2018-21 Instructional Technology Plan

Section I — District LEA Information

1. What is the name of the district administrator responsible for entering the Instructional Technology Plan data?
   
   Dr. Anastasia Tzortzatos

2. What is the title of the district administrator responsible for entering the Instructional Technology Plan data?

   Please select one from drop down menu:
   • Superintendent
   • Director of Technology
   • Chief Information Officer
   • Deputy Superintendent
   • Assistant Superintendent
   • Other (please identify in Question 2a, below)

2a. If 'Other' was selected in Question 2 above, please identify the title.

   Director of Library Media Services and Technology Integration
Section II – Strategic Technology Planning

1. What is the overall district mission?

All children are unique and must realize their full academic and social potential in a secure and stimulating environment.
The Uniondale School District is committed to developing excellence and ensuring students are:
• Provided with rigorous education to prepare them as problem solvers, users of technology, literate, productive citizens in a mosaic society
• Challenged intellectually and academically in a stimulating environment with high expectations
• Working, learning in a safe and secure environment
• Developing and respecting cultural diversity and character
• Given opportunities to develop character and enhance self-esteem
• Developing/practicing respect for themselves, peers, staff, educational setting, and broader community

2. What is the vision statement that guides instructional technology use in the district?

The increasing level of diversity in American society makes it a necessity for individuals to broaden their understanding and acceptance of similarities and differences. The Uniondale Union free School district is committed to our role in helping to build and refine the technological, social, economic, and academic skills individuals need to function in the complex and multi-faceted, global society of the future.

3. List three goals that will drive the attainment of the vision.

<table>
<thead>
<tr>
<th>Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goal 1</td>
</tr>
<tr>
<td>Goal 2</td>
</tr>
<tr>
<td>Goal 3</td>
</tr>
</tbody>
</table>

4. Do you want to list a fourth goal that will drive attainment of the vision?

No.

4a. List Goal #4.

5. Do you want to list a fifth goal that will drive attainment of the vision?

No.

5a. List Goal #5.
6. Summarize the planning process used to develop answers to the Instructional Technology Plan questions and/or your district comprehensive instructional technology plan. Please include the stakeholder groups participating and the outcomes of the instructional technology plan development meetings.

The Uniondale Technology Committee has looked at the current use of technology throughout the district. The committee is comprised of parents, community members, teachers and administrators. The committee meets once a month throughout the year. We discuss what is currently working as well as what needs improvement.

7. Please describe the professional development plan for building the capacity of educators and administrators in the attainment of the instructional technology vision.

The Uniondale Professional Development Team has developed a plan to improve the quality of teaching and to meet the needs of all the students in our district. The district recognizes that the professional development must be varied and sustained throughout the year.

As such the Uniondale school district will provide professional development using online learning curriculum through Teq, as well as Professional Development Days with Nassau BOCES and Model Schools.
Resource: NYSED Professional Development Rubric

8. How will the instructional technology goals be measured and evaluated during and after implementation? Be sure to include any tools and/or metrics that are part of this evaluation process.

Usage reports will be obtained for the online curriculum. Additionally, evaluations will be provided to staff to determine district technology needs and goals. Surveys will also be given following PD to rate the effectiveness of that training in addition to the technology associated with the training.

Section III – Action Plan

Overview: This section requires specific action steps that will be taken to achieve each of the goals presented in Section II of the plan. Each goal will have its own page in the plan. The district will answer the following questions about each goal:

- Which NYSED goal best aligns with the district goal?
- What is the target student population(s)?
- What are the action steps necessary to attain the goal?
- What is the timeline for attainment of the goal?
- What stakeholder type will be responsible for ensuring that the action steps are complete?

Action Plan: Goal 1

1. Goal #1
   Expand the 1:1 initiative by providing devices to all students in grades 3-8

2. Select the NYSED goal that best aligns with this district goal. 
   This is a drop-down list of NYSED goals that allows for only one choice.

   - Develop a strategic vision and goals to support student achievement and engagement through the seamless integration of technology into teaching and learning;
   - Provide technology-enhanced, culturally- and linguistically-responsive learning environments to support improved teaching and learning;
   - Increase equitable access to high-quality digital resources and standards-based, technology-rich learning experiences;
   - Design, implement, and sustain a robust, secure network to ensure sufficient, reliable high-speed connectivity for learners, educators, and leaders; and
   - Provide access to relevant and rigorous professional development to ensure educators and leaders are proficient in the integration of learning technologies.
3. **Target Student Population(s).** Check all that apply.
   - All students
   - Pre-K-2
   - Grades 3-5/6
   - Middle School
   - High School
   - Students with Disabilities
   - ELLs/MLLs
   - Migrant students
   - Homeless students
   - Economically disadvantaged students
   - Students between the ages of 18-21
   - Students who are targeted for dropout prevention or credit recovery programs
   - Other (please identify in Question 3a, below)

3a. If 'Other' was selected in Question 3 above, please identify target student population(s).

