



PRESTON PUBLIC SCHOOLS

Bid Solicitation

School Transportation Vehicles

March 19, 2018 5:00 PM

**Amendment No. 2 (March 12, 2018)
Time Change**



PRESTON PUBLIC SCHOOLS
1 Route 164
Preston, Connecticut 06365

NOTICE TO BIDDERS

The Preston Board of Education (also referred to as Preston Public Schools) hereby invites the submission of sealed bids from qualified school bus manufacturers and dealers for the purchase of four school transportation vehicles.

Three Type I 71-passenger school buses
One Type II 20-passenger wheel/chair lift

Buses must meet all Federal and Connecticut DMV requirements and be delivered with valid inspection stickers affixed to windshields on or before September 30, 2018.

Bid forms, specifications, and any addenda may be obtained at the Preston Public Schools' Business Office 1 Route 164, Preston, CT 06365 where bids will be received until **5:00 PM** on March 19, 2018 and at which time they will be publicly opened and read aloud. Interested bidders may send questions by email prior to March 9, 2018 to spangj@prestonschools.org.

Bids must remain firm for a period of 90 days following the date of the opening, and shall thereafter remain firm until the bidder provides written notice to the Preston Public Schools that the bid has been withdrawn. The successful bidder will expect and accept payment up to 45 days following delivery of the vehicles.

The Preston Public Schools reserves the right to waive any technical defects in bids, to reject any or all bids, and to make such awards, that in its judgment will be in the best interest of the Preston Public Schools even if such bid is not the low bid. The Preston Public Schools reserves the right to discuss the vehicles being bid with one or more bidders to make any modifications that are necessary based on these discussions as the Preston Public School deems to be in its best interest.

PRESTON PUBLIC SCHOOLS
PRESTON, CONNECTICUT

INSTRUCTIONS TO BIDDERS

1. Inspect carefully all general and special provisions of this document.
2. Be sure to sign in all required places, and initial each page where indicated. If no bid is being submitted on one or more of the requested bid alternates, please so indicate in each space by entering “No Bid” wherever a price is indicated. All spaces must be completed with either a bid amount or “No Bid” designated.
3. Submit three (3) copies of your bid. All materials submitted to Preston Public Schools Director of Finance and School Business Operations, pursuant to this solicitation, become property of Preston Public Schools and will not be returned to the bidder.
4. Bids must be presented in a sealed envelope and addressed as follows:

Preston Board of Education
Director of Finance and School Business Operations
1 Route 164
Preston, CT 06365
5. Bids will remain firm for a period of 90 days following the date of the opening, and shall thereafter remain firm until the Bidder provides written notice to Preston Public Schools’ Director of Finance and School Business Operations that the Bid has been withdrawn.
6. Bids will be received until **5:00 PM** on March 19, 2018 at Preston Plains Middle School, Business Office, 1 Route 164, Preston, CT 06365 at which time and place all proposals will be publicly opened.
7. The Preston Public Schools will reject any late submissions, and is not responsible for notifying the bidder of any missing elements of the proposal. Bidders are also encouraged to include additional information about their company that will assist the Preston Public Schools in the review of bids especially as it relates to the location for any warranty work required.

PROPOSAL PROCEDURES AND REQUIREMENTS

All proposals must be submitted on and in accordance with forms provided with this document. All bids must include, as a minimum, the required information as detailed in these documents.

1. Where so indicated by the makeup of the Bid Forms, sums shall be expressed in clearly written (ink only) or typed figures. Pencil will not be accepted. Any corrections or changes on the submission forms made by the bidder should be initialed by the bidder, and must be clear and readable. Preston Public Schools reserves the right to interpret figures where lack of clarity of submission requires such action.
2. A bid shall include the legal name of bidder and shall be signed by the person or persons legally authorized to bind the bidder. All required signatures shall be handwritten in ink with the full name of the person executing same. Bidders must be authorized to do business in the State of Connecticut.
3. No alteration, erasure, or addition is to be made in the typewritten or printed matter. Any deviations from the conditions and specifications may constitute sufficient grounds for rejection of proposal.
4. Prices and information required, except signature of bidder should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed, or typewritten signatures are not acceptable.
5. All bids received after the time stated in the Notice of Bidders will not be considered and the Board will be returned unopened.

PROPOSER'S CERTIFICATION, REPRESENTATIONS, AND QUALIFICATIONS

1. Under penalty of perjury the bidder certifies that:
 - a) The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendors of services, materials, supplies, or equipment of the type described in the Request for Bids, and
 - b) The contents of the bid have not been communicated by the bidder, nor to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the Bidder.
 - c) Bidder agrees that payment will be made no later than 45 days following delivery of the vehicle to the Preston Public Schools

INTERPRETATION OF BID DOCUMENTS

Questions can be submitted by email only to spangj@prestonschools.org on or before March 9, 2018. Answers will be posted on the district web site. Any supplemental instructions or addendum will also be posted on the district web site. Failure of any Bidder to receive any such addendum or interpretation shall not relieve any Bidder from any obligations under his/her bid submitted. .

Bid Form
March 19, 2018

Base Bid

School Transportation Vehicle

Price per bus

Three (3) Type I Busses - 71-passenger

\$ _____

One (1) Type II W/C Lift - better than or equal to Collins 20-passenger

\$ _____

Company Name _____

Signature _____

Name (print) _____

Bid Form
March 19, 2018

Alternate A Trade-Ins

School Transportation Vehicle	Price per bus
Three (3) Type I Busses - 71-passenger	\$ _____
<i>Less</i> Trade-Ins VINs 4DRBUAAP26B167936, Bus 3	\$ _____
4DRBUAAP86B167939 Bus 6	
4DRBUAAPX6B167943 Bus 10	
Net Sale Price to Preston	\$ _____
One (1) Type II W/C Lift - better than or equal to Collins 20-passenger	\$ _____
<i>Less</i> Trade-Ins Preston Bus #22 VIN 1FDXE45P45HA50675	\$ _____
Net Sale Price to Preston	\$ _____

Company Name _____

Signature _____

Name (print) _____

Company Name _____

Bid Form
March 19, 2018

Alternate B 65-Passenger

School Transportation Vehicle

Price per bus

Three (3) Type I Busses - 65-passenger

\$ _____

One (1) Type II W/C Lift - better than or equal to Collins 20-passenger

\$ _____

Company Name _____

Signature _____

Name (print) _____

Bid Form
March 19, 2018

Alternate C 65- Passenger with Trade-Ins

School Transportation Vehicle	Price per bus
Three (3) Type I Busses - 65-passenger	\$ _____
<i>Less Trade-Ins VINs</i> 4DRBUAAP26B167936, Bus 3	\$ _____
4DRBUAAP86B167939 Bus 6	
4DRBUAAPX6B167943 Bus 10	
Net Sale Price to Preston	\$ _____

One (1) Type II W/C Lift - better than or equal to Collins 20-passenger	\$ _____
<i>Less Trade-Ins Preston Bus #22 VIN</i> 1FDXE45P45HA50675	\$ _____
Net Sale Price to Preston	\$ _____

Company Name _____

Signature _____

Name (print) _____

Bid Form
March 19, 2018

Alternate D 35-Passenger w track seating for w/c

School Transportation Vehicle

Price per bus

One (1) Type I with optional track seating and W/C lift - 35-passenger

\$ _____

Company Name _____

Signature _____

Name (print) _____