

UNIONDALE UNION FREE SCHOOL DISTRICT
933 GOODRICH STREET, UNIONDALE, NEW YORK 11553-2499
Website: <http://district.uniondaleschools.org>

BOARD OF EDUCATION

CHARMISE P. DESIRE, President
NEVILLE G. GEORGES, Vice President
ADELINA BLANCO-HARVEY, Trustee
JUSTIN BROWN, Trustee
CAROL EASON, Trustee
BAILEY JEFFRIES, Student Member

WILLIAM K. LLOYD, PH.D.

Superintendent of Schools
516-560-8824 / FAX 516-414-5675
E-MAIL: wlloyd@uniondaleschools.org

ADMINISTRATION

RHONDA A. TAYLOR
Assistant Superintendent for
Curriculum and Instruction
516-560-8825 / FAX 516-560-8917
MYRTLE E. DICKSON, PH.D.
Assistant Superintendent for
Human Resources
516-560-8822 / FAX 516-560-8927
STEVEN M. EPSTEIN
Assistant Superintendent for
Business Affairs
516-560-8801 / FAX 516-918-1071

DISTRICT CLERK

OLENA NICKS
516-560-8945 / FAX 516-918-1060

Si necesita tener a un traductor español, por favor de ver la Sra. Olena Nicks. Gracias.

The Board is scheduled to meet briefly virtually at 5:30 pm. At that time they will determine whether to go into Executive Session. If there is a need for Executive Session, the Board will vote to go into Executive Session. If the Board goes into Executive Session, it is anticipated that the Board will reconvene in open session at 7:00 PM. If there is no need for Executive Session, the board will recess and reconvene at 7:00 PM in Open Session virtually. **ZOOM LINK WILL BE FORTHCOMING.**

AGENDA

Tuesday, July 7, 2020 - 7:00 PM

- I Pledge of Allegiance
- II The meeting is called to order
- III Roll Call

REORGANIZATION

- III Ceremonial swearing in of new Board member by District Clerk
- IV Nomination and election of President
- V Nomination and election of Vice-President
- VI The Oaths of Office are administered and signed.
- VII The new officers accept the duties of the respective offices and the President assumes the Chairmanship of the meeting.
- VIII Motion to have the following persons appointed for the term July 1, 2020 through June 30, 2021 at a salary to be determined:
Olena Nicks as District Clerk; Clarence Little as Treasurer; Antoinette Hackimer as Deputy Treasurer; Dr. Emmanuel St. Louis as School Physician; and Dr. Richard L. Kaufman as School Dentist; Ellen Winter as Purchasing Agent, Lenore Pringle, Administrative Assistant for Business, Assistant Purchasing Agent and Medicaid Compliance Officer.

FURTHER RESOLVED that the Board of Education of the Uniondale Union Free School District hereby continues the appointment of the firm of Ingerman Smith, LLP as General Counsel and Jaspan Schlesinger LLP, as Labor Counsel for the 2020-2021 School year.

FURTHER RESOLVED that the Board of Education appoints Neville G. Georges, Beverly R. James, Michelle Jones and Dr. Phillip M. Smith to the audit Committee for the Board of Education for the 2020-2021 school year.

Motion for the following persons to be appointed members of the Bond Oversight Advisory Committee for the 2020-2021 school year:

| | |
|----------------------|-----------------------------|
| Ms. Barbara Ford | Ms. Laura L. Wiggins |
| Ms. Mary Ellen Kreye | Ms. Patty Harris |
| Mr. Paul Gibson | Ms. Yvette Janniere-Houlder |
| Ms. Jeannine Maynard | Mr. Eddy Pierrecharles |
| Ms. Olga Hernandez | |