4. List the action steps that correspond to Goal #1 from your answer to Question 1, above. All cells in the table must be populated. If you have less than four action steps for this goal, you must enter N/A into columns two, three, four, and seven, and choose June and 2021 in the date columns for all unneeded rows in the table.

*The responsible stakeholder is the single individual in the district accountable to ensure that the action step is completed. The individual in this role may or may not be responsible for the entire goal. The list of action steps may extend across the three-year time frame of the technology plan.*

<table>
<thead>
<tr>
<th>Action Step</th>
<th>Action Step - Description</th>
<th>Responsible Stakeholder: Select one from the drop-down menu</th>
<th>If you selected ‘Other’ Responsible Stakeholder in the column to the left, please identify here. Otherwise,</th>
<th>Anticipated month of completion (Drop-down)</th>
<th>Anticipated year of completion (Drop-down)</th>
<th>Anticipated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action Step 1</td>
<td>Collaborating</td>
<td>Planning and collaborating to implement this initiative with the central office staff and other administrators.</td>
<td>Superintendent</td>
<td>N/A</td>
<td>February</td>
<td>2018</td>
</tr>
<tr>
<td>Action Step 2</td>
<td>Purchasing</td>
<td>Purchase approximately 2,000 devices and cases for student and staff use</td>
<td>other</td>
<td>Director of Library Media Services and Technology Integration</td>
<td>September</td>
<td>2020</td>
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</tr>
<tr>
<td>Action Step 3</td>
<td>Policy/Protocols</td>
<td>To obtain and implement an Mobile Device Management solution</td>
<td>Other</td>
<td>Director of Library Media Services and Technology Integration</td>
<td>July</td>
<td>2020</td>
</tr>
<tr>
<td>Action Step 4</td>
<td>Implementation</td>
<td>Each classroom will have a cart that will house and charge the devices. Students will use devices during the day but will not be taking them home.</td>
<td>Other</td>
<td>Director of Library Media Services and Technology Integration</td>
<td>August</td>
<td>2020</td>
</tr>
</tbody>
</table>
**For Action Step Categories Dropdown:**
Categories can be: Budgeting, Collaboration, Communications, Community Partnerships, Curriculum, Cybersecurity, Data Privacy, Evaluation, Implementation, Infrastructure, Learning Spaces, Planning, Policy/Protocols, Professional Development, Purchasing, Research, Staffing, Other (please identify in Column 2, Description), N/A

**For Stakeholder Dropdown:** Role types can be Superintendent, Assistant Superintendent, Business Official, Building Principal, Assistant Principal, Director of Technology, Curriculum and Instruction Leader, Teacher on Special Assignment, Instructional/PD Coach, Instructional Technology Coach, Library Media Specialist, Classroom Teacher, Other (please identify in next column, to the right), N/A.

5. This question is optional. If more action steps are needed, continue to list the action steps that correspond to Goal #1 from your answer to Question 1, above.

List up to four additional action steps. It is not necessary to complete all four rows of this table, as the entire table is optional.

<table>
<thead>
<tr>
<th>Action Step - Select one category from the drop-down menu</th>
<th>Action Step -Description</th>
<th>Responsible Stakeholder: Select one from the drop-down menu</th>
<th>If you selected ‘Other’ Responsible Stakeholder in the column to the left, please identify here.</th>
<th>Anticipated month of completion (Drop-down)</th>
<th>Anticipated year of completion (Drop-down)</th>
<th>Anticipated Cost</th>
</tr>
</thead>
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<td>8</td>
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</tbody>
</table>
Action Plan: Goal 2

1. Goal #2
   Provide professional development opportunities for all staff to support the successful integration of technology in the classroom.

