BOE Policy Committee Meeting
Tuesday, November 13, 2018
5:00 p.m.
Training Room - 201
Central Administrative Offices

AGENDA:

Call to order: 5:01 p.m.

Roll Call: Kate Kutash, Mark Holden (via phone), Darlisa Ritter, Mandy Kilmartin, Lorraine Rossner, Chris Clouet, Carole Pannozzo, Beth Smith, and Deb Keller

Pledge of Allegiance

Public session:

No one from the public was present and wished to speak

- Approval of Meeting Minutes 10/09/18 - Mark Holden 1st, Mandy Kilmartin 2nd - Unanimous
- Approval of the Agenda for 11/13/18 Mandy Kilmartin 1st, Mark Holden 2nd - Unanimous

Agenda Items:

- See “reviewed” copy of Wellness Policy to move to BOE for approval during November Meeting
  
  - The revised Wellness Policy will be brought to the BOE for Approval to comply with state mandate - Mark Holden 1st, Mandy Kilmartin 2nd moved to bring the policy forward to the BOE for approval – unanimous decision to move the Wellness Policy to the full BOE during the November meeting.

- Discuss “donation” parameters – specifically Policy #3280 – Gifts, Grants, and Bequests to the District
  
  - Currently $500.00 – possible move to $1,000, $2,000
  - Should the donation cap be increased? – discussion followed
  - Donations, Services, and Goods can be accepted and then approved by the BOE at a later date through this acknowledgement process
  - Suggestion that the donation cap should move to $2,500 rather than the current $500.00 cap
  - Move to adjust the policy to reflect a $2,500 cap in Policy #3280 Mark Holden 1st, Mandy Kilmartin 2nd. Discussion – what do other districts use as a threshold? Is the new cap adequate and reminders should be send to administration to “inform” BOE of current and future gifts that fall into this category
  - Motion was made - All in favor for upping the cap to $2,500 for Policy #3280 – All BOE committee members present voted unanimously
• Gift and Donations Policies:
  o 1313, 1324.1, 1324.2, 1324.3, 1325, 3280, 3453
  o Kate will assign BOE Policy Committee Members specific jobs to review certain Gift and Donation Policies in order to individually review and suggest changes and editions – In this way the job is spread among multiple committee members who will in turn report back their finding to move the edits and changes along in a timely manner.
• Donation Policy/Vendor discussion related to policies listed above – this task will be inculcated into the Gift and Donations Policy work
  o Vendor donation discussion – policy verbiage change?
  o This will be an ongoing discussion linked with the policies listed above – continued discussion and editing to be done in conjunction with other policies
• DonorsChoose Crowdfunding Information –
  o List DonorsChoose as an approved “crowd funding” option
• Continue work and discussion on the New BOE Member Orientation Packet
  o Review a “rough prototype” of documents etc.......... 
  o Prototype was shared with committee members
  o Additions to documents were suggested and will be added.

Superintendent’s Comments:

The Superintendent wanted to commend the ongoing work of the committee members.

Comments or Suggestions from Committee Members: None were suggested

Old Business:

• Work on gift and donation policies per assignment of Committee Chair
• New BOE Members Orientation – Continue work with additions to packet

New Business: None

Next Meeting Date:
• Tuesday, December 11, 2018
• 5:00 p.m.
• Training Room - 201
• Central Administrative Offices

Tentative Agenda:

• Gift and Donations – ongoing policy work
• New BOE Members Handbook – ongoing discussion and compilation

Adjournment: 5:43
Wellness Policy – DRAFT 6/11/18

PHILOSOPHY

The Shelton Board of Education recognizes that student health and success in schools are interrelated. Schools cannot achieve their primary mission of education if students are not healthy and fit. This policy, which is in accordance with federal and state laws, encourages a comprehensive approach to student and staff wellness that is sensitive to individual and community needs.

NUTRITION

The Board supports nutrition programs and nutrition education as an integral part of a high-quality education.

- The Shelton Board of Education will operate and maintain a school lunch program, which shall function in accordance with State and Federal program requirements. The program, in so far as possible, will be self-supporting. The Manager of Food and Nutrition Services shall be responsible for the immediate operation and supervision of the school lunch program and will report to the Director of Finance.

