

CITY OF SHELTON

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Public Improvement Building Committee  
Special Meeting ~ October 17, 2016  
BOE Administrative Office ~ Conference Room A

Chairman Bernie Simons called the meeting of the Public Improvement Building Committee to order at 6:33 pm.

The committee said the Pledge of Allegiance.

Roll Call: Present – Eugene Kierce, Brian Lampart, Francis MacIlvain, James Oraziotti, and Bernard Simons. Absent – Bill Banfe and Beth Gabriel. Quorum: 5 present, 2 absent.

Also in attendance was a member of the public, Mike Gaydos.

Chairman Simons asked if anyone from the public would like to speak three (3) times. There were none.

**Gene Kierce made a motion to approve meeting minutes of the regular meeting of September 12, 2016, seconded by Francis MacIlvain Vote 5-0, motion carried.**

**Review of Sunnyside Roof and Entrance Fortification projects:**

The Sunnyside Roof Project is complete for the current portion. There was a leak that was found and repaired. The City is deciding if we need to go back out to bid, or just keep with the current company.

The Entrance Fortification project is also complete. There was also replacement of other doors around these buildings.

Project Manager Gary DeFillipo offered to take the Committee on a tour of the three buildings. The Committee has decided, barring any further charges, to forego the next PIBC meeting, which is November 14. They will meet at the first school (TBA) at 4:30 on that date, then continue on to the other sites. If there needs to be a meeting, the Committee will meet back at the BOE offices for that meeting at the end of the tour. Chairman Simons will work out the final details.

Chairman Simons also indicated that he will work on finding what the plan is for the other school sites to receive the Entrance Fortifications as well.

Further, Chairman Simons will find out what needs to be done for the completion of the Sunnyside Roof Project.

**Appointment of Project Manager:**

There was a brief discussion regarding the appointment of a Project Manager. Gary DeFillipo has been the Acting Project Manager. He has been appointed by the Mayor and the Board of Aldermen. It is a formality for the PIBC to vote on his appointment. All were in agreement that he is competent to handle this job. His invoices will be approved by this Committee going forward.

**A motion was made by Francis MacIlvain to appoint Gary DeFillipo as the Project Manager for all PIBC projects. The motion was seconded by Gene Kierce, vote 5-0, motion carried.**

**Special Committees:**

**Finance Committee:**

**A motion was made by Francis MacIlvain to approve the clerical invoice for \$209.16, seconded by Gene Kierce, vote 5-0, motion carried.**

Chairman Simons discussed the invoice from Project Manager, Gary DeFillipo. There was a charge on the invoice that is not the responsibility of the PIBC. He amended the invoice total to include only the PIBC charges.

**A motion was made by Francis MacIlvain to approve an invoice from the Project Manager, Gary DeFillipo totaling \$8,607.50, seconded by Gene Kierce, vote 5-0, motion carried.**

**New Business:**

**A motion was made to adjourn the meeting by Gene Kierce, seconded by, Francis MacIlvain, vote 5-0, motion carried.**

Meeting adjourned at 7:00 pm.

Respectfully submitted,

***Tina Coppola ~ Recording Secretary***

October 20, 2016