2. Select the NYSED goal that best aligns with this district goal.
   *This is a drop-down list of NYSED goals that allows for only one choice.*
   
   a. Develop a strategic vision and goals to support student achievement and engagement through the seamless integration of technology into teaching and learning;
   
   b. Provide technology-enhanced, culturally- and linguistically-responsive learning environments to support improved teaching and learning;
   
   c. Increase equitable access to high-quality digital resources and standards-based, technology-rich learning experiences;
   
   d. Design, implement, and sustain a robust, secure network to ensure sufficient, reliable high-speed connectivity for learners, educators, and leaders; and
   
   e. Provide access to relevant and rigorous professional development to ensure educators and leaders are proficient in the integration of learning technologies.
3. Target Student Population(s). Check all that apply.
   a. **All students**
   b. Pre-K-2
   c. Grades 3-5/6
   d. Middle School
   e. High School
   f. Students with Disabilities
   g. ELLs/MLLs
   h. Migrant students
   i. Homeless students
   j. Economically disadvantaged students
   k. Students between the ages of 18-21
   l. Students who are targeted for dropout prevention or credit recovery programs
   m. Other (please identify in Question 3a, below)

   3a. If 'Other' was selected in Question 3 above, please identify
target student population(s).

4. List the action steps that correspond to Goal #2 from your answer to Question 1, above.
All cells in the table must be populated. If you have less than four action steps for this goal, you must enter N/A into columns two, three, four, and seven, and choose June and 2021 in the date columns for all unneeded rows in the table.

The responsible stakeholder is the single individual in the district accountable
to ensure that the action step is completed. The individual in this role may or
may not be responsible for the entire goal. The list of action steps may extend
across the three-year time frame of the technology plan.

<table>
<thead>
<tr>
<th>Action Step - Select one category from the drop-down menu</th>
<th>Action Step - Description</th>
<th>Responsible Stakeholder: Select one from the drop-down menu</th>
<th>If you selected 'Other' Responsible Stakeholder in the column to the left, please identify here. Otherwise,</th>
<th>Anticipated month of completion (Drop-down)</th>
<th>Anticipated year of completion (Drop-down)</th>
<th>Anticipated Cost</th>
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</tr>
</tbody>
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Last updated on 1-18-18
<table>
<thead>
<tr>
<th>Action Step</th>
<th>Type</th>
<th>Description</th>
<th>Responsible Party</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action Step 1</td>
<td>Collaborating</td>
<td>Planning and collaborating to implement this initiative with the central office staff and other administrators.</td>
<td>Assistant Superintendent of Curriculum</td>
<td>May 2018</td>
<td>0.00</td>
</tr>
<tr>
<td>Action Step 2</td>
<td>Purchasing</td>
<td>Purchase online curriculum for all teachers from Nassau BOCES as well as Model School days from Nassau BOCES.</td>
<td>Other</td>
<td>June 2018</td>
<td>30,000.00</td>
</tr>
<tr>
<td>Action Step 3</td>
<td>Implementation</td>
<td>To create a username and password for each teacher in the district and to distribute that information. Also, a schedule for training needs to be created for BOCES Model School trainers.</td>
<td>Other</td>
<td>August 2018</td>
<td>0.00</td>
</tr>
<tr>
<td>Action Step 4</td>
<td>Professional Development</td>
<td>Hold PD to train teachers on how to access the online PD and how to go through the courses.</td>
<td>Other</td>
<td>August 2018</td>
<td>0.00</td>
</tr>
</tbody>
</table>
**Action Plan: Goal 3**

1. **Goal #3**
   
   Expand the curriculum for technology in K-12.

2. Select the NYSED goal that best aligns with this district goal.
   *This is a drop-down list of NYSED goals that allows for only one choice.*

   a. **Develop a strategic vision and goals to support student achievement and engagement through the seamless integration of technology into teaching and learning;**
   
   b. **Provide technology-enhanced, culturally- and linguistically-responsive learning environments to support improved teaching and learning;**
   
   c. **Increase equitable access to high-quality digital resources and standards-based, technology-rich learning experiences;**
   
   d. **Design, implement, and sustain a robust, secure network to ensure sufficient, reliable high-speed connectivity for learners, educators, and leaders; and**
   
   e. **Provide access to relevant and rigorous professional development to ensure educators and leaders are proficient in the integration of learning technologies.**
3. **Target Student Population(s). Check all that apply.**
   a. All students
   b. Pre-K-2
   c. Grades 3-5/6
   d. Middle School
   e. High School
   f. Students with Disabilities
   g. ELLs/MLLs
   h. Migrant students
   i. Homeless students
   j. Economically disadvantaged students
   k. Students between the ages of 18-21
   l. Students who are targeted for dropout prevention or credit recovery programs
   m. Other (please identify in Question 3a, below)

3a. *If 'Other' was selected in Question 3 above, please identify target student population(s).*

4. **List the action steps that correspond to Goal #2 from your answer to Question 1, above.**
   All cells in the table must be populated. If you have less than four action steps for this goal, you must enter N/A into columns two, three, four, and seven, and choose June and 2021 in the date columns for all unneeded rows in the table.

