

UNIONDALE UNION FREE SCHOOL DISTRICT

933 GOODRICH STREET, UNIONDALE, NEW YORK 11553-2499

Website: <http://district.uniondaleschools.org>

BOARD OF EDUCATION

EMERSON MOTT, *President*

JAMES M. SHARPE III, *Vice President*

BRUNO A. CUBAS, *Trustee*

NEVILLE G. GEORGES, *Trustee*

TERRI M. MANGUM, PH.D., *Trustee*

ANIKA CAMPBELL, *Student Member*

DISTRICT CLERK

SELMA RUBIN

516-560-8945 • FAX 516-918-1060

WILLIAM K. LLOYD, PH.D.

Superintendent of Schools

516-560-8824 • FAX 516-414-5675

E-MAIL: wllcyd@uniondaleschools.org

ADMINISTRATION

RHONDA A. TAYLOR

Assistant Superintendent for Curriculum and Instruction

516-560-8825 • FAX 516-560-8917

JAMAL SCOTT

Assistant Superintendent for Business Affairs

516-560-8801 • FAX 516-918-1071

MYRTLE E. DICKSON

Assistant Superintendent for Human Resources

516-560-8822 • FAX 516-560-8927

THE BOARD IS SCHEDULED TO MEET BRIEFLY AT 5 PM IN THE LITTLE THEATRE AT UNIONDALE HIGH SCHOOL TO SWEAR IN THE NW MEMBERS. AT THAT TIME, IT WILL BE DETERMINED WHETHER TO GO INTO EXECUTIVE SESSION FOR PERSONNEL DISCUSSIONS. IF THERE IS A NEED FOR EXECUTIVE SESSION, THE BOARD WILL VOTE TO GO INTO EXECUTIVE SESSION AND THE OPEN MEETING WILL RECONVENE AT 7 PM. THE OATHS OF OFFICE WILL BE HELD CEREMONIOUSLY AT THAT TIME.

AGENDA

TUESDAY, JULY 3, 2018

- I Pledge of Allegiance (7-7:02 PM)
- II The District Clerk calls the meeting to order (7:03 PM)

REORGANIZATION (7:04-8pm)

- III Selection of President
- IV Selection of Vice-President
- V The Oaths of Office are administered and signed.
- VI The new officers accepted the duties of the respected offices and the President assumes the Chairmanship of the meeting.
- VII Motion to have the following persons appointed for the term July 1, 2018 through June 30, 2019 at a salary to be determined:
Selma Rubin as District Clerk; Clarence Little as Treasurer; Antoinette Hackimer as Deputy Treasurer; Dr. Emmanuel St. Louis as School Physician; and Dr. Richard L. Kaufman as School Dentist; Ellen Winter as Purchasing Agent, Steven Epstein, Administrative Assistant for Business, Assistant Purchasing Agent and Medicaid Compliance Officer.

FURTHER RESOLVED that the Board of Education of the Uniondale Union Free School District hereby continues the appointment of the firm of Ingerman Smith, LLP as

General Counsel and Jaspan Schlesinger LLP, as Labor Counsel for the 2018-2019 School year.

FURTHER RESOLVED that the Board of Education appoints Herman Austin, Neville G. Georges, Beverly R. James, Michelle Jones and Dr. Phillip M. Smith to the audit Committee for the Board of Education for the 2018-2019 school year.

FURTHER RESOLVED that for the term July 1, 2018 through June 30, 2019 the BEACON and NEWSDAY are hereby designated as the official newspapers for the District; the Assistant Superintendent for Business as Records Access Officer under the Freedom of Information Law, Dr. William K. Lloyd as Appeals Officer under the Freedom of Information Law; New York Schools Insurance Reciprocal as Insurance Broker of Record; PMA Management Corp. as Broker of Records for Workmen's Compensation claims; State National as Excess Carrier for Worker's Compensation Insurance, Cerini and associates as Claims Auditor; R.S. Abrams & Co., LLP as Internal Auditors, Capital Region BOCES as District Actuaries; Capital Markets, Financial Advisors; Hawkins, Delafield and Wood, Bond Counsel; Asset Works as Field Inventory Observers; and H2M Group as District Architects.

