

DDT Meeting  
9:00 – 11:00 a.m.  
Conference Room A  
Central Administrative Office

### Meeting Minutes

#### Agenda Items:

- **“Draft District Data Team Mission Statement” - T. Henckel, D. Urban, L. Rossner, & B. Smith**
  - Revision of draft mission statement attached to meeting notes – motioned for approval
- **CMT Reading Data – district change over time re: student goal level measures – D. Urban**
  - Presentation of IC “data visualization”
  - Reading CMT Reading Data – Grade 3 report – Grade 4 report – Grade 5 – Grade 6 – Grade 7 – Grade 8
    - Data Request - List by name or staff member by grades 1,2,3 for 2009, 2010, & 2011 – L. Rossner
    - Look at specific data points in order to provide data to school personnel to analyze according to a specific data question for further research and analysis
    - What did we do - according to district data - that provided the consistent increase that was seen across the board in 2008-09
    - What caused Grade 5 fluctuation in Reading achievement? DRP or CMT focus?
    - Grade 7/8 changes – cause? - staffing changes and elimination of grouping strands?
    - How do programmatic changes effect student achievement of students over time?
  - Cohort over time - student achievement data
    - Student Cohort Scores – DDT can check these visualizations by going to IC – Data Visualization – Groups - District Data Team – “click” categories – view visualizations
  - What *could be* some of the “predictors” that align with student achievement?
    - Academic Marks in Grade 7 & 8 in Language Arts (Terms and Averages)
    - Subjectivity of Marking Period Grades
    - Student dismissal – in and out of academic support – is this significant
    - DRA data and “free and reduced” student progress

- **K. Saranich and K. Crosby will report back on a school climate goal for DIP**
  - *Tabled* - until School Climate Team is formed
  - District Data Team's role should be: action step
    - Support the implementation of each individual school's plan towards its identified high yield instructional strategies
    - IMPORTANT
    - In the DIP under action steps in Literacy and Math (second) and Science action steps (second)
  
- **Final SRBI Rubric – T. Henckel**
  - Would it be prudent now to take this rubric back to the schools to review for clarity? – will be attached to meeting minutes for this meeting
  - There will be an “elementary administrator” (K-4) meeting to introduce the document
  - Take rubric back to individual schools for discussion
  
- **Revision of the DIP re: Science, STEM, and School Climate - T. Henckel, K. Bender, K. DiPalma, and L. Rossner**
  - Review the District Improvement Plan Revisions
  - Should STEM be included in the District Improvement Plan?
  - Should this be a goal moving forward?
  - Should it be a “pathway” goal instead?
  - Should it be programmatic?
  
- Motion to focus DIP on Literacy and Math

#### **Good of the Order – Meeting Norms Response and Comments**

- We need to provide an indicator of “who has the floor” during discussion of presentations or information
  
- Data Visualizations are clear and focused – commendation to D. Urban on his presentation
  
- Attach minutes onto agenda items to move meeting along
  
- Looking forward to sharing rubric with school team
  
- Productive meeting but need to monitor “sidebars”
  
- Today's meeting was focused and structure of the meeting becoming more organized and productive

**Next District Data Team Meeting :**

Thursday, March 22, 2012

1:00 – 3:00 p.m.

Conference Room A

Central Administrative Offices

**Tentative Agenda Items for the next DDT Meeting:**

- Report or Analysis of:
  - Staffing Changes over time in Grades 1, 2, & 3. L. Rossner/D. Urban 10 min
  - Standardized Reading Scores in "transitional years" – Grades 3, 5, & 7 T. Henckel/K. DiPalma 20 min
  - Predictor Outcomes and Finding – D. Urban 15 min
  - SHS Data Visualization Science – D. Urban 10 min
  - SRBI Rubric Feedback – TEAM 20 min
  - Review of Math Universal Assessment Chart – T. Henckel 15 min