*The responsible stakeholder is the single individual in the district accountable to ensure that the action step is completed. The individual in this role may or may not be responsible for the entire goal. The list of action steps may extend across the three-year time frame of the technology plan.*

<table>
<thead>
<tr>
<th>Action Step</th>
<th>Action Step - Description</th>
<th>Responsible Stakeholder: Select one from the drop-down menu</th>
<th>If you selected ‘Other’ Responsible Stakeholder in the column to the left, please identify here. Otherwise, N/A</th>
<th>Anticipated month of completion (Drop-down)</th>
<th>Anticipated year of completion (Drop-down)</th>
<th>Anticipated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action Step 1</td>
<td>Collaborating</td>
<td>Planning and collaborating to implement this initiative with the central office staff and other administrators.</td>
<td>Assistant Superintendent of Curriculum</td>
<td>N/A</td>
<td>May</td>
<td>2018</td>
</tr>
</tbody>
</table>

Last updated on 1-18-18
<table>
<thead>
<tr>
<th>Action Step</th>
<th>Category</th>
<th>Description</th>
<th>Responsible Party</th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action Step 2</td>
<td>Purchasing</td>
<td>Purchase online curriculum for technology</td>
<td>Director of Library Media Services and Technology Integration</td>
<td>June 2020</td>
<td>$160,000.00</td>
</tr>
<tr>
<td>Action Step 3</td>
<td>Professional Development</td>
<td>Hold PD to train teachers on how to implement online PD</td>
<td>Director of Library Media Services and Technology Integration</td>
<td>August 2019</td>
<td>$0.00</td>
</tr>
<tr>
<td>Action Step 4</td>
<td>Implementation</td>
<td>To begin technology curriculum through Library Media Studies</td>
<td>Director of Library Media Services and Technology Integration</td>
<td>September 2020</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Action Plan: Goal 4**
*If a fourth goal is indicated in Section II, this page will appear and will be the equivalent to the above page, but for Goal 4.*

**Action Plan: Goal 5**
*If a fifth goal is indicated in Section II, this page will appear and will be the equivalent to the above page, but for Goal 5.*
Section IV – NYSED Initiatives Alignment

1. Explain how the district use of instructional technology will serve as a part of comprehensive and sustained effort to support rigorous academic standards attainment and performance improvement for students.

In order to provide the students with a rigorous curriculum that uses one to one devices so they can work independently, teachers will be provided with professional development throughout the year. Students will use apps, videos, quizzes and learning activities aligned to the NYS Common Core Standards. These activities will differ based on student performance. Through the use of this technology and student growth throughout the year, the hope is to see sustainable progress on the student’s annual growth scores. The district will continuously evaluate subscriptions, software, and technology in order to provide a technology rich education for the students.

2. Students with disabilities may be served through the use of instructional technology as well as assistive technology devices and services to ensure access to and participation in the general curriculum. Describe how instruction is differentiated using technology to support the individualized learning needs of this student group.

Students have access to iPads, Chromebooks and other devices that assist with reading, speech therapy and other disabilities. Moreover, the Uniondale School District uses the EASE Program which is used for speech therapy.

3. How does the district utilize technology to address the needs of Students with Disabilities to ensure equitable access to instruction, materials, and assessments? Check all that apply.

If the district files or has filed a Smart Schools Investment Plan (SSIP) to apply for Smart Schools Bond Act funds, this response must align with the district’s response to any related question(s) in the SSIP.

Please check all that apply from the provided options and/or check 'Other' for options not available on the list.

- Class lesson plans, materials, and assignment instructions are available to students and families for “anytime, anywhere” access (such as through class website or learning management system).
- Direct instruction is recorded and provided for students to access asynchronously (such as through a learning management system or private online video channel).
- Technology is used to provide additional ways to access key content, such as providing videos or other visuals to supplement verbal or written instruction or content.
- Text to speech and/or speech to text software is utilized to provide increased support for comprehension of written or verbal language.
- Assistive technology is utilized.
- Technology is used to increase options for students to demonstrate knowledge and skill.
- Learning games and other interactive software are used to supplement instruction.
- Other (please identify in Question 3a, below)
3a. If 'Other' was selected in Question 3 above, please explain here.