Motion for the appointment of the following School Depositories:

RESOLVED, THAT Bank of America, CitiBank, J.P. Morgan Chase Bank and Flushing Commercial Bank, are hereby designated as the official school depositories for all Of the accounts of this District listed below for the term July 1, 2018 through June 30, 2019 and all funds on deposit in said accounts shall be secured by said banks, Depositing with:

The Federal Reserve Bank

U.S. Treasury Notes of Bonds, or equivalent, in escrow under this District's control In sufficient amount to cover the deposits in said accounts.

SCHOOL
DEPOSITORIES

Accounts:

1. General Fund-Checking and IMMA Accounts at Bank of America
2. School Lunch Fund- Checking Account Bank of America
3. Special Aid Fund- Checking account at CitiBank.
4. Trust and Agency Fund- Checking Account and Payroll Account at Bank of America (Social Security contributions Fund; Health and Dental Insurance Plan Fund).
5. Extra-Classroom Activity Fund-Uniondale High School at Bank of America.
6. Extra-Classroom Activity Fund – Lawrence Road Middle School at Bank of America.
7. Extra-Classroom Activity Fund – Turtle Hook Middle School at Bank of America.
8. Extra-Classroom Activity Fund–California Avenue School at Bank of America.
9. Extra-Classroom Activity Fund-Grand Avenue School at Bank of America.
10. Extra-Classroom Activity fund – Northern Parkway School at Bank of America.
11. Extra-Classroom Activity Fund – Smith Street School at Bank of America.
12. Extra-Classroom Activity Fund – Walnut Street School at Bank of America.
13. Capital Fund Checking and Money Market Account at Citibank.
14. Liquid Investment Money Market Account at CitiBank.
15. Government Premier Money Market at J.P. Morgan Chase.
16. General Fund – Checking & Investment Accounts – Flushing Commercial Bank.

BE IT FURTHER RESOLVED, that for the term of July 1, 2018 through June 30, 2019, the Treasurer, Deputy Treasurer, Board President or Vice President (one Signature) are hereby authorized to sign official checks for the District:

SIGNING OF
CHECKS, ETC

All of the accounts previously listed in all depositories, subject to the following limitations or restrictions:

1. Payroll checks are to be drawn payable to the individual employee, teacher administrator or officer legally entitled to be compensated for his or her services.
2. Except for payroll checks, all checks are to be approved for payment by the Claims Auditor.

TWO SIGNATURES-Principal or Assistant Principal and Extra-Classroom Treasurer of the Respective schools for the Extra-Classroom Activity Funds at:

Uniondale High School
Lawrence road Middle School
Turtle Hook Middle School
California Avenue Elementary School
Grand Avenue Elementary School
Northern Parkway Elementary School
Smith Street Elementary School
Walnut Street Elementary School

FACSIMILIE SIGNATURE – The official school depositories are hereby authorized and directed to honor all checks for the payment of money drawn in the District’s name on its various accounts, including those drawn to the order of the persons whose name may appear thereon as signer, when bearing or purporting to bear the facsimile signature of the Treasurer, and said banks, including their correspondent banks, shall be entitled to honor and charge this District for all such checks, drafts or other orders for the payment of money, regardless of whom or by what means the actual or purported facsimile signature resembles the facsimile specimen from time to time filed with the said banks by the Treasurer or other office of this District.

RELEASE OF SECURITIES – May be made by the signature of the President, Vice-President or Trustee, one signature being sufficient to release securities deposited to insure the accounts of this District.

Motion for approval of Warrants and Schedules of Bills

BE IT FURTHER RESOLVED, that all Warrants and Schedules of Bill covering checks on any and all accounts of this District shall be signed by the Treasurer, Deputy Treasurer President or Vice-President, at the direction of the Board of Education.

