

**Town of Preston
Board of Education
Finance Committee Regular Meeting
Thursday, February 7th, 2019
PPMS Library
6:00 pm**

1. Call to Order

Chairman Nugent called the meeting to order at 6:00 pm.

Sean Nugent (SN)
Ed Gauthier (EG)
Tom Turner (TT)
Melissa Lennon (ML) – BoF Liaison
Superintendent Seitsinger (SS)
John Spang (JS) - excused

Guests: Andy Depta

Staff: Ivy Davis-Tomczuk, Ray Bernier, and Pat Hibbard

2. Public Comment

Andrew Bilodeau raised asked whether the materials being discussed/reviewed could be shared with the public. He also re-iterated his concern regarding meeting scheduling conflicts between the BoE-FC and the BoS.

3. Approval of Minutes

- **A motion was made by EG and seconded by TT to accept the January 10th Regular Meeting minutes as submitted. All in favor; the motion carries.**
- **A motion was made by EG and seconded by TT to accept the January 31st Special Meeting minutes as amended. All in favor; the motion carries.**

4. FY20 Workshop:

- Discuss Salaries/Health and Transportation Materials:
 - Review 0.5 Social Worker, PPMS Psychologist to Full-Time, and 1.0 Paraeducator Business Cases were reviewed and discussed. Additional information and/or clarifications were requested for inclusion in these business cases.
 - Review of the preliminary roll-up summary resulted in requests to correct the per cent increase column and to provide a footnote regarding line item transfers between the Administrative and Salary areas.
 - Review of the proposed FY20 salaries led to requests for additional information and/or clarifications regarding (a) inclusion of the Step increases in the budget assumption page, (b) a request for a formal business case for the SPED increase from 0.5 to 0.6, (c) a clarification comment to indicate that the bus driver is not new but is a reallocation, (d) rationalization for the 4 staff salaries which have increased by 20% or more., (e) providing more support information for adding a new teacher at PPMS (in addition to the one being requested for PVMS), (f) an explanation as to why the MEUI and CSEA buckets are increasing by 5%, and (g) support data for the increased stipends for referees as well as why “Art Show” was not included in the Extracurricular Funding list.

- JS to go back and double check the numbers associated with negotiated union premium contributions.
- Transportation: There was a lot of discussion around how we use/manage encumbrances. It was agreed that the FC would review this after the FY20 budget process is passed onto the full board. It was agreed to reduce the Vehicle Repairs line by \$6000 rather than \$3000.
- Introduce Special Education and Secondary Tuition Budget Proposals:
We conducted an initial walk-through of the proposed budgets for Special Education and Secondary Tuition. The team was asked to review both in more detail prior to the next FC Workshop.

It was agreed that the proposed budgets for Plant Operations, Administrative, Utilities/Supplies, Miscellaneous, and IT would be presented at the next FC Budget Workshop.

- **A motion was made by TT and seconded by SN to waive FY19 Update onto the agenda. All in favor; the motion carries.**
- FY19 Update:

5. Adjournment

A motion was made by TT and seconded by SN to adjourn the meeting at 8:15pm. All in favor; motion carries.

The next FC Budget workshop will be held on February 14th, 2019 beginning at 5 pm.

Respectfully submitted,

Sean Nugent