4. Please select the professional development that will be offered to teachers of Students with Disabilities that will enable them to differentiate learning and to increase their student language and content learning with the use of technology. Check all that apply.  
   If the district files or has filed a Smart Schools Investment Plan (SSIP) to apply for Smart Schools Bond Act funds, this response must align with the district’s response to any related questions in the SSIP.
   - Technology to support writers in the elementary classroom
   - Technology to support writers in the secondary classroom
   - Research, writing and technology in a digital world
   - Enhancing children's vocabulary development with technology
   - Reading strategies through technology for students with disabilities
   - Choosing assistive technology for instructional purposes in the special education classroom
   - Using technology to differentiate instruction in the special education classroom
   - Using technology to increase options for students with disabilities to demonstrate their knowledge and skills
   - Multiple ways of assessing student learning through technology
   - Electronic communication and collaboration
   - Promotion of model digital citizenship and responsibility
   - Integrating technology and curriculum across core content areas
   - Helping students with disabilities to connect with the world
   - Other (please identify in Question 4a, below)

4a. If ‘Other’ was selected in question 4 above, please explain here.

5. How does the district utilize technology to address the needs of English Language Learners/Multilingual Learners to ensure equitable access to instruction, materials, and assessments? Check all that apply.
   This response should align to the District’s Comprehensive ELL Education Plan (CEEP). The CEEP is required by CR Part 154.
   If the district files or has filed a Smart Schools Investment Plan (SSIP) to apply for Smart Schools Bond Act funds, this response must align with the district’s response to any related question(s) in the SSIP.
   Please check all that apply from the provided options and/or check 'Other' for options not available on the list.
   - Class lesson plans, materials, and assignment instructions are available to students and families for “anytime, anywhere” access (such as through class website or learning management system).
   - Direct instruction is recorded and provided for students to access asynchronously (such as through a learning management system or private online video channel).
   - Technology is used to provide additional ways to access key content, such as
providing videos or other visuals to supplement verbal or written instruction or content.

- Text to speech and/or speech to text software is utilized to provide increased support for comprehension of written or verbal language.
- Home language dictionaries and translation programs are provided through technology.
- Hardware that supports ELL/MLL student learning, such as home-language keyboards, translation pens, and/or interactive whiteboards, is utilized.
- Technology is used to increase options for students to demonstrate knowledge and skill, such as through the creation of a product or recording of an oral response.
- Learning games and other interactive software are used to supplement instruction.
- Other (Please identify in Question 5a, below)

5 a. If 'Other' was selected in Question 5 above, please explain here.

Brain-based software such as “FastForword” from Scientific learning is used to promote and enhance ELL/MLL acquisition of English based phonics and reading comprehension. The use of this software has greatly enhanced the English language acquisition of the students some of whom have made up to two years gains in just six months of the use of this software.

6. The district’s instructional technology plan addresses the needs of English Language Learners/Multilingual learners to ensure equitable access to instruction, materials, and assessments in multiple languages.

   Yes

6 a. If Yes, check one:
   - In the 5 most spoken languages in the district
   - In the 10 most spoken languages in the district
   - In the 15 most spoken languages in the district
   - Other (please explain in Question 6b, below)

The response “5 most spoken languages” includes districts with 1-5 spoken languages. The response “10 most spoken languages” includes districts with 6-10 spoken languages. The response “15 most spoken languages” includes districts with 11-15 spoken languages.

If the district files or has filed a Smart Schools Investment Plan (SSIP) to apply for Smart Schools Bond Act funds, this response must align with the district’s response to any related question(s) in the SSIP.

6b. If 'Other' was selected in 6a, above, please explain here.

This is done for ELL/MLL whose home language is Spanish or Haitian Creole.
7. Please select the professional development that will be offered to teachers of English language learners/multilingual learners that will enable them to differentiate learning and to increase their student language and content learning with the use of technology. Check all that apply.

