

SHELTON BOARD OF EDUCATION

**SPECIAL MEETING OF THE BOE
WEDNESDAY, NOVEMBER 30, 2011**

Win Oppel called the meeting to order at 5:07 p.m.

Pledge of Allegiance

Roll call:

Present: Win Oppel, Chairman, Jay Francino-Quinn, Mark Holden, Arlene Lizcinsky, Michael Pacowta

Absent: Tom Minotti, James Orazetti, Tim Walsh, Kathy Yolish

Staff: Freeman Burr, Superintendent, Lorraine Rossner, Assistant Superintendent, Allan Cameron, Director of Finance, James Brant, Interim Human Resource Director, Deb Keller, SEA & Band Director

Agenda:

2012-2013 Budget Workshop

The purpose of this meeting is to continue discussion of the proposed 2012-2013 budget estimate which was started at the BOE Finance Committee meeting on November 16, 2011.

Freeman Burr gave a Power Point presentation on the Proposed Budget Estimate.

2012-2013 Rollover Budget:

Freeman informed the Board that the Custodial and Secretarial Contracts end June 2012; the Nurse's Contract reopens re wages; better health insurance rates are required, it is no longer enough to increase co-pays and over the counter and generic brand drugs should be recommended; this is the last year of the contract with First Student Transportation Contract; Jim Brant is in casual conversation with SEA regarding an Early Retirement Incentive with the option of putting the Accumulated Sick Leave Buyouts into a Tax Sheltered Annuity and setting a ceiling on the number of teachers that can take advantage of the incentive package.

Principals/Departments Staffing Requests:

All school principals were given a request sheet to complete and a meeting was set up to discuss these requests with each of them.

Principals' Department's Additional non staff requests:

Each request was discussed by the Board. Arlene suggested that the Capital Improvement Budget be updated and presented to the Board of Alderman.

Superintendent's Program Improvement and Staffing Recommendations:

The staffing requests and the Superintendent's recommendations were discussed.

Upon completion of reviewing the Proposed Budget, Freeman asked that each Board member give him their views on this proposal.

Arlene questioned the balances still available for Staff Development. Freeman responded that all unspent dollars can be reviewed.

Jay Francino-Quinn said that he wanted more time to review the presentation and to speak to those members who were absent from the meeting. Win explained the budget process to Jay and explained that he would need to send his thoughts and concerns to him and Freeman by noon on Tuesday, December 6th.

Michael Pawcowta said he had no problem with Freeman's presentation, but was concerned with what the actual Budget amount was going to be and what the chances were of actually getting the \$1M.

Mark Holden said he was concerned about asking for additional guidance counselors at the elementary schools. He suggested that the counselors should be given a name which would specifically describe what the position entails. He said he was more concerned about the cost of a Media Specialist than the need. He also stated he is concerned about the \$1M budget and that we must prepare for the possibility of receiving less.

Win felt the \$984,700 was too big and that we may want to look at other areas for possible reductions.

Win said a Special Meeting of the Board would be held Wednesday, December 7th and that there could be a possible vote on the Budget.

Arlene requested a copy of the Power Point Presentation be sent to the absentees.

Deb Keller suggested the guidance counselors be named “Behaviour Management Specialists”. It was recommended that supporting documentation to support how their time is spent be made available.

ADJOURNMENT:

Arlene Liscinsky moved to adjourn.

Jay Francino-Quinn seconded the motion.

A vote was taken, all in favor.

Motion carried, meeting adjourned at 7:00 p.m.

Respectfully submitted,

Joanne M. McCullough