

CITY OF SHELTON

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Public Improvement Building Committee
Regular Meeting ~ February 13, 2017
BOE Administrative Office ~ Conference Room A

Chairman Bernie Simons called the meeting of the Public Improvement Building Committee to order at 6:30 pm.

The committee said the Pledge of Allegiance.

Roll Call: Present - Bill Banfe, Eugene Kierce (Late), Francis MacIlvain, James Orazietti, and Bernard Simons. Absent – Brian Lampart and Beth Gabriel. Quorum: 5 present, 3 absent.

Also in attendance were Gary DeFillipo, project manager, John Calhoun, BOE Maintenance, Dean Petrucelli, Architect, and a member of the public, Mike Gaydos.

Chairman Simons asked if anyone from the public would like to speak three (3) times. There were none.

Francis MacIlvain made a motion to approve meeting minutes of the special meeting of November 14, 2016, seconded by Jim Orazietti. Vote 3-0-1, motion carried.

Sunnyside Roof Project:

Dean, Gary and the Mayor have met several times strategizing on how to proceed with the roof project. This project has already been approved by the State for full funding and reimbursement. Therefore, it does not have to be presented to the State again. A portion of the roof has already been completed and has been removed from the original plans. The documents are ready to go back out to bid. There will be some minor revisions regarding the canopy in the front of the school. Dean's recommendation to the Mayor was not to modify the plans. Any modification to the original plans results in the need to have State approval again and the possibility of losing reimbursement. The best course of action would be to put through a change order with the contractor later. The Mayor and Gary agreed with this. The recommendation for the bid is to go out in the beginning of March with a 4 week bid process. This would have contracts back and signed in April. This timing sets up construction to begin right after school gets out in June.

Francis MacIlvain asked if there was anything the school is used for in the summer. John Calhoun responded that the Parks & Rec holds their summer playground there, as well as all of the elementary schools. It is strictly an outdoor program, only using the restrooms inside. Portable restrooms will need to be used instead.

Gene Kierce made a motion to enter into executive session, seconded by Jim Orazietti. Vote 5-0, motion carried.

Gene Kierce made a motion to exit executive session, seconded by Bill Banfe. Vote 5-0, motion carried.

Fortification Project:

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Gary DeFillipo informed the committee that the Mayor has authorized Silver/Petrucci to begin drafting documents for window replacement at Elizabeth Shelton School. The Mayor would like to begin with ESS before moving on to Mohegan and Long Hill Schools.

Dean explained the process of hiring Silver/Petrucci. The Mayor had questioned if Silver/Petrucci was properly contacted for this project. After researching the records, both Gary and Dean located the signed contracts showing that the City had already gone through the proper bidding/vetting process.

Gene Kierce asked if the glass would be bullet-proof. Dean responded that that has yet to be determined. As far as the State reimbursement, there is no requirement for ballistic or blast glass. That is limited to door fortification. Therefore, that will be up to the Mayor and the school district. As of right now, they have not been contacted to fortify any of the glazing. This project is more about energy savings and working windows. The windows are original from when the building was constructed ~60 years ago. The entry door project was for security. There is no energy rebates for new windows.

Dean also explained that the State only reimburses for the materials on a window project, not the labor. Unlike the roof, that is fully reimbursable.

Dean said that there should be some preliminary drawings by the next meeting.

There was discussion regarding the timing for filing and getting this process started and completed. Gary said that he has a checklist that the Committee can follow to make sure that everything goes along smoothly.

Special Committees:

Finance Committee:

A motion was made by Bill Banfe to approve the clerical invoice for \$209.16, seconded by Jim Oraziotti, vote 5-0, motion carried.

New Business:

A request was made to have a membership list, including committee members names, phone and email address. The secretary is working on this currently.

Chairman Simons informed the committee that he will be having surgery and will not be attending the March 2017 meeting. The Committee wishes him a speedy recovery.

A motion was made to adjourn the meeting by Gene Kierce, seconded by, Francis MacIlvain, vote 5-0, motion carried.

Meeting adjourned at 7:10 pm.

Respectfully submitted,

Tina Coppola ~ Recording Secretary

February 16, 2017