*If the district files or has filed a Smart Schools Investment Plan (SSIP) to apply for Smart Schools Bond Act funds, this response must align with the district’s response to any related questions in the SSIP.*

- Technology to support writers in the elementary classroom
- Technology to support writers in the secondary classroom
- Research, writing and technology in a digital world
- Writing and technology workshop for teachers
- Enhancing children's vocabulary development with technology
- Writer's workshop in the Bilingual classroom
- Reading strategies for English Language Learners
- Moving from learning letters to learning to read
- The power of technology to support language acquisition
- Using technology to differentiate instruction in the language classroom
- Multiple ways of assessing student learning through technology
- Electronic communication and collaboration
- Promotion of model digital citizenship and responsibility
- Integrating technology and curriculum across core content areas
- Web authoring tools
- Helping students connect with the world
- The interactive whiteboard and language learning
- Use camera for documentation
- Other (please identify in Question 7a, below)

7a. If 'Other' was selected in Question 7 above, please explain here.
8. How does the district use instructional technology to facilitate culturally responsive instruction and learning environments?

Please check all that apply from the drop-down menu or add an “other” for options not available on the list. If you check other, a text box will appear to enter the information.

- The district uses instructional technology to strengthen relationships and connections with families to assist in building a culturally responsive learning environment to enhance student learning.
- The district uses instructional technology to facilitate classroom projects that involve the community.
- The district uses instructional technology to develop and organize coherent and relevant units, lessons, and learning tasks that build upon students’ cultural backgrounds and experiences.
- The district uses instructional technology to assist in varying teaching approaches to accommodate diverse learning styles and language proficiencies.
- The district uses instructional technology to enable students to communicate and collaborate with students in different schools or districts in New York State, the United States, or with different countries.
- The district uses instructional technology to facilitate collaborative classroom projects among heterogeneous student groups.
- The district does not use instructional technology to facilitate culturally responsive instruction.
- Other (please identify in Question 8a, below)

8a. If ‘Other’ was selected in Question 8 above, please explain here

Please use the ‘Other’ choice to describe in full any additional ways that instructional technology is used to facilitate culturally responsive instruction. Narrative responses in paragraph format are acceptable.
Section V – Administrative Management Plan

1. Staff Plan

Provide the Full-Time Equivalent (FTE) count, as of plan submission date, of all staff whose primary responsibility is delivering technology integration training and support and/or technical support for teachers.

<table>
<thead>
<tr>
<th>Title</th>
<th>Full-time Equivalent (FTE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Technology Leadership</td>
<td>1</td>
</tr>
<tr>
<td>Instructional support</td>
<td>0</td>
</tr>
<tr>
<td>Technical Support</td>
<td>9</td>
</tr>
</tbody>
</table>

Enter the FTE for each title, even if it is zero. Responses limited to two decimal points.

Relevant staff would include:

- **District Technology Leadership** – Examples of roles in this category include district level positions such as Director/Coordinator of Technology, Chief Technology Officer, Director of Innovation, Director/Coordinator of Instructional Technology, etc.

- **Instructional Support** – Examples of roles in this category include staff whose primary responsibility is in the integration of technology in curriculum to support teachers and students

- **Technical Support** – Examples of roles in this category include network engineers, system administrators, computer support and repair, computer aides whose primary role is technical support, etc.

*If the same individual staff member supports multiple categories, such as leadership, technology integration, and/or technical support, they should allocate their time between the functions. Total FTE count for any one individual should not exceed 1.0. Do not include contractors unless paid as an FTE.*
2. Investment Plan

Provide a three-year investment plan to support the vision and goals.

<table>
<thead>
<tr>
<th>Anticipated Item or Service</th>
<th>If you chose ‘Other’ Anticipated Item or Service in the column to the left, please identify here. Otherwise, please write &quot;N/A.&quot;</th>
<th>Estimated Cost</th>
<th>Is Cost One-time, Annual, or Both?</th>
<th>Potential Funding Source. May check more than one source per item.</th>
<th>If you chose ‘Other’ Potential Funding Source in the column to the left, please identify here. Otherwise, please write &quot;N/A.&quot;</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Development</td>
<td></td>
<td>30,000.00</td>
<td>Annual</td>
<td><strong>BOCES Co-Ser purchase</strong></td>
<td></td>
</tr>
<tr>
<td>Peripheral Devices</td>
<td></td>
<td>1,000,000</td>
<td>One time</td>
<td><strong>BOCES Co-Ser purchase</strong></td>
<td></td>
</tr>
<tr>
<td>Instructional and</td>
<td></td>
<td>160,000</td>
<td>Annual</td>
<td>Grants, <strong>BOCES Co-Ser purchase</strong></td>
<td></td>
</tr>
<tr>
<td>Administrative Software</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Provide a three-year investment plan to support the vision and goals listed in Section II. A chart with drop-down choices is provided in order for NYSED to obtain consistent responses to this question.