FURTHER RESOLVED that for the term July 1, 2020 through June 30, 2021, the BEACON, NEWSDAY and NOTICIA are hereby designated as the official newspapers for the District; the Assistant Superintendent for Business as Records Access Officer under the Freedom of Information Law, Superintendent of Schools as Appeals Officer under the Freedom of Information Law; New York Schools Insurance Reciprocal as Insurance Broker of Record; PMA Management Corp. as Broker of Records for Workmen's Compensation claims; Safety National as Excess Carrier for Worker's Compensation Insurance, Cerini and Associates as Claims Auditor; Nawrocki Smith as External Auditors, R.S. Abrams as Internal Auditors, Capital Region BOCES as District Actuaries; Capital Markets, Financial Advisors; Hawkins, Delafield and Wood, Bond Counsel; Asset Works as Field Inventory Observers; and H2M Group as District Architects.

Motion for the appointment of the following School Depositories:

RESOLVED, THAT Bank of America, CitiBank, J.P. Morgan Chase Bank and Flushing Commercial Bank, are hereby designated as the official school depositories for all of the accounts of this District listed below for the term July 1, 2020 through June 30, 2021 and all funds on deposit in said accounts shall be secured by said banks, Depositing with:

The Federal Reserve Bank

U.S. Treasury Notes of Bonds, or equivalent, in escrow under this District's control in sufficient amount to cover the deposits in said accounts.

SCHOOL
DEPOSITORIES

Accounts:

1. General Fund-Checking and IMMA Accounts at Bank of America
2. School Lunch Fund- Checking Account Bank of America
3. Special Aid Fund- Checking account at CitiBank.
4. Trust and Agency Fund- Checking Account and Payroll Account at Bank of America (Social Security contributions Fund; Health and Dental Insurance Plan Fund).
5. Extra-Classroom Activity Fund-Uniondale High School at Bank of America.
6. Extra-Classroom Activity Fund – Lawrence Road Middle School at Bank of America.
7. Extra-Classroom Activity Fund – Turtle Hook Middle School at Bank of America.
8. Extra-Classroom Activity Fund–California Avenue School at Bank of America.
9. Extra-Classroom Activity Fund-Grand Avenue School at Bank of America.
10. Extra-Classroom Activity fund – Northern Parkway School at Bank of America.
11. Extra-Classroom Activity Fund – Smith Street School at Bank of America.
12. Extra-Classroom Activity Fund – Walnut Street School at Bank of America.
13. Capital Fund Checking and Money Market Account at Citibank.
14. Liquid Investment Money Market Account at CitiBank.
15. Government Premier Money Market at J.P. Morgan Chase.
16. General Fund – Checking & Investment Accounts – Flushing Commercial Bank.

BE IT FURTHER RESOLVED, that for the term of July 1, 2020 through June 30, 2021, the Treasurer, Deputy Treasurer, Board President or Vice President (one Signature) are hereby authorized to sign official checks for the District:

SIGNING OF CHECKS, ETC

All of the accounts previously listed in all depositories, subject to the following limitations or restrictions:

1. Payroll checks are to be drawn payable to the individual employee, teacher administrator or officer legally entitled to be compensated for his or her services.
2. Payroll checks, credit card bills, and utility bills are not subject to prior claims auditor review. However, all other checks are to be approved for payment by the Claims Auditor.

TWO SIGNATURES-Principal or Assistant Principal and Extra-Classroom Treasurer of the Respective schools for the Extra-Classroom Activity Funds at:

Uniondale High School
Lawrence Road Middle School
Turtle Hook Middle School
California Avenue Elementary School
Grand Avenue Elementary School
Northern Parkway Elementary School
Smith Street Elementary School
Walnut Street Elementary School

FACSIMILIE SIGNATURE – The official school depositories are hereby authorized and directed to honor all checks for the payment of money drawn in the District’s name on its various accounts, including those drawn to the order of the persons whose name may appear thereon as signer, when bearing or purporting to bear the facsimile signature of the Treasurer, and said banks, including their correspondent banks, shall be entitled to honor and charge this District for all such checks, drafts or other orders for the payment of money, regardless of whom or by what means the actual or purported facsimile signature resembles the facsimile specimen from time to time filed with the said banks by the Treasurer or other office of this District.

