

## **Bylaws of the Board**

### **Standing Committees**

Standing committee members shall be appointed by the Chairperson of the Board of Education at a Board of Education meeting at such time as the Board decides to create or recreate the committee. The Chairperson shall be an ex officio member of each standing committee.

Each standing committee shall function as a long term committee. The duties of the committee shall be outlined at the time of appointment, and the committee shall regularly report to the Board of Education. The committee is expected to make recommendations and suggestions to the full Board which will enable the Board to function in a more effective manner.

The Shelton Board of Education shall have standing committees to address the operations of the Board:

- Finance;
- Policy;
- Teaching and Learning

### **Standing Committee Membership**

The Chairperson of the Board of Education shall appoint a committee chairperson of each standing committee from among its members.

1. The Chairperson shall appoint no more than five members to a standing committee. A quorum for any standing committee meeting shall be the attendance of three appointed committee members.
2. Ad hoc and liaison assignments are not considered to be standing committees.
3. Any member of the Board who is interested in serving on a standing committee shall notify the Chairperson promptly concerning their interest.
  - A. Each Board member must serve on one standing committee.
  - B. No Board member may chair more than one standing committee.
4. The standing committee members shall be designated by the Chairperson of the Board.
5. The Board Chairperson will serve as an ex officio on all standing committees.

6. Any member of the Board may attend standing committee hearings; however, they will be unable to vote.
7. Standing committee chairpersons and members on standing committees shall serve for the same term as the Board Chairperson.

### **Record Keeping**

All committees shall keep minutes of business conducted at meetings. The minutes will be kept on file in the Superintendent's office and available at all times to the Board of Education members.

(cf. 9130 - Committees)

Legal Reference: Connecticut General Statutes

1-7 through 1-21k Freedom of Information Act.

1-18a Definitions.

1-21 Meetings of government agencies to be public.

**Approved December 17, 2014/Reviewed Summer 2016**

**Shelton Public Schools**