- The Shelton Public Schools may participate in the National School Breakfast and Lunch Program. Authorization is granted to the Superintendent of Schools or designee to act on behalf of the Board for purposes of participating in this program. All applicable state and federal guidelines will be followed.

  - Nutrition service policies and guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to subsections (a) and (b) of section 10 of the Child Nutrition Act (42 U.S.C 1779) and section 9 (f) (1) and 17 (a) of the Richard B. Russell National School Lunch Act (42 U.S.C 1758 (f)(1), 1766(a))0, as those regulations and guidance apply to schools.

  - School lunch Meal Planning will be in accordance with the National School Lunch Program (NSLP) guidelines. Appropriate portion sizes will be consistent with USDA and state standards.

  - A la Carte offerings to students will not be less restrictive than federal and state regulations require.
• The Shelton Public Schools will maintain a curricular approach to Nutrition Education within the context of a comprehensive Health Education curriculum in kindergarten through 12th grade. Staff will be encouraged to integrate nutritional themes from the curriculum. Science-based, behavior focused nutrition education shall be integrated into the curriculum. All staff members involved in nutrition education shall have adequate training.

• Nutrition education information will also be provided to parents. The use of newsletters, website information and other presentations which focus on healthy lifestyles will be made available.

• The Board of Education recommends healthy eating practices according to the current Dietary Guidelines for Americans and the Food Guidance System throughout the school environment. The Board of Education discourages the distribution and sale of foods that are not in compliance with these guidelines. Education about healthy alternatives and eating practices will be the responsibility of the staff and administration of each school.

• Snacks and beverages brought from home by students should be nutritious and follow the Connecticut State Department of Education Bureau of Health and Nutrition Services Guidelines. As posted on the School District Website.

• It is recommended that school fundraising efforts will support healthy eating by selling non-food items or foods that are low in fat, sodium or added sugar.

• School stores and vending machines will support healthy eating by selling non-food items or foods that are low in fat, sodium or added sugar.

• The district may permit vending machines in the middle and high schools in accordance with state statutes. Vending machines are operated as a revenue-producing endeavor and as a convenience for students, staff and patrons. All revenue produced from this source shall be deposited in the designated fund as approved by the Board of Education, Superintendent of Schools, or designee.

MARKETING

Any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the USDA “Smart Snacks in School” nutrition standard. Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product. As the District/School Nutrition Services/Athletic Department/PTA/PTO
reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

**Food and Beverage Marketing in Schools**

The District is committed to providing a school that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The District strives to teach students how to make informed choices about nutrition, health and physical activity. These efforts will be weakened if students are subjected to advertising on district property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. Any foods and/or beverages marketed or promoted to students on the school campus during the school day will meet or exceed the USDA Smart Snacks in School Nutrition standards.

Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes an oral, written, or graphic statement made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller, or any other entity with a commercial interest in the product. This term includes, but is not limited to the following:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.

- Displays such as on vending machine exteriors.

- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards.

- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.

- Advertisements in school publications or school mailings.

- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

As the District Nutrition Services/Athletics Department/PTA/PTO review existing contracts and considers new contracts, equipment and product purchasing and/or
replacement, decision should reflect the applicable marketing guidelines established by
the District wellness policy.

HEALTH EDUCATION

Healthy living skills will be taught as part of the regular instructional program. These
skills will provide the opportunity for all students to understand and practice concepts
and skills related to health promotion and disease prevention.

- Participation in a Standards Based Health Education Program will be required for
  all students beginning in Kindergarten and continuing throughout a student’s
  educational career.

- High school students will be required to take and pass Health Education for
  graduation.

- Students shall be taught communication, goal setting and decision making skills
  that enhance personal, family, community and global health.

- School Health Services will assist students assume responsibility for their own
  health and develop healthy attitudes and practices.

- Students and staff will be encouraged to balance work and recreation and become
  aware of stressors which may interfere with health development.