RELEASE OF SECURITIES – May be made by the signature of the President, Vice-President or Trustee, one signature being sufficient to release securities deposited to insure the accounts of this District.

Motion for approval of Warrants and Schedules of Bills

BE IT FURTHER RESOLVED, that all Warrants and Schedules of Bills covering checks on any and all accounts of this District shall be signed by the Treasurer, Deputy Treasurer President or Vice-President, at the direction of the Board of Education.

APPROVAL OF WARRANTS AND SCHEDULES

Motion for approval for authorization of BONDS:

BE IT FURTHER RESOLVED, that the Business Office is hereby authorized and directed to obtain a Public Officials Bond on behalf of the District Clerk, Treasurer, Deputy Treasurer, President and Vice President, each in the amount of \$500,000 for the period July 1, 2020, through June 30, 2021. Said bonds are to be executed in triplicate, approved by the Superintendent of Schools and the Board of Education and filed in the manner prescribed by law.

BONDS-DISTRICT CLERK, TREASURER PRESIDENT

Motion for the approval of yearly audit.

BE IT FURTHER RESOLVED, that the Business Office is hereby authorized and directed to arrange for a yearly audit of its books and accounts for the term July 1, 2020 through June 30, 2021 by an independent Certified Public Accountant to be approved by the Board of Education.

YEARLY AUDIT

Motion for approval of transportation rate:

BE I FURTHER RESOLVED, that the Administrators and all other Personnel of this District, when properly authorized to use their privately

TRANSPORTATION RATE

owned motor vehicles, while engaged in school district business, shall be reimbursed therefore at the Internal Revenue Service Prevailing Mileage Rate. Certain exceptions apply where the Superintendent, Assistant Superintendent for Instruction, Assistant Superintendent for Business Affairs, Assistant Superintendent for Human Resources, and the Director of School Facilities and Operations III are provided fixed stipends in accordance with the schedules on file in the office of the District Clerk.

Motion for approval of Compliance Officer:

BE IT FURTHER RESOLVED, that the Board of Education hereby designates Christopher Power, Esq. to serve as the District's Compliance Officer for purposes of implementation of the Board's policy entitled "Disclosure of Wrongful or Unlawful Conduct". Mr. Powers will report directly to the Board of Education in accordance with the provisions of the policy, and he shall be authorized and directed to take such further or additional actions as shall be necessary or appropriate to give effect thereto.

COMPLIANCE
OFFICER

Motion for the appointment of Assistant Superintendent for Human Resources as the Title IX and Sexual Harassment Officer.

TITLE IX AND
SEXUAL
HARRASMENT
OFFICER

Motion for the appointment of Mr. John LaBare as Health and Safety Officer

HEALTH AND
SAFETY OFFICER

Motion for the appointment of Carol Delvalle as Section 504 and ADA Compliance Coordinator.

SECTION 504 AND
ADA COMPLIANCE
COORDINATOR

Motion for the following persons to be appointed members of the Committees and Sub-Committees on Special Education:

BE IT FURTHER RESOLVED, that the following persons be appointed members of the Committees and Subcommittees on Special Education:

MEMBERS OF THE
COMMITTEES AND
SUBCOMMITTEE ON

Administrative Assistant for Special Services/CSE Chairperson of CSE/CPSE:
Director of Special Services/Chairperson of CSE/CPSE:
Psychologist/Chairperson of CSE/CPSE:
Psychologist/Chairperson of CSE/CPSE:
Special Education Teacher/Chairperson of CSE/SPSE:
(To assist with chairing Sub Committee Meetings on an "As needed" basis)

Carol DelValle
Shelby Streeter
Dr. Sean McDermott
Sagrario Feliz
Bettejane Milano

