

**SHELTON BOARD OF EDUCATION
SPECIAL MEETING
BOARD OF EDUCATION ADMINISTRATIVE OFFICES
382 LONG HILL AVENUE
SHELTON, CONNECTICUT
NOVEMBER 17, 2009**

The Board met at 7:05 p.m. for the purpose of discussing personnel matters. **Motion was made by Thomas Minotti to enter into Executive Session at 7:05 p.m.; seconded by Arlene Liscinsky; motion passed.** All Board Members were in attendance. Paula Ellis arrived at 7:10 p.m. Freeman Burr was invited to stay. **Thomas Minotti made a motion to leave Executive Session at 7:16 p.m.; seconded by Arlene Liscinsky; motion passed.**

Chairman Win Oppel called the Special Meeting of the Board of Education to order at 7:21 p.m.

Roll Call: (alpha order)

Paula Ellis

John Francino-Quinn

Kate Kutash

Arlene Liscinsky

Thomas Minotti

Win Oppel, Chairman

Michael Pacowta

Timothy Walsh

Kathleen Yolish

All present with a quorum of 9-0

Board of Education Administration present:

Superintendent of Schools, Freeman Burr

Director of Finance, Allan Cameron

Director of Human Resources, Rita McDougald-Campbell

Operations Manager, William Banfe

(1 tape on file in City/Town Clerk's Office)

The Board led the Pledge of Allegiance.

Yearly Re-Organization of the Board – Election of Officers

Arlene Liscinsky moved to select Michael Pacowta as moderator for election of officers; seconded by Timothy Walsh; vote 9-0; motion carried.

Paula Ellis moved to nominate Timothy Walsh as Chairman of the Board of Education for the next term; seconded by Win Oppel. Moderator asked for further nominations and there were none. Thomas Minotti moved to close the nominations; seconded by Kathy Yolish; vote 9-0; motion passed. Paula Ellis moved to cast one unanimous ballot to appoint Timothy Walsh as Chairman; seconded by Arlene Liscinsky; vote 9-0; motion passed. Board Secretary Arlene Liscinsky moved to cast one ballot to appoint Timothy Walsh as Chairman of the Board of Education for the next term; seconded by Thomas Minotti; vote 9-0; motion passed.

Timothy Walsh moved to nominate Arlene Liscinsky as Vice Chairman of the Board of Education for the next term; seconded by Thomas Minotti. Moderator asked for further nominations and there were none. Win Oppel moved to close the nominations; seconded by Timothy Walsh; vote 9-0; motion passed. Thomas Minotti moved to cast one unanimous ballot to appoint Arlene Liscinsky as Vice Chairman; seconded by Win Oppel; vote 9-0; motion passed. Timothy Walsh moved to cast one ballot to appoint Arlene Liscinsky as Vice Chairman of the Board of Education for the next term; seconded by Win Oppel; vote 9-0; motion passed.

Timothy Walsh moved to nominate Thomas Minotti as Secretary of the Board of Education for the next term; seconded by Arlene Liscinsky. Moderator asked for further nominations and there were none. Timothy Walsh moved to close the nominations; seconded by Win Oppel; vote 9-0; motion passed. Arlene Liscinsky moved to cast one ballot to appoint Thomas Minotti as Secretary of the Board of Education for the next term; seconded by Timothy Walsh; vote 9-0; motion passed.

Public Hearing

There was no one from the public who wished to address the Board.

Approval of Agenda

Arlene Liscinsky moved approve the agenda; seconded by Thomas Minotti; vote 9-0; motion passed.

Approval of Minutes

Paula Ellis moved to approve the minutes of the Regular Meeting of October 28, 2009; seconded by Win Oppel; vote 5-0-4 (abstentions by new Board Members Michael Pacowta, John Francino-Quinn, Kate Kutash and Kathy Yolish); motion passed.

Presentations

Darlene Tickey was recognized for perfect attendance during 2008-2009.

Communications to the Board

There were no communications to the Board.

Appointments

Win Oppel moved to table the stipend position appointment; seconded by Arlene Liscinsky; vote 9-0; motion passed.

Resignations

Freeman Burr advised the Board of the following resignations:

KATHERINE DEVONSHUK, Shelton High School girls' JV basketball co-coach, effective immediately

MARY MACIULEWSKI, Shelton High School assistant girls' basketball coach, effective immediately

Superintendent's Reports & Action Items

Instructional Update – Freeman Burr updated the Board on the CT Benchmark Assessment System.

