Date: _____
Verified <input type="checkbox"/>	Not Verified <input type="checkbox"/>
Name of Attendance Teacher _____	
Date _____	
Student(s) Name(s): _____	
School of Attendance: _____	

c.c.: School of Attendance