All cells in the table must be populated. If you have less than four items in your plan, you must choose N/A for columns one, two, four, five and six, and put zero in column three (estimated cost) for each unneeded row.

The anticipated item or service column offers a drop-down menu of options. Select one category for each of the district’s top four anticipated purchases in priority order – 1 = first priority, 2 = second priority, and so on. The anticipated categories should be planned instructional technology purchases beginning within the three (3) year cycle of this technology plan. Anticipated purchases do not necessarily need to be completed within the three (3) year cycle of this instructional technology plan.

If the district anticipates purchasing an item or service not included as an option on the drop-down list, select “Other” and specify it/them.

Next, select whether the purchase of the anticipated item or service is expected to be a one-time or annual expenditure or both (e.g. initial purchase of new software AND annual payments for subscription licenses). Then, identify the funding source(s) the district anticipates using to pay for the expected purchases. If the district has identified...
a source not included in the check box options or at, the time of plan submission, has not identified a discrete funding source for the anticipated item or service expected to be purchased, select “Other” from among the available check boxes in the Funding Sources column and specify it/them.
Please note this question relates to funding sources, NOT funding mechanisms. Example: An Install-Purchase agreement (IPA) is a funding mechanism. The source of the money to make the payments under the IPA is the funding source. For the purposes of this plan, infrastructure is considered an instructional technology investment.

Drop down list of items: Select one per row
- End User Computing Devices
- Instructional and Administrative Software
- Internet Connectivity
- Network and Infrastructure
- Peripheral Devices
- Professional Development
- Staffing
- Other (please identify in next column, to the right)
- N/A

Check box list of funding sources: Can check more than one
- BOCES Co-Ser purchase
- District Operating Budget
- District Public Bond
- E-Rate
- Grants
- Instructional Materials Aid
- Instructional Resources Aid
- Smart Schools Bond Act
- Other (please identify in next column, to the right)
- N/A

3. Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754? Select Yes/No/Not Applicable. Only select ‘Not Applicable’ if there are no non-public schools in the district.

4. Please indicate whether or not the district has a public website. ‘The district has a public website’


5. Please indicate whether the district has assigned a specific person with responsibility for Information Security. Answer Yes/No

5a. If ‘Yes’ was selected in Question 5 above, please identify the responsible person’s title.

Director of Library Media Services and Technology Integration

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6. Please indicate whether the district has assigned a specific person with responsibility for Information Privacy. Answer Yes/No
   a. If 'Yes' was selected in Question 6 above, please identify the responsible person’s title.
      Director of Library Media Services and Technology Integration

7. Has a district-wide information security and/or privacy audit ever been performed in the district? Answer Yes/No
   7a. If 'Yes' was selected in Question 7 above, please identify how often a security and/or privacy audit has been performed:
      Options: Once, Yearly, Every Two Years, Every Five years, Irregularly/Sporadically.
   7b. If 'Yes' was selected in Question 7, above, please indicate whether the audit(s) was/were performed by an independent 3rd party contractor.
      Choose one:
      • Yes - all audits were performed by a 3rd party contractor.
      • No - no audits were performed by a 3rd party contractor.
      • Some of the audits were performed by a 3rd party contractor.

8. Does the school district provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms? Answer Yes/No

9. Does your school district provide for educating minors about cyberbullying awareness and response? Answer Yes/No

10. Does the district have an Internet Safety Policy?
    Choose one:
    • Yes, and I will upload the policy.
    • Yes, and I will provide the URL.
      Please ensure that the URL provided links directly to the policy.
    • No. The district does not have such a policy.

   10a. Please upload the district’s Internet Safety Policy. Appears if the district answers that they will upload the Cyberbullying Policy.

   10b. Please provide the URL to the district’s Internet Safety Policy. Appears if the district answers that they will provide the URL.
11. Does the district have a Cyberbullying Policy?

Choose one:

- Yes, and I will upload the policy.
- Yes, and I will provide the URL. 
  Please ensure that the URL provided links directly to the policy.
- No, the district does not have such a policy.

11a. Please upload the district’s Cyberbullying Policy. Appears if the district answers that they will upload the Cyberbullying Policy.