School Facilities Report – Bill Banfe reported the roofs at Elizabeth Shelton and Long Hill are complete. As soon as the Public Improvement Building Committee accepts the projects as final and complete, it will come to this Board for same, leading to the filing of the ED049F. Bill Banfe commented that both projects went well and the architect and contractor performed everything asked of them in an excellent manner. He said the elementary boilers are complete and functioning properly, and those projects will be closed out. Mr. Banfe stated the training session on cleaning techniques for the custodial staff went well.

SHS Renovation Building Committee - Bill Banfe said the boiler issues are closer to resolution. The committee will meet tomorrow to address those issues. The exterior door replacements continue. The committee is ready to go out to bid on the rest of the boiler room upgrade. This work was not part of the original project but is being taken on as additional needed work. Also included is a set of stairs on the upper roof to allow access to roof-top units.

Perry Hill School Project Update – Mr. Banfe reported the first layer of asphalt will be put down at the entrance. The north face brick work is complete. Heat will be turned on after Thanksgiving, which allows the interior work to be completed during the winter months without having to provide a temporary heating system. Bill Banfe said the modular building now has water meter and hookup in addition to gas and electric, totally separate from Perry Hill School. The building will be shut down for the winter. Mr. Banfe reported his trip to the State on November 5 to present the FF&E package went well; however, some figures need adjustment and the project manual has to be reorganized. Following that, the State will send a letter to the Superintendent to go out to bid on FF&E.

BOE Technology Building Committee: Allan Cameron said the Tech Center will deploy remaining materials into schools by the December holidays.

Items Voted On

Win Oppel moved to adopt the Board of Education Schedule of Meetings for the 2010 Calendar Year as presented; seconded by Thomas Minotti; vote 9-0; motion passed.

The Board of Education will hold Regular Meetings in the Board Room on the fourth Wednesday of the month, at 7:15 p.m., with the exception of November and December as follows:

January 27	May 26	September 22
February 24	June 23	October 27
March 24	July 28	November 17
April 28	August 25	December 15

The clerk will file the meeting schedule with the City/Town Clerk.

Comments by the Board Chair

Chairman Timothy Walsh expressed appreciation and congratulations to all board members and warned about the difficult times ahead...some serious business to keep our school district as whole as possible. He said we are also faced with the challenge of closing Lafayette School, deciding what to do with the building and, most importantly, redistricting in a way that will have a positive impact on the district and the students. Chairman Walsh discussed possible new programs that might be offered as a result of opening the like-new Perry Hill School. He challenged this board to continue the cooperation and good fellowship of those of the recent past who represented the Board so well.

Thomas Minotti moved to accept the Chairman's recommendation to direct the Board Secretary to send letters of appreciation to former Board Members who were not re-elected; seconded by Arlene Liscinsky; vote 9-0; motion carried.

Copies of committee appointments were distributed and discussed. Mr. Walsh noted that Policy, Curriculum and Technology will be broken down with Thomas Minotti chairing the overall committee and focusing on Curriculum and Kate Kutash chairing Policy and Technology.

Reports by Standing Committees

Win Oppel moved to waive reports by Standing Committees; seconded by Thomas Minotti; vote 9-0; motion passed.

Timothy Walsh announced there will be Finance Committee Meetings on November 18 at 5 p.m. and Saturday, November 21, from 8-10 a.m. All Board Members are invited and encouraged to attend all committee meetings.

Thomas Minotti said the Policy, Curriculum, Technology Committee had tentatively set a meeting for December 1st at 4 p.m., a date that can be changed if members are unable to make it.

Reports of Special Committees

CES – The report was included in agenda packets.

CABE – Timothy Walsh said Freeman Burr, Allan Cameron and he will attend the CABE/CAPSS Convention in Mystic on November 20.

Chairman Walsh reminded members to submit their adopted school choices to Diane Luther. It was also noted that all board communications will be sent to BOE email addresses.

Adjournment

Paula Ellis made a motion to adjourn the meeting at 7:59 p.m.; seconded by Jay Francino-Quinn; vote 9-0; motion carried.

Diane Luther

Diane Luther

Recording Secretary – Board of Education

November 24, 2009