APPROVAL
OF WARRANTS
AND
SCHEDULES

Motion for approval for authorization of BONDS:

BE IT FURTHER RESOLVED, that the Business Office is hereby authorized and directed to obtain a Public Officials Bond on behalf of the District clerk, Treasurer, Deputy Treasurer, President and Vice President, each in the amount of \$500,000 for the period July 1, 2018, through June 30, 2019. Said bonds are to be executed in triplicate, approved by the Superintendent of Schools and the Board of Education and filed in the manner prescribed by law.

BONDS-
DISTRICT
CLERK,
TREASURER
PRESIDENT

Motion for the approval of yearly audit.
BE IT FURTHER RESOLVED, that the Business Office is hereby authorized and directed to arrange for a yearly audit of its books and accounts for the term July 1, 2018 through June 30, 2019 by an independent Certified Public Accountant to be approved by the Board of Education.

YEARLY
AUDIT

Motion for approval of transportation rate:
BE I FURTHER RESOLVED, that the Administrators and all other Personnel of this District, when properly authorized to use their privately owned motor vehicles, while engaged in school district business, shall be reimbursed therefore at the Internal Revenue Service Prevailing Mileage Rate. Certain exceptions apply where the Superintendent, Assistant Superintendent for Instruction, Assistant Superintendent for Business Affairs, Assistant Superintendent for Human Resource and the Director of School Facilities and Operations II are provided fixed stipends in accordance with the schedules on file in the office of the District Clerk.

TRANSPORTATION
RATE

Motion for approval of Compliance Officer:
BE IT FURTHER RESOLVED, that the Board of Education hereby designates Christopher Power, Esq. to serve as the District's Compliance Office for purposes of implementation of the Board's policy entitled "Disclosure of Wrongful or Unlawful Conduct". Mr. Powers will report directly to the Board of Education In accordance with the provisions of the policy, and he shall be authorized and Directed to take such further or additional actions as shall be necessary or appropriate to give effect thereto.

COMPLIANCE
OFFICER

Motion for the appointment of Dr. Myrtle Dickson as the Title IX and Sexual Harassment Officer.

TITLE IX AND
SEXUAL
HARRASMENT
OFFICER

Motion for the appointment of Mr. John LaBare as Health and Safety Officer

HEALTH AND
SAFETY OFFICER

Motion for the appointment of Carol Delvalle as Section 504 and ADA Compliance Coordinator.

SECTION 504 AND
ADA COMPLIANCE
COORDINATOR

Motion for the following persons to be appointed members of the Committees and Sub-Committees on Special Education:
BE IT FURTHER RESOLVED, that the following persons be appointed members of the Committees and Subcommittees on Special Education:
Administrative Assistant for Special Services/CSE Chairperson of CSE/CPSE:
Director of Special Services/Chairperson of CSE/CPSE:
Psychologist/Chairperson of CSE/CPSE:
Psychologist/Chairperson of CSE/CPSE:
Special Education Teacher/Chairperson of CSE/SPSE:
assist with chairing Sub Committee Meetings on an "As needed" basis)

MEMBERS OF THE
COMMITTEES AND
SUBCOMMITTEE ON

Carol DelValle
Shelby Streeter
Dr. Sean McDermott
Sagrario Feliz
Bettejane Milano (To

Psychologists/Chairperson of SCSE:

Mr. Andy Blain	Dr. Sean McDermott
Dr. Tabitha Brandt-Tiven	Dr. RaChell Pierre-Louis
Ms. Sagrario Feliz	Ms. Aliza Porat
Ms. Allison Funk	Ms. Omara Rothenberg
Ms. Diana Fusco	Dr. Richard Tuck
Mr. Paul Korman	

Parent Members:

Ms. Sonia Coriolan	Ms. Maria Paises
Mrs. Patricia Johnson	Ms. Aaliyah Reynald
Ms. Clover Kelly	Mr. Francisco Romeo
Ms. Anuolu Oyadiran	Ms. Marcia Rowe-Riddick
	Ms. Vannessia Storman

