Call to Order: 5:07 p.m.

Roll Call:

Members in Attendance: Chairperson Kate Kutash, Kathleen Yolish, Mark Holden

Members not in Attendance: Amanda Kilmartin (excused)

Also in Attendance: Dr. Darlisa Ritter, David Gioiello, Carole Pannozzo, John Niski, Thomas Minotti, Victor Black, Beth Funari, Kenneth Saranich, John Calhoun, Dr. Christopher Clouet, Kristen Stone, Suzanne Tortora, Jessica Scerbo.

The Pledge of Allegiance was recited.

Chairperson Kate Kutash stated that she would like to add the approval of the minutes of June 4, 2019 and she would like to recommend moving New Business up on the agenda.

Dr. Darlisa Ritter MOVED to approve the amendments to the agenda, SECONDED by Kathleen Yolish. A vote was taken with all in favor, motion carried.

Approval of the September 17, 2019 meeting agenda

Kathleen Yolish MOVED to approve the agenda, SECONDED by Dr. Darlisa Ritter. A vote was taken with all in favor, motion carried.

Approval of the June 4, 2019 meeting minutes.

Dr. Darlisa Ritter MOVED to approve the minutes of the June 4, 2019 meeting, SECONDED by Kathleen Yolish. A vote was taken with all in favor, motion carried.

New Business:

Review policy regarding advertising
  o SSS- PTA President

Kate Kutash stated that at the August 2019 Board of Education Meeting there was a request from Sunnyside School PTO for fundraising in regard to banners and they are here to address that issue and they have some handouts. Suzanne Tortora explained the challenges that Sunnyside has faced trying to raise funds for a new playground. Kate Kutash stated that the permanent plaques were an issue for the board. Dr. Darlisa Ritter stated that there are 4 policies that state that things can be done temporarily, but not permanently. Discussion ensued. Mark Holden suggested revisiting logos as sponsorships due to tough economic times. In order to move forward, the Sunnyside PTO representatives agreed to remove any language that reflected any permanent recognition. A revised copy of the proposal will be submitted to the board secretary before Friday when the board packets are distributed.

Agenda Item:

Building Use Fees-begin discussion to increase fees
John Calhoun stated that there are a couple of areas in the policy where our fee schedule doesn’t line up with our categories so he would like to recommend to the board that it be changed. The main thing to look at in the fee schedule would be the utility costs. Also, there are no auditoriums at the elementary schools. “Other Fields” doesn’t need to be broken down by name because they are all the same cost. John Calhoun suggested building in an increase in utilities for the next 3 years. Kenneth Saranich stated that he will work with John Calhoun to have a proposal ready for the next policy meeting.

- **Mileage Reimbursement Protocol discussion**

Kenneth Saranich stated that our rate fluctuates based on the IRS standard Mileage Rates. Kathleen Yolish asked about how much we spend in mileage reimbursements. Kenneth Saranich replied that it isn’t a lot and stated that he could provide a report for the board in the future. Discussion ensued. Dr. Darlisa Ritter suggested adding more locations to the standard travel locations for travel reimbursements. Google maps was also recommended as an approved site for when mileage is not specified.

- **Setting Calendar Dates**

Kathleen Yolish MOVED to approve the suggested calendar dates for the upcoming Policy Committee Meetings, SECONDED by Mark Holden. A vote was taken with all in favor, motion carried.

**Superintendent’s Comments:**

Superintendent Clouet stated that in the last board meeting there was discussion about the board getting in advance the non-bargaining unit contracts. He feels that when it is taken off of the table at the board meeting that it should be referred back to the Policy Committee.

**Chairperson’s Comments:** No Comment

**Comments or Suggestions from Committee Members:** None

Kate Kutash stated that we do have the new board member packet. We are going to table, but we will be making copies of it.

**Next Meeting Date:** Possibly sometime in October.

**Tentative Agenda:**

- Consideration of a policy development on conducting police investigations
- Revisiting Policy 1325

Kathleen Yolish stated that we have a lot of new candidates for this board and her concern is that she doesn’t know if the candidates understand how much time is really put into being a board member. She would like to share features of the board packet with the board candidates.

Carole Pannozzo stated that in reference to the upcoming policy development on conducting police investigations that we can write a policy, but it must mirror what the state requires and will in no way “override” what the state requires.

**Adjournment:** 6:03 p.m.