AGENDA:

Call to order: 5:11 p.m.

Roll Call: : Mark Holden, Kate Kutash, Darlisa Ritter, Kathy Yolish, Lorraine Rossner, Chris Clouet, Gavi Ziu-Pires, Carole Fannozzo, and Deb Keller

Pledge of Allegiance

Approval of November 13, 2018 meeting minutes – Mark Holden 1st, Kathy Yolish 2nd

Approval of December 11, 2018 meeting agenda – Kathy Yolish 1st, Mark Holden 2nd

Public session: No one from the public wished to speak

Agenda Items:

- Gift and Donations – ongoing policy work
  - Edit Suggestions
  - See Attached suggested edits
- Policy 1325 – Community Relations – Discussion
  - Add another “qualifier” re: monetary donations – with subsections for monetary donations in an individual’s memory and monetary donations made by businesses
  - CABE policies will be investigated on this topic
- Final Review Policy 6146.2 – Promotion/Acceleration/Retention
  - See attached – move to BOE Kathy Yolish 1st – Mark Holden 2nd
- New BOE Members Handbook – ongoing discussion and compilation
  - Add a “typical” BOE member calendar as an FYI to new and potential members
- Status of FOI Presentation
  - The FOI Presentation will be on January 16th before Budget Meeting @ Central Office beginning at 4:00 p.m.

Superintendent’s Comments:
This committee is doing important and good work

Chairperson’s Comments:
Collaboration of this committee should be commended

Comments or Suggestions from Committee Members: None were suggested

Old Business: None

New Business: None
**Next Meeting Date:**
- Tuesday, January 15, 2019
- 5:00 p.m.
- Location/Room TBD
- Shelton Intermediate School

**Tentative Agenda:**
- Continued work on Policy #1325
- Ongoing discussion on New BOE Member Handbook

**Adjournment:** 5:39 p.m.
Policies Regarding Fundraising, Donations and Solicitation of Funds

1313 Gifts to School Personnel - Mentions individual gifts...not of concern at this time

1324.1 Fundraising — by individuals within groups, sets guidelines like no door to door, submitting for
approval annually. Not of concern at this time.

1324.2 Fundraising by Sports Booster Clubs — defines Sports Booster Clubs and sets forth guidelines
similar to above regarding fundraising, distribution of funds, equity amongst sports. Does not apply to
concerns we are looking to address (but getting closer!)

1324.3 Crowdfunding - just adopted last year, we addressed this last month adding Donors Choose to
the list of approved sites listed in the Administrative Regs. No other current concerns.

***1325 Advertising and Promotion - This appears to be the policy of concern, adopted in 2006, revised
in 2015, reviewed in 2016 with no changes.

3280 - Gifts, Grants and Bequests to the District — just adopted a change of amount at November
meeting, no other concerns.

3453 School Activity Funds - Does not apply to current concerns
Advertising and Promotion

The Board of Education recognizes that public schools should maintain careful controls on the way in which students and staff are exposed to materials and announcements, other than those directly related to school sponsored programs and activities. Although school districts are public institutions, fully supported by public taxes, the Board has a clear responsibility to protect students and their families and staff from exploitation by private interests including, but not limited to, commercial, cultural, economic, environmental, organizational and political exploitation.

There are situations, however, when it is educationally sound to make students and staff more aware of the social environment and their roles as members of society. In such situations, judicious dissemination of information to students about community activities is warranted. Each situation requires individual consideration and the judgment of responsible school officials must be the decisive factor. Caution is to be exercised to prevent exploitation of the system and its students, who represent a large and captive audience.

It is the policy of this Board that the students, the staff, or the facilities of the Shelton Public School District shall not be used to advertise or promote commercial, organizational, cultural, or other non-school interests except that the district may:

1. Cooperate, through announcements and distribution of program material, with a town agency or non-profit community organizations that benefit students and their families, when such cooperation will not interfere with the school program.

2. Permit participation on a student option basis in essay, art, science, and similar contests sponsored by outside interests when such activities parallel the curriculum and contribute to the educational program.

3. Accept limited advertising on extracurricular activity schedules and programs at the discretion of the principal of the school involved.

4. Permit other exceptions when, in the judgment of the superintendent, students of the district will benefit. The superintendent may, at his or her option, refer specific cases to the Board for decision.

5. Allow advertising for the purchase of photographic services in connection with the class pictures and the services and goods deemed necessary by the principal for the normal student activities of a high school.

6. Candidates for election, including petitioners, or their representatives, shall not use District Resources, District personnel (except those employees who may voluntarily participate during non-duty hours), District events at which they are official participants, District stationary, or the District logo in support of their campaigns.
Candidates, or their representatives, may not access students or employees during school hours for campaign purposes.

It is the responsibility of the Superintendent to evaluate and act on all requests for the acceptance and use of material contributions involving advertising and to refer to the Board all advertising issues he or she believes requires Board decision. The Superintendent is also authorized to arrange for appropriate public acknowledgement and recognition of contributions to the improvement of school programs and public facilities.
PROMOTION/ACCELERATION/RETENTION

The Shelton Public School System is dedicated to the best total and continuous development of each student enrolled in its schools. Therefore, the District will establish and maintain the highest standards for each grade and monitor student performance in a continuous and systematic manner. The administration and faculty shall establish a system of grading and reporting academic achievement to students and their parents and guardians. This established system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on demonstrated and assessed successful completion of the curriculum, performance on state mandated assessments and other district testing instruments. Attendance in school will also be monitored. Any necessary retention should take place as early as possible in a student’s educational career as possible.

Students shall be promoted on the basis of academic achievement and attendance. Students who, on the basis of objective measures of academic proficiency, can reasonably be expected to meet the instructional learning objectives at the next academic level may be promoted.

The Shelton Public School System desires to eliminate the practice of promoting students to the next grade level for social reasons even though they are failing academically. The district expects students to progress through each grade usually within one school year. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual students and include strategies for addressing academic deficiencies when needed. Students shall progress through grade levels by demonstrating growth in learning and meeting grade-level standards in reading, writing, mathematics, and science as established by the State Department of Education. The student’s readiness for work at the next grade level shall be required before he/she is promoted. Students who have mastered the appropriate skills will be promoted; those who have not will be retained.

In all cases of promotion, acceleration, or retention, the parent/guardian is to be fully involved and informed throughout the decision-making process. Parents will be notified as early as possible that retention is being considered. The building administrator shall be responsible for making the final decision as to promotion, retention, or acceleration.

For students in Grades 9-12, progress toward meeting the requirements for promotion shall be based on the student’s ability to meet the mandated graduation requirements for promotion as defined and published by Shelton High School in alignment with Connecticut Department of Education Guidelines and posted in the Graduation Requirements Policy and Administrative Regulations.

Revised October 2018