PHYSICAL EDUCATION AND PHYSICAL ACTIVITY

Physical education is an essential element of each school’s instructional program.
Certified physical education specialists teachers will teach physical education. The
program shall provide cognitive content and learning experiences in basic movement
skills, physical fitness, games and sports skills. The physical education program will
promote optimal physical, mental, emotional and social development in addition to
promoting activities and sports that all students can enjoy and participate in a lifetime of
healthy physical activity.

The physical education program will be designed to emphasize physical fitness and
courage healthy active lifestyles. A “physically educated” person values the concept of
remaining active throughout life and appreciates the benefits which are derived from
physical education.

- Participation in a physical education program will be required for all students in
  Pre-Kindergarten through grade 8.
• High school students will be required to take and pass physical education for a minimum of two years. Additional physical education and health elective classes will be made available for all students in grades 9-12.

• Students and staff will be encouraged to set personal fitness goals that will enhance their level of physical fitness.

• Students and staff will be provided a variety of opportunities for enjoyment, challenge, self-expression and social interaction that will lead to a physically active lifestyle.

• All teachers, including physical education teachers, will not order the performance of physical activity as a form of discipline or punishment.

• All teachers will refrain from the prohibition of participation in recess as a form of punishment.

• Classroom teachers will not prohibit participation in physical education class as a form of punishment.

• It is strongly recommended that elementary schools schedule recess before lunch.

• The inclusion of regular Activity Bursts in the Classroom is a recognized strategy for increasing positive student behavior, academic achievement, and overall student wellness. They shall be made an integral part of the culture of the school day and implemented whenever possible.

**HEALTHY AND SAFE ENVIRONMENT**

A healthy and safe environment for all, before, during and after school supports academic success.

• The Shelton Public Schools will maintain environments that are free of tobacco, alcohol, vaping and other illegal substances.

• Safety procedures and appropriate training for students and staff will support personal safety and a violence and harassment free environment.

• Students and parents of students are notified of the prohibition against bullying and the penalties for violating the prohibition by continuing to ensure the inclusion of such information is in student and parent handbooks.

• It is recommended that all staff and volunteers refrain from using food/candy as a form of reward or punishment.
• It is recommended that all students wash their hands frequently, especially before snack and lunch.

FAMILY, SCHOOL AND COMMUNITY PARTNERSHIP

Long-term effective partnerships improve the planning and implementation of health promotion projects and events within each school and throughout the community.

• Family, student and community partners will be included on an ongoing basis in school and district wellness planning processes.

• The equality and diversity of the school and district community will be valued in planning and implementing wellness activities.

• Community partnerships will be developed and maintained as a resource for school and district programs, projects, activities and events.

• Schools and the district will actively develop and support the engagement of students, families and staff in community health enhancing activities and events at the school or throughout the community.

STAFF WELLNESS

The district will provide information about wellness resources and services to assist in the health, safety and well-being of all staff.

• Each school and district site will be in compliance with drug, alcohol and tobacco free policies.

• Each school and district site will provide an accessible and productive work environment free from physical dangers or emotional threat that is as safe as possible and consistent with applicable occupation and health laws, policies and rules.

• Employees will be encouraged to engage in regular, personal physical activity.

MEASUREMENT AND EVALUATION

• As required by USDA Wellness Policy regulations, the Board of Education will establish a plan for measuring the implementation of this policy and its regulations.
• It is recommended that each school form a committee to design and implement this policy and its regulations.

**Measuring the Implementation of Wellness Policy**

A. Oversight of the Wellness Policy

Pursuant to this policy, the Board shall designate the Superintendent or designee to be responsible for the implementation and oversight of the school district’s wellness program. The Superintendent or designee will be responsible for ensuring that the goals and guidelines relating to nutrition promotion and education, physical activity, school-based wellness activities and nutritional value of school-provided food and beverages are met, that there is compliance with the wellness policy, and that all school polices and school-based activities are consistent with the wellness policy.