Psychologists/Chairperson of SCSE:

| | |
|--------------------------|--------------------------|
| Mr. Andy Blain | Dr. Sean McDermott |
| Dr. Tabitha Brandt-Tiven | Dr. RaChell Pierre-Louis |
| Ms. Sagrario Feliz | Ms. Aliza Porat |
| Ms. Allison Funk | Ms. Omara Rothenberg |
| Ms. Diana Fusco | Dr. Paul Korman |
| Valerie Orton | Eric Taber |

Parent Members:

BE IT FURTHER RESOLVED, that the following persons be appointed as parent members:

| | |
|-----------------------|---------------------|
| Ms. Sonia Coriolan | Ms. Maria Paisés |
| Mrs. Patricia Johnson | Ms. Aaliyah Reynald |

ROUTINE MATTERS

I Acceptance of the minutes of Special Meeting on June 29, 2020

Insert

INFORMATION AND REPORTS

II Legal

(a) Amendment of Code of Ethics Policy

Page 1-2

III **Acting Superintendent's Update**

(a) Bond Update

IV COMMENTS

V Comments by the Board

VI Comments by the Public

VII Old Business

(a) Resolution To authorize the issuance of tax anticipation and Revenue notes.

(b) Acceptance of the minutes of Special Meeting on June 23, 2020

VIII New Business

Board of Education Action:

IX Curriculum

X Business

(a) Adoption of Board of Education Meeting Calendar for the 2020-2021 School year

Page 3-4

(b) Approval of vendor contracts as listed for the 2020-2021 school year

Page 5-16

(c) Resolution for CSE Contract Approval for the 2020-2021 school year

Page 17-19

(d) Resolution for Automotive Bid for the 2020-2021 school year

Page 21-54

(e) Resolution for Miscellaneous contract approval for the 2020-2021 school year.

Page 55-56

(f) Cell Phone Policy Regulations for the 2020-2021 school year

Page 57-58

(g) Petty Cash Accounts for the 2020-2021 school year

Page 59-60

(h) Transportation Bid for the 2020-2021 School Year

Page 61-66

(i) Approval of 2020-2021 Grants

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XI **Personnel**

A **Professional Development- all Nassau/Western Suffolk BOCES seminars/PD are at no cost to District – SEE APPENDIX “A” FOR PAGE NUMBER**

- (a) Juanita Montalbano, Keith Coles, Celeste Cruz and Maureen Bowie to attend Introduction to Restorative Practices on July 13-16, 2020 via online platform. No cost to attend
- (b) Jessica Rothman and Kevin Bracht to attend Google Jamboard on July 28, 2020 via online platform. No cost to attend.
- (c) Desiree Gascott to attend DASA Certification Training SIX Hour Course in Harassment, Bullying, Cyberbullying and Discrimination in Schools on July 23-24, 2020 via online platform. Cost to attend \$100.
- (d) Alexa Cipollina-Hoffman and Kevin Bracht to attend Increase Student Engagement Using Flipgrid! on July 15, 2020 via online platform. No cost to attend.
- (e) Alexa Cipollina-Hoffman and Jessica Rothman to attend Using Pear Deck for Interactive Lessons! on July 9, 2020 via online platform. No cost to attend.
- (f) Mark McCaw to attend Annual Recertification Training for Principal and Teacher Evaluators on August 20, 2020 at Nassau BOCES. No cost to attend.
- (g) Alexa Cipollina-Hoffman to attend Best extensions and Add-ons for Teachers and Google Chrome tips and tricks on July 23, 2020 via online platform. No cost to attend.
- (h) Carol Delvalle and Quyen Rovner to attend SEL/MH District Liaison Meeting on July 13-August 31, 2020 via online platform. No cost to attend
- (i) Carrie Rosen to attend Twitter for Free & Continuous Virtual PD on July 8, 2020 via online platform. No cost to attend.
- (j) Carrie Rosen to attend Getting stated with Google Classroom on July 16, 2020 via online platform. No cost to attend.
- (k) Carol Delvalle, Stacie Reid and Adeola Tella-Williams to attend Silver Linings: Looking Forward to Heading Back A 4-Session Intensive Perspective on August 5-26, 2020 via online platform. No cost to attend.
- (l) Joanne Sorgie to attend Use Bitmoji for positive feedback & Customize your Google Classroom Banner on July 21, 2020 via online platform. No cost to attend.
- (m) Joanne Sorgie to attend Create a Virtual Classroom using Google Slides and Bitmoji on August 13, 2020 via online platform. No cost to attend.
- (n) Jessica Rothman to attend Interactive Videos with Edpuzzle on July 8, 2020 via online platform. No cost to attend.
- (o) Jessica Rothman to attend Get Google Ready for Next Year on July 13-August 21, 2020 via online platform. No cost to attend.
- (p) Natalie Bethea to attend Taking the challenge out of conversations: How to communicate so you'll both feel heard on July 8-28, 2020 via online platform. No cost to attend.
- (q) Natalie Bethea to attend Nassau BOCES Mental Health Consortium on July 8, 2020 via online platform. No cost to attend.
- (r) Kim Fleury to attend Growth Mindset: Building the Foundation in our Earliest Learners on August 20, 2020 via online platform. No cost to attend.

