SHELTON BOARD OF EDUCATION
POLICY COMMITTEE MEETING

Meeting Date: Tuesday, September 9, 2014
Time: 4:45 PM – 6:00 PM
Place: Central Office, Conference Room A

AGENDA

1. Call to order: welcome to members and guests
2. Roll call
3. Pledge of Allegiance
4. Public session
5. Approval of Proposed Meeting Minutes 8-19-14
6. Approval of the agenda
   a. Agenda Items:
      • Adult Enrichment Education Policy 6174 – age change – mandated change.
      • Review current fieldtrip policy to include discussion possibility of a “chaperone contract” (check fieldtrip forms and guidelines)
      • Technology Acceptable Use – Policy Revision and Contract Discussion
      • By-Laws 9132 discussion to also focus on the By-Law which outlines BOE attendance, committee assignments, quorum, and convention attendance
   b. Old Business:
7. Next meeting date: Discussion of date and time
8. Adjournment

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Proposed Minutes

Chairman Yolish called the meeting to order at 4:45 PM.

The following committee members and guests were in attendance:

Kathy Yolish, Arlene Liscinsky, Freeman Burr, Lorraine Rossner, Kate Kutash, Debbie Keller, Vicki White, Dan DiVito, Win Oppel, and Carole Pannozzo

Member of the Public: No from the public was present

Kathy asked to approve the meeting minutes of 8/19/14 meeting. Moved by Kathy and seconded by Kate

Kathy asked to approve the meeting agenda of 9/9/14 – Moved by Arlene and seconded by Kate with the exception that the AUP Policy be moved to the first agenda item – approved by Arlene & Kate
**Agenda Items:**

- **Adult Enrichment Education Policy 6174** – age change – mandated change.
  - Copy of mandated change to the policy was passed out to the policy committee for their information – policy changed has been made on the website and in “hardcopy”.

- **Review current Fieldtrip Policy** to include discussion possibility of a “chaperone contract” (check fieldtrip forms and guidelines)
  - No representative from the high school – this agenda item will be moved to next month’s meeting

- **Technology Acceptable Use** – *(Moved to First Agenda Item)*
  - Policy Revision and Contract Discussion – D. Divito
  - Dan presented the revised policy document that was reviewed by counsel - The proposed plan will revised by Dan and Lorraine into a Policy Committee Meeting for submission to BOE to sit for approval

- **By-Laws 9132** - discussion to also focus on the By-Law which outlines BOE attendance, committee assignments, quorum, and convention attendance
  - Discussion – the By-Law should outline:
    - what is a committee appointment,
    - what would be a quorum for individual committees,
    - should attendance effect appointment or removal to a committee
  - Every BOE member must serve on one committee – suggestion is made to appoint 6 BOE members to each committee with a quorum being 3 to discuss business. – to be discussed at next meeting along with By-law dealing with convention attendance
  - a. Old Business:
    - No old business presented

**Next meeting date:**

- Tuesday, October 14, 2014
- 4:45 p.m.
- Conference Room A
- Central Administrative Offices

The following items were brought forward for future agendas:

- Technology Acceptable Use – Policy Revision and Contract Discussion
- By-Laws 9132 revisions for submission
- Review current fieldtrip policy to include discussion possibility of a “chaperone contract” (check fieldtrip forms and guidelines)

Meeting adjournment at 5:40 P.M.