ROUTINE MATTERS

- I Approval of the minutes of the Hearing and Meeting of June 12, 2018 and June 19, 2018 Meeting. **Insert**
- II Approval of the recommendations of the Committees on Special Education, Pre-School Special Education and the Sub-Committee on Special Education. **Insert**

INFORMATION AND REPORTS

- III Legal

SUPERINTENDENT'S RECOMMENDATIONS

IV **CURRICULUM**

- (a) Request approval for 15 P-Tech incoming students to participate in a Algebra II Review Class at Farmingdale State College on August 20-28, 2018. P-Tech Grant Funded – F2110-120-19-4321 **Page 1**

V **BUSINESS**

- (a) Nassau County Tax Assessment. **Page 2**
- (b) Approval of contracts as listed. **Insert**
- (c) Cell Phone Policy Regulations **Page 3-4**
- (d) Petty Cash Accounts **Page 5-6**
- (e) Special Ed Transportation Bid for Summer 2018 **Page 7-12**
- (f) Request approval to sell obsolete iPads. **Page 13-27**
- (g) Request to accept the bid for Food Service Management Services for 2018-2019. **Page 28**
- (h) Request to accept a reconditioning bid for athletic safety equipment. **Page 29**
- (i) Approval of 2018-2019 Grants. **Insert**

VI PERSONNEL

A - Professional Development

- (a) Janet Jones and Alice Yankson to attend a NYS Health Science Educators Assn. and NYS Assn. for Careers & Technical Education workshops to be held in Liverpool, NY on June 25-27, 2018. No cost to District. Staff members pay. **Page 30-32**
- (b) RaChell Pierre-Louis to attend a CPSE/CSE Chairperson Training to be held at Nassau BOCES on July 10-16, 2018 at Nassau Nassau BOCES. No cost to District. **Page 33-34**
- (c) Alicia Boardman, Sheilah Jefferson-Isaac, Sharina Morton, and Erik Sumner to attend a "Reimagining Education seminar at Teachers College-Columbia University on July 16-19, 2018. No cost to District. Title II-Grant Funded F2110.407.18.0147. **Page 35-39**
- (d) Arthur Registre to attend a Professional Learning Management Certification Course to be held at Nassau BOCES on July 17, 2018. Cost to District: \$795. A2110.450.00.2800 **Page 40-41**
- (e) Carol Delvalle to attend a "CSE Refresher for Experienced Special Education Administrators" to be held at Nassau BOCES on July 17-18, 2018. No cost to District. **Page 42-43**
- (f) Elaine Debono, Rhonda Taylor and Christopher Yack to attend a "Effective Teaching and Leading within a P3 Framework" seminar to be held at the NYS Education Department in Albany, NY on July 17-19, 2018. No cost to District: Pre-K Grant F2110-407-19-Pre-K **Page 44-47**
- (g) Anastasia Tzortzatos to attend a Professional Learning management Seminar to be held on July 17-18, 2018 in Westbury, NY. Cost to District: \$595. **Page 48-49**
- (h) Janel Benny, Beverly Jones, Wanda Manuel and Marina Philippe to attend a NYS PreK 3rd Grade Summer Institute to be held in Albany, NY on July 17-19, 2018. No cost to District: Pre-K Grant F2110- 407-19-PreK. **Page 50-55**
- (i) Sylvia Kalich to attend a "What Administrators Need to Know About About Conflict Management" presented by Kira Nurieli at Western Suffolk BOCES on August 14, 2018. No cost to District. **Page 56-57**
- (j) Juanita Canario to attend a "Launching a Writing Workshop with Rigor, Volume and Independence to be held on August 28, 2018 at Nassau BOCES. No cost to District. **Page 58-59**
- (k) Rhonda Taylor and Beverly Wolcott to attend an ENL as a New Language Intensive Instructional Institute seminar to be held on August 21-24, 2018 in Yonkers, NY. No Cost to District. Title III Funds-F220.407-19-0293. **Page 60-62**
- (l) Dr. Samantha L. Dias-Lacy, Sheilah Jefferson-Isaac and Mark Sippin to attend the Annual Recertification Training for Principal and Teacher Evaluators presented by Wendell Chu to be held at Nassau BOCES on September 17, 2018. No cost to District. **Page 65-69**
- (m) Andrea Silverstein to attend the Annual Recertification Training for Principal and Teacher Evaluators presented by Robert Becker at Nassau BOCES on September 26, 2018. No cost to District. **Page 70-72**