*In the Shelton Public School System, the designee in charge of oversight of this policy is the Assistant Superintendent of Schools who may be contacted at 203-924-1023 x306*

B. Triennial Assessment

At least every three years, the Board will measure and make available to the public an assessment on the implementation of the wellness policy. In this triennial assessment, the Board will indicate the extent to which schools are in compliance with the wellness policy and how the Board’s wellness policy compares with model school wellness policy. In addition, the triennial assessment will provide a description of the progress made in attaining the goals of the wellness policy and will provide the basis for appropriate updates or modification to the wellness policy.

C. Informing and Updating the Public

In accordance with federal law and applicable regulations, the Board will inform and update the public (including parents, students and others in the community) about the content and implementation of its wellness policy as well as the results of the triennial assessment. The results of the triennial assessment will be made available in an accessible and easily understood manner. The Board will make its wellness policy and any updates to the policy available to the public on an annual basis.

*A formal, printed copy of the District Wellness Policy will be located in the Office of the Assistant Superintendent of Schools, 382 Long Hill Avenue, Shelton CT 06484 Copies may also be available on the Shelton Public Schools Website at [www.sheltonpublicschools.org](http://www.sheltonpublicschools.org)*

D. Recordkeeping

The Board of Education will retain records to document compliance with the local school wellness policy requirements. The Board shall retain the Wellness Policy,
documentation demonstrating compliance with community involvement requirements, documentation of the triennial assessment and documentation to demonstrate compliance with public notification requirements.

Legal References:
Connecticut General Statues:
§10-215f  Certification that food meets nutrition standards

Sent to SBOE Policy Committee - June 2018
Presented to BOE for review – November 28, 2018
### Q. 1000

Provide a copy or appropriate web address of the current local school wellness policy. Are the minimum required elements written into the LSWP? In comments, explain how the required elements are being met.

<table>
<thead>
<tr>
<th>Goals (4)</th>
<th>Y</th>
<th>M</th>
<th>N</th>
<th>Nutrition standards and guidelines for all foods and beverages available on the school campus</th>
<th>Y</th>
<th>M</th>
<th>N</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Nutrition Education</td>
<td></td>
<td></td>
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<td>• Foods and Beverages Sold</td>
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<td>• Nutrition Promotion</td>
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<td>o School Meals* (consistent with Federal regulations)</td>
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<tr>
<td>• Physical Activity</td>
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<td>o Competitive Foods**</td>
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<tr>
<td>• Other school-based activities to support wellness</td>
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<td>• Foods and Beverages Available but Not Sold (e.g., classroom parties, classroom snacks brought by parents/staff, etc.)</td>
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Plan addressing public notification

<table>
<thead>
<tr>
<th>Plan for measuring LSWP implementation</th>
<th>Marketing ***</th>
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<tbody>
<tr>
<td>Designation of one or more officials in charge of school compliance oversight</td>
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**Elements not checked in the "Yes" Column should be revisited by the Wellness Team. The LEA needs to add language to the LSWP (for elements noted in the "No" Column) to ensure compliance with the Healthy, Hunger-Free Kids Act of 2010 LSWP requirements. All of the required elements and steps are to be in place by June 30, 2017.**

*Nutrition guidelines for school meals must be consistent with the USDA regulations for school meals (National School Lunch Program meal pattern requirements) and the state beverage statute.*

**Nutrition guidelines for competitive foods must be consistent with the state beverage statute and Connecticut Nutrition Standards (Healthy Food Certification [HFC] schools only) or USDA Smart Snacks nutrition standards (private schools, non-HFC public schools and residential child care institutions only). All food sales must also comply with the Connecticut Competitive Foods Regulations (Sections 10-215b-1 and 10-215b-23 and Section 10-221p) of the Connecticut General Statutes.*)

***Marketing is allowed for only those foods and beverages that meet Smart Snacks in School nutrition standards or the Connecticut Nutrition Standards, if applicable.**

Reviewer: Donna Heins, CSDE Education Consultant  
Date Submitted: xxx, 2018
**Q. 1001**  How does the public know about the local school wellness policy? Provide documentation to support the response (or appropriate web addresses).

