

Thursday, December 18, 2014

1:00 p.m. – 2:30 p.m.

Conference Room A

Central Offices

### **Members in Attendance:**

Freeman Burr, Lorraine Rossner, Tina Henckel, Vicky White, Ken Saranich, Amy Yost, Nancy Burns, Mary Beth Trafecante, Karen Crosby, (William Federowicz – guest), Jenna Rua, Liz Wesolowski, Kathy Riddle, and Beth Smith, Dan DeVito and Eileen Robin

*Members not in Attendance:*

### **Meeting Agenda Items:**

- **District Improvement Plan Next Steps re: Revision** – 40 min – F. Burr/T. Henckel
  - Fall Data and Impact on 2014-15 DIP Charts & Goals
  - Revisit Hispanic/Latino Math Goals & Steps
  - Revisit Career Pathways Goals & Steps
  - Revisit proposed District-wide Futures Transitions Plan

*The committee completed an overall review of the District Improvement Plan – Tina, Vicky, and Lorraine will revise the percentages on the goal setting pages in order to electronically submit a revised plan to all committee members by Friday, 12/19/14*

- **Review District SRI & SMI Band Charts** – 20 min – T. Henckel/V. White

*Information has been shared and distributed to most schools through faculty meetings and reading consultants*

- **Revisit and Analyze Fall Standardized Assessment Data** – 20 min – T. Henckel/V. White
  - SMI Grades 3 – 11
  - SRI Grades 3 – 11

*Information has been shared and distributed to most schools through faculty meetings and reading consultants*

- **Review of Standards for District Data Team**

*Committee Review will again occur in March 2015 as a result individual school's self-assessment results*

- Group review of “Standards for District Data Teams”
- Revisions will be made on the document and brought to the next DDT Meeting for review and continued discussion
- Point of Discussion
  - Sub-Committees – are standing committees whose membership can report out each meeting on specific issues

- Ad-Hoc Committees – on an as “needed basis” for specific focus items or activities
- Changes will be made to the “standards” document in order to clarify and modify the document to align with the committee’s need

### **Standing Committee Reports**

- **School Climate** – Karen Crosby  
*No new information to report*
  - **STEM/JAM/Career Pathways** – Kathy Riddle  
*Career Pathways Committee Meeting – 12/10/14 – Naviance Implementation Overview – School based sub committees met to report and present to the entire committee the accomplishments of the committee members district-wide*
  - **Literacy Curriculum Committee** – Vicky White  
*Literacy Curriculum Teams have met twice since the beginning of the year – Writing Committee has also met – spring roll out of three activities*
  - **Math Curriculum Committee** – Jenna Rua  
*Math summer work re: CFA and curriculum units related to Common Core – reviewed strengths and weakness of assessments as well as score band review of student performance*
  - **Science Curriculum Committee** – Tina Henckel  
*Most of the Science Curriculum Committee was completed over the summer – this work will continue as committee members meet again as the academic year progress*
  - **Special Education Committee/Transitions** - Liz Wesolowski  
*This committee meets monthly – specifically with the grade 8/9 transition teams to concentrate on IEP development and goal structure*
  - **SRBI/Data Team Process** – Mary Beth Trafecante  
*The previous “self-assessment” rubric will be distributed to district – collection will occur in January – analysis and “next steps” will follow*
- Good of the Order

**Next District Data Team Meeting:** *Suggestion is made to use the month of January to hold “standing committee meetings” and not hold the scheduled DDT Meeting in order to complete this task*

~~Thursday, January 15, 2015 – Tentatively **cancelled** to hold SC meetings  
1:00 – 3:00 p.m.  
Training Room – 201 – 2<sup>nd</sup> Floor~~

*Central Administrative Offices*

**Tentative Agenda Items:**

Actions to be completed by the February DDT Meeting –

Revised District Improvement Plan will be revised on 12/19/14 for electronic approval of committee members to move from a “draft” to “adopted” document

The Standing Committees will use the month of January to hold their respective meetings and update their committee members with re: work and responsibilities

\*\*\*\*Please share your Standing Committee Meetings with all DDT members in case those members wish to attend.

RE: February’s DDT Meeting - More information will follow after updated committee meeting information is shared.