- (n) Cindy Brown-Barrins to attend the National Science Teachers Assn.: Shifting to the New Generation Science Standards workshops to be held on October 2, 9, 16, 23, 2018 on-line by the National Science Teachers Assn. Cost to District: \$119. Page 73-75
- (o) John LaBare to attend a School Facilities Management Conference in Saratoga Springs, NY on September 30-October 3, 2018. Cost to District: \$1,225.60. Page 76
- (p) Stacey Stern to attend a Project-Based Learning in Integrated Classrooms seminar to be held at Nassau BOCES on March 26, 2019. No cost to District. Page 77-78

B-Faculty Personnel:

- (a) Probationary appointment of an Elementary teacher assigned to Grand Avenue Elementary School effective August 29, 2018. Page 79-82
- (b) Probationary appointment of a Business teacher assigned to Uniondale High School effective August 29, 2018. Page 83-85
- (c) Temporary appointment of a .5 Nurse Teacher assigned to Uniondale High School effective August 29, 2018-June 30, 2019. Page 86-87
- (d) Resignation of a Uniondale High School teacher effective June 30, 2018. Page 88
- (e) Recommendation for increase in rate of pay for Certified Substitute teachers and Permanent substitute teachers. Page 89
- (f) Request for an unpaid child care leave for a Lawrence Road Middle School Teacher effective August 29, 2018-January 2, 2019. Page 90
- (g) Resignation of a Uniondale High School probationary Science Teacher effective June 22, 2018. Page 91

C-Non-Faculty Personnel

- (a) Resignation for purposes of retirement of a Cornelius Court School full time Cleaner effective July 9, 2018. Page 92
- (b) Probationary Appointment of a School Nurse – 10 Months assigned to Uniondale High School effective August 28, 2018. Page 93
- (c) Approval for increases in the rate of pay for Election Clerks, Substitute Clerks and retired clerical substitutes. Page 94
- (d) Approval of stipends for the Supervising Security Aide and Substitute Teacher Call in Clerk for the 2018-2019 school year. Page 95
- (e) Approval of Summer Security Staff. Page 96-99
- (f) Request for a Leave of Absence for a Walnut Street Elementary School Cleaner effective June 4-September 21, 2018. Page 100
- (g) Request for a leave without pay for a full-time Security Aide effective June 16-June 25, 2018. Page 101
- (h) Resignation of a part-time substitute typist clerk effective June 29, 2018. Page 102

D-Supplementary Personnel

- (a) Request for an unpaid educational leave of absence for a full time Lawrence Road Teaching Assistant effective September 4, 2018-December 21, 2018. Page 103
- (b) Request for an FMLA for a full-time Uniondale High School Teaching Assistant effective September 30, 2018 – January 2, 2019. Page 104

(c) Resignation of a Smith Street Elementary School part-time Teaching Assistant Effective June 25, 2018. **Page 105**

(d) Resignation for educational purposes of a full time Smith Street Elementary School Teacher Assistant effective June 25, 2018. **Page 106**

E-Substitute Personnel

(a) Approval of substitute personnel. **Page 107-110**

F-Summer Workers

(a) Appointment of student summer workers. **Page 111-119**

G-Fall Coaching Personnel

Page 120

(a) Appointment of Lawrence Road Middle School Head Football Coaches

(b) Girls Swimming Coach

(c) Junior Varsity Football Coach

H-Recreation/Pool Staff

Page 121-122

(a) Approval of Locker Room Attendant

(b) Approval of substitute lifeguards.

VIII-Motion to adjourn