<table>
<thead>
<tr>
<th>Y</th>
<th>M</th>
<th>N</th>
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<tbody>
<tr>
<td>The LEA provided a response to Q. 1001.</td>
<td></td>
<td></td>
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<tr>
<td>The response identifies a process for annual public notification and periodic updates.</td>
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**Y = Yes; M = Marginal (needs improvement); N = No; NA = Not Applicable**

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<thead>
<tr>
<th>Y</th>
<th>M</th>
<th>N</th>
<th>NA</th>
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<tbody>
<tr>
<td>The LEA provided documentation to support the response to Q. 1001.</td>
<td></td>
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<tr>
<td>Documentation provided evidence of completion of this public notice requirement.</td>
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**Reviewer Comments**

Topics that are not noted in the “Yes” Column should be revisited by the Wellness Team. The LEA needs to set up a process to collect and retain required LSWP documentation. It is important to note that LEAs must notify the public each school year about the LSWP (content and updates).

It is important to note that the USDA Food and Nutrition Service encourages LEAs or schools to include a summary of each school's events or activities related to the LSWP implementation on their annual public notification.

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**Q. 1002**  When and how does the review and update of the local school wellness policy occur? Provide documentation to support the response (or appropriate web addresses).

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<thead>
<tr>
<th>Y</th>
<th>M</th>
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<tbody>
<tr>
<td>The LEA provided a response to Q. 1002.</td>
<td></td>
<td></td>
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<tr>
<td>The response identifies a process for reviews and updates.</td>
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<tr>
<td>The process addresses timelines.</td>
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<tr>
<td>The process addresses stakeholders.</td>
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**Y = Yes; M = Marginal (needs improvement); N = No; NA = Not Applicable**

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<tr>
<th>Y</th>
<th>M</th>
<th>N</th>
<th>NA</th>
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<tbody>
<tr>
<td>The LEA provided documentation to support the response to Q. 1002.</td>
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<td></td>
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<tr>
<td>Documentation provided evidence of completion of this review and update requirement (copy of stakeholder solicitation and list of stakeholders involved)</td>
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</table>

**Reviewer Comments**

Topics that are not noted in the “Yes” Column should be revisited by the Wellness Team. The LEA needs to set up a process to collect and retain required LSWP documentation.
Q. 1003  Who is involved in reviewing and updating the Local School Wellness Policy? What is their relationship with the SFA?  

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<tr>
<th>Y = Yes; M = Marginal (needs improvement); N = No; NA = Not Applicable</th>
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<tr>
<td>Y</td>
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<tr>
<td>The LEA provided a response to Q. 1003.</td>
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<tr>
<td>The response addresses required stakeholders.</td>
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<tr>
<td>The response addresses relationships with the SFA.</td>
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</table>

**Reviewer Comments:** Going forward, the LEA should ensure that all required stakeholders are involved in this process. LEAs are required to allow parents, students, SFA representatives, teachers of physical education, school health professionals, the school board, school administrators and members of the general public to participate in the development, implementation and periodic review and update of the LSWP. Consider providing a list of stakeholders and titles for documentation.

Q. 1004  How are potential stakeholders made aware of their ability to participate in the development, review, update and implementation of the local school wellness policy? Provide documentation to support the response (or appropriate web addresses).

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<tr>
<th>Y = Yes; M = Marginal (needs improvement); N = No; NA = Not Applicable</th>
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<tr>
<td>Y</td>
</tr>
<tr>
<td>The LEA provided a response to Q. 1004.</td>
</tr>
<tr>
<td>The response identifies a process to recruit stakeholders to participate in all LSWP activities (development, review, update and implementation).</td>
</tr>
<tr>
<td>Q. 1004</td>
</tr>
<tr>
<td>Reviewer Comments</td>
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</tbody>
</table>

**Reviewer Comments:** Topics that are not noted in the “Yes” Column should be revisited by the Wellness Team. The LEA needs to set up a process to collect and retain required LSWP documentation.

Reviewer: Donna Heins, CSDE Education Consultant  
Date Submitted: xxx, 2018
Q. 1005 | Provide a copy of the most recent assessment on the implementation of the local school wellness policy.

