SHELTON BOARD OF EDUCATION
POLICY COMMITTEE MEETING

Meeting Date: Tuesday, May 20, 2014
Time: 4:45 PM – 6:00 PM
Place: Central Office, Conference Room B

AGENDA

1. Call to order: welcome to members and guests
2. Roll call
3. Pledge of Allegiance
4. Public session
5. Approval of Proposed Meeting Minutes 4-22-14
6. Approval of the agenda
   a. Agenda Items:
      i. Updated Fieldtrip Forms & Administrative Regulations
      ii. Updated Building Use Forms
      iii. 504 Update
   b. Old Business:
      i. Revisit comparison of Policy 4118.2 Personnel Student/Staff Relationships
      ii. Revisit Policy 1212 Community Relations – School Volunteers
      iii. Revisit Policy 6146 Graduation Requirements
7. Next meeting date: Discussion of date and time
8. Adjournment

----------------------------------------------------------------------------------------------------

Proposed Minutes

Chairman Yolish called the meeting to order at 5:05 PM.

The following committee members and guests were in attendance:


Member of the Public: No one from the public wished to speak

Kathy asked to approve the meeting minutes of 4/22/14 meeting. Moved by Arlene Liscinsky, and seconded by Mark Holden

Kathy asked to approve the meeting agenda of 5/20/14 – Moved by Mark Holden and seconded by Arlene Liscinsky
**Agenda Items:**

- Updated Fieldtrip Forms & Administrative Regulations – K. Bender
  - Revised Fieldtrip Forms were shared with the committee
  - It is important that the district offices know where our students are and what activities they are involved in
  - Discussion was also had re: the administrative regulations for Field Trips Abroad
  - The statement highlighted in yellow will be removed before insertion into district forms and administration regulation folder

- Updated Building Use Forms – L. Rossner
  - All forms have been updated to reflect new signatures requested, updated personnel fees, other changes in verbiage within the documents

- 504 Update – Liz Wesolowski
  - 504 Parents Rights
  - 504 Administrative Regulations
  - 504 Policy Revision – to be brought forward at the next BOE meeting for adoption

**Old Business:**

- Revisit comparison of Policy 4118.2 Personnel Student/Staff Relationships – C. Pannozzo
  - The revised draft of policy 4118 was shared for an additional time
  - It is suggested that the first five paragraphs of the draft policy remain and a statement added to reflect adherence to the Connecticut Code of Professional Responsibility for Teachers
  - Carole will update the draft – send it out to the committee for review so that this policy can be included for approval at next BOE meeting in June

- Revisit Policy 1212 Community Relations – School Volunteers – C. Pannozzo
  - Updated draft of policy 1212 what shared again with committee
  - Discussion continued regarding the categories of who can volunteer and how the school system can monitor the situation
  - This document will be brought forward again at the next meeting

- Revisit Policy 6146 Graduation Requirements
  - The graduation requirements that are posted in the Shelton High School Handbook will be reflected in the electronic policy book on the school system website
Next meeting date:

- Tentative - Tuesday, June 17, 2014
- 5:00 p.m.
- Conference Room B
- Central Administrative Offices

The following items were brought forward for future agendas:

Old Business
- Revisit Policy 1212 Community Relations – School Volunteers – C. Pannozzo

Meeting adjourned at 5:52 P.M.