- (s) Donna Smith to attend Introduction to Trauma Informed Practices on July 13, 2020 via online platform. No cost to attend.
- (t) Jessica Holscher to attend Wilson Reading System Introductory Course on July 27-29, 2020 via online platform. Cost to attend \$875.00 DEA 619 GRANT FUNDED F2250.400.21.0032

B Administrative Personnel

C Faculty Personnel

- (a) Probationary appointment of Jay Ho, a UHS Chemistry Teacher effective August 31, 2020 to August 30, 2023 at an annual salary of \$77,724.00 MA+15/Step 2
- (b) Temporary appointment of Samantha Marrero, CAS Special Education Teacher effective August 31, 2020 to June 30, 2021 at an annual salary \$64,691.00 BA/Step 2
- (c) Temporary appointment of Michelle Amiel, a District Speech Teacher effective August 31, 2020 to June 30, 2021 at an annual salary of \$77,724.00 MA+15/Step 2
- (d) Temporary appointment of Princella Gray, a Nurse Teacher effective August 31, 2020 to June 30, 2021 at an annual salary of \$37,866.00 (.5 of \$75,732.00) BA+15/Step 5
- (e) Temporary appointment of Patricia Dodenhoff, a HANC Special Education Teacher effective August 2020 to June 30, 2021 at an annual salary of \$81,297.00 MA/Step 4
- (f) Approval of the Summer P-Tech Academic Enrichment Teachers at a rate of \$43.75 per hour not to exceed 40 hours.

D Non-Faculty Personnel

- (a) Resolution to approve the MOA between the district and the United Public Service Employees Union.
- (b) Approval of the following stipends:
Supervising Aide 2020-2021 School Year
 Danny McFarlane \$12,000 per year

AESOP Navigator (Automated Employee Absence System) for the 2020-2021 school year
 Mary Splendore \$32.68 per hour-not to exceed \$10,000 per year

- (c) Amended probationary appointment of Paul Weydig, Supervisor of Transportation, effective June 8, 2020 to November 20, 2020.
- (d) Request for FMLA for Billy Lowry, a UHS Part-Time Cleaner effective July 8, 2020 to September 17, 2020

E Athletics Recommendations

F Continuing Education

G Supplementary Personnel

- (a) Approval of a Cornelius Court School Translator for Summer 2020 at a rate of \$100 per day
- (b) Resignation of Helen Romano, a CAS Part-Time Teaching Assistant effective June 26, 2020.
- (c) Appointment of Stephane Milord, a WSS Part-Time Teaching Assistant effective August 31, 2020 with an annual salary of \$13, 901.00 Step 1/Class 1

H Substitute Personnel

- (a) Approval of Ryan Johnson, Michael Johnson and Brianna McGregor as Typist Clerk P/T substitutes (seasonal) pending Civil Service approval at \$15.00 per hour.

XII Motion to Adjourn