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<thead>
<tr>
<th>Y = Yes; M = Marginal (needs improvement); N = No; NA = Not Applicable</th>
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<tbody>
<tr>
<td>The LEA provided a response to Q. 1005.</td>
</tr>
<tr>
<td>The assessment was conducted within the past three years.</td>
</tr>
<tr>
<td>The assessment addressed:</td>
</tr>
<tr>
<td>schools' compliance with policy</td>
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<tr>
<td>progress meeting goals</td>
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<tr>
<td>extent to which the policy compares to model LSWPs.</td>
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<table>
<thead>
<tr>
<th>Y</th>
<th>M</th>
<th>N</th>
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<tbody>
<tr>
<td>The LEA provided documentation to support the response to Q. 1005.</td>
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</table>

Q. 1005 Reviewer Comments

Topics that are not noted in the “Yes” Column should be revisited by the Wellness Team. The LEA needs to set up a process to collect and retain required LSWP documentation.

A Triennial Assessment must be completed and the associated report disseminated by June 30, 2020. It is important to note that each school under the LEA’s jurisdiction must be included in the assessment.

A Model Local School Wellness Policy, developed by the Alliance for a Healthier Generation, has been reviewed by the USDA, Food and Nutrition Service and found to be compliant with the statutory requirements under the Healthy, Hunger-Free Kids Act of 2010. When conducting the Triennial Assessment, LEAs may elect to use this resource to identify the extent to which their LSWP compares to a model policy. WellSAT 2.0 is also a useful tool. WellSAT 1 may be used as a tool to monitor if schools in the LEA are in compliance with the LSWP implementation. The LEA may develop their own assessment tool, as well.

Reviewer: Donna Heins, CSDE Education Consultant Date Submitted: xxx, 2018
Q. 1006  How does the public know about the results of the most recent assessment on the implementation of the local school wellness policy? Provide documentation to support the response (or appropriate web addresses).

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<tr>
<th>Y = Yes; M = Marginal (needs improvement); N = No; NA = Not Applicable</th>
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<tbody>
<tr>
<td><strong>The LEA provided a response to Q. 1006.</strong></td>
</tr>
<tr>
<td><strong>The LEA provided documentation to support the response to Q. 1006.</strong></td>
</tr>
<tr>
<td><strong>The response identifies a process to inform the public about the results of the implementation assessment.</strong></td>
</tr>
<tr>
<td><strong>Documentation provided evidence of completion of this dissemination requirement with the public.</strong></td>
</tr>
<tr>
<td><strong>The title and contact information for the LSWP oversight official were made available to the public.</strong></td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Q. 1006 Reviewer Comments</th>
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<tbody>
<tr>
<td>Topics that are not noted in the “Yes” Column should be revisited by the Wellness Team. The LEA needs to set up a process to collect and retain required LSWP documentation.</td>
</tr>
<tr>
<td>The title and contact information for the LSWP designee for implementation compliance should be publicized for easy access by the public.</td>
</tr>
<tr>
<td>It is important to note that the USDA Food and Nutrition Service encourages LEAs to identify a wellness champion at each school to assist with the implementation and monitoring of the LSWP.</td>
</tr>
</tbody>
</table>

Reviewer: Donna Heins, CSDE Education Consultant  
Date Submitted: xxx, 2018
Gifts, Grants, and Bequest to the District

Gifts of personal property to the district which meet criteria set forth in the administrative regulations established in accordance with this policy, is welcomed and encouraged.

The superintendent of schools shall develop administrative regulations governing the acceptance of gifts and the procedure for examining and evaluating offers of gifts to the district.

The school principal may approve gifts to a school that are valued at $500 or under and meet criteria established by the administrative regulations established in accordance with this policy. The superintendent of schools must accept gifts that are valued over $500 and meet criteria established by the administrative regulations established in accordance with this policy.

The superintendent, in consultation with the principals and considering the wishes of the donor, may determine the school(s), program(s) or facility(ies) to which the gift shall go if it is valued at more than $2,500.

Any gift rejected by the Board of Education shall be returned to the donor or the donor’s estate, with a statement indicating the reason for rejection of such gift.