11b. Please provide the URL to the district’s Cyberbullying Policy. Appears if the district answers that they will provide the URL.

https://boardpolicyonline.com/?b=uniondale&s=48455

12. Does the district have a Parents’ Bill of Rights for Data Privacy and Security?

Choose one:

- Yes, and I will provide the URL for the Parents’ Bill of Rights for Data Privacy and Security.
  Please ensure that the URL provided links directly to the policy.
- Yes, the district does have a Parents’ Bill of Rights for Data Privacy and Security, but it is not posted online. I will upload it.
- No, the district does not have a Parents’ Bill of Rights for Data Privacy and Security.

12a. What year was the Parents' Bill of Rights for Data Privacy and Security policy first posted? 2018

Appears if the district chooses to provide the URL. May choose 2014 through 2021.
The option to choose dates in the future is provided in case the district decides to update the plan at a later date when the Bill of Rights has been posted.

12b. Please provide the URL to the district’s Parents’ Bill of Rights for Data Privacy and Security.

Appears if the district answers yes, they will provide the URL. Please ensure that the URL provided links directly to the policy.

https://dpit.riconedpss.org/billofrights/02d9d2af98c045c501f2

12c. Please upload the district’s Parents’ Bill of Rights for Data Privacy and Security.

Appears if the district answers that they will upload the Parents’ Bill of Rights.
12d. What year was the Parents’ Bill of Rights for Data Privacy and Security policy first made available to the public? 2018

*Appears if the district answers that they will upload the Parents’ Bill of Rights.*
13. Does the district have an information breach policy that addresses the district’s planned response to an information breach?

Choose one:

- Yes, and I will upload the policy.
- Yes, and I will provide the URL to the policy. Please ensure that the URL provided links directly to the policy.
- No, the district does not have such a policy.

13a. Please upload the policy that addresses the district’s planned response to an information breach. Appears if the district states that they will upload the policy.

13b. Please provide the URL to the policy that addresses the district’s planned response to an information breach. Appears if the district states that they will provide the URL.

Guidance: For background information on these policy-related questions, please see NYSED’s Student Data Privacy webpage.

14. Provide a direct link to the district’s technology plan as posted on the district’s website.

Please ensure that the URL provided links directly to the plan. Please check the link to ensure it is working.


Section VI – Sharing Innovative Educational Technology Programs

NYSED is exploring a way to facilitate the sharing of district innovative educational technology projects and practices. If your district wants to share information with other districts based on implementation of an educational technology program, please check the topics below. Check only those that have been implemented for at least two years at a building or district level.

The questions in this section are optional and do not require a response. The responses will be entered into a database in order to share, upon request, the topics and contact names with other districts interested in learning about your innovative program(s). Contact information may be posted publicly.

1. Please choose one or more topics that reflect an innovative educational technology program that has been implemented for at least two years at a building or district level. Use ‘Other’ to share a topic that is not on the list.

Last updated on 1-18-18
- Active Learning Spaces/Makerspaces
- Culturally Responsive Instruction with Technology
- Device Planning and Implementation (1:1, BYOD)
- Digital Citizenship
- Infrastructure
- OER and Digital Curriculum
- Personalized Learning
• Pilots and Proof of Concept
• Policy, Planning, and Leadership
• Privacy and Security
• Professional Learning
• Project-based Learning
• Other Topic A
• Other Topic B
• Other Topic C

*These sub-questions will only appear if you chose “Other Topic”*

1a. If you selected ‘Other Topic A’ above, please describe in a few words the topic of your district’s innovative program.

1b. If you selected ‘Other Topic B’ above, please describe in a few words the topic of your district’s innovative program.

1c. If you selected ‘Other Topic C’ above, please describe in a few words the topic of your district’s innovative program.

2. Provide the name, title, and e-mail of the person to be contacted in order to obtain more information about the innovative program(s) at your district.

*The response to this question is designed to provide one contact point for all innovative program checked in Question 1. If you want to provide individual contact points for each program, skip this question and only reply to Question 3.*

<table>
<thead>
<tr>
<th>Contact Information</th>
<th>Name of Contact person</th>
<th>Title</th>
<th>E-mail Address</th>
<th>Innovative Programs. Check all that apply for each contact name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please complete all columns.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. If you want to list multiple contact points for the innovative programs above, please provide the names, titles, and e-mail addresses of the people to be contacted to obtain more information about the innovative program(s) at your district.

<table>
<thead>
<tr>
<th>Contact Information</th>
<th>Name of Contact person</th>
<th>Title</th>
<th>E-mail Address</th>
<th>Innovative Programs. Check all that apply for each contact name</th>
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<tr>
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