

Recognition Policy

Effective July 1, 2009, the Shelton Board of Education will not name parts of buildings or school athletic fields for individuals. Individuals may be recognized for significant contributions to the Shelton Public Schools with plaques affixed in designated areas of the school or with a plaque that will be housed in the Board of Education offices as school sites are designed primarily to support learning. No district monies shall be expended for the plaques other than installation cost. In order to be recognized with this honor, certain criteria must be met.

The criteria are as follows:

1. The awarding of a plaque shall be the responsibility of the Board of Education. The plaque will be no larger than 8" x 11".
2. A formal nomination in the form of a letter or petition including some documentation as to the individual's criteria must be presented to the Board to place the name of an individual under consideration.
3. The Board chair shall establish a subcommittee of appropriate people to obtain and review documentation. Documentation can include letters of recommendation, resumes, or other testimony.
4. The plaques would generally be given to one who has provided significant service to the Shelton Public Schools, exhibits exemplary character, and who has made noteworthy contributions to the school system.
5. If a plaque is awarded to one who is deceased, at least one year shall have passed following the anniversary of the death.
6. The subcommittee would make a recommendation to the full Board. The recommendation would sit for thirty days before being voted on by the Board.
7. A presentation ceremony would occur at the Board meeting following the affirmative vote.
8. The superintendent's office shall be responsible for coordinating the placement of approved memorial plaques with in the district offices.
9. Memorial plaques shall not be removed within twenty years of placement unless the building is demolished.