



Bid Solicitation

72" Commercial Riding Mower

May 7, 2019 3:30 PM



Preston Board of Education
1 Route 164
Preston, Connecticut 06365

NOTICE TO BIDDERS

The Preston Board of Education hereby invites the submission of sealed bids from qualified lawn equipment suppliers and dealers for the purchase of a:

72" Commercial Riding Mower

Bid forms, specifications, and any addenda may be obtained at the Preston Plains Middle School 1 Route 164, Preston, CT 06365 where bids will be received until 3:30 PM on May 7, 2019 and at which time they will be publicly opened and read aloud. Interested bidders may send questions by email prior to May 5, 2019 to 3:30

Bids must remain firm for a period of 90 days following the date of the opening, and shall thereafter remain firm until the bidder provides written notice to the Preston Board of Education that the bid has been withdrawn. The successful bidder will expect and accept payment up to 45 days following delivery of the vehicles.

The Preston Board of Education reserves the right to waive any technical defects in bids, to reject any or all bids, and to make such awards, that in its judgment will be in the best interest of the Preston Board of Education even if such bid is not the low bid. The Preston Board of Education reserves the right to discuss the equipment being bid with one or more bidders to make any modifications that are necessary based on these discussions as The Preston Board of Education deems to be in its best interest.

Preston Board of Education
PRESTON, CONNECTICUT

INSTRUCTIONS TO BIDDERS

1. Inspect carefully all general and special provisions of this document.
2. Be sure to sign in all required places, and initial each page where indicated. If no bid is being submitted on one or more of the requested bid alternates, please so indicate in each space by entering “No Bid” wherever a price is indicated. All spaces must be completed with either a bid amount or “No Bid” designated.
3. Submit three (3) copies of your bid. All materials submitted to Preston Board of Education pursuant to this solicitation, become property of Preston Board of Education and will not be returned to the bidder.
4. Bids must be presented in a sealed envelope and addressed as follows:

Preston Board of Education
Preston Plains Middle School
1 Route 164
Preston, CT 06365

5. Bids will remain firm for a period of 90 days following the date of the opening, and shall thereafter remain firm until the Bidder provides written notice to Preston Board of Education that the bid has been withdrawn.
6. Bids will be received until 3:30 PM on May 7, 2019 at Preston Plains Middle School, 1 Route 164 . Preston, CT 06365 at which time and place all proposals will be publicly opened.
7. The Preston Board of Education will reject any late submissions, and is not responsible for notifying the bidder of any missing elements of the proposal. Bidders are also encouraged to include additional information about their company that will assist the Preston Board of Education in the review of bids especially as it relates to the location for any warranty work required.

PROPOSAL PROCEDURES AND REQUIREMENTS

All proposals must be submitted on and in accordance with forms provided with this document. All bids must include, as a minimum, the required information as detailed in these documents.

1. Where so indicated by the makeup of the Bid Forms, sums shall be expressed in clearly written (ink only) or typed figures. Pencil will not be accepted. Any corrections or changes on the submission forms made by the bidder should be initialed by the bidder, and must be clear and readable. Town of Preston reserves the right to interpret figures where lack of clarity of submission requires such action.
2. A bid shall include the legal name of bidder and shall be signed by the person or persons legally authorized to bind the bidder. All required signatures shall be handwritten in ink with the full name of the person executing same. Bidders must be authorized to do business in the State of Connecticut.
3. No alteration, erasure, or addition is to be made in the typewritten or printed matter. Any deviations from the conditions and specifications may constitute sufficient grounds for rejection of proposal.
4. Prices and information required, except signature of bidder should be typewritten for legibility. Illegible or vague bids may be rejected. All signatures must be written. Facsimile, printed, or typewritten signatures are not acceptable.
5. All bids received after the time stated in the Notice of Bidders will not be considered and the Board will be returned unopened.

PROPOSER'S CERTIFICATION, REPRESENTATIONS, AND QUALIFICATIONS

1. Under penalty of perjury the bidder certifies that:
 - a) The bid has been arrived at by the bidder independently and has been submitted without collusion with any other vendors of services, materials, supplies, or equipment of the type described in the Request for Bids, and
 - b) The contents of the bid have not been communicated by the bidder, nor to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the Bidder.
 - c) Bidder agrees that payment will be made no later than 45 days following delivery of the vehicle to the Preston Board of Education

INTERPRETATION OF BID DOCUMENTS

Questions can be submitted by email only to Director of Finance John H. Spang, Jr. on or before May 5, 2019 Answers will be posted on the Preston Board of Education web site. Any supplemental instructions or addendum will also be posted on the district web site. Failure of any bidder to receive any such addendum or interpretation shall not relieve any bidder from any obligations under his/her bid submitted.

VEHICLE SPECIFICATION

- **Better than or equal to Scag Turf Tiger including:**
 - 31 hp engine
 - Suspension seat
 - 12 gallon fuel tank
 - Unleaded gasoline

Bids shall include all freight, set-up, and delivery charges. Operating training shall be provided. A full set of operating manuals shall be provided. The bid shall detail the warranty coverage provided by the manufacturer and the dealer.

Bid Form

May 7, 2019

Base Bid

72” Commercial Riding Mower

Better than or equal to Scag Turf Tiger
with 31hp gasoline engine, 12 gallon fuel tank,
suspension seat

\$ _____

Company Name _____

Signature _____

Name (print) _____