

**SHELTON BOARD OF EDUCATION
REGULAR MEETING
Board of Education Administrative Offices
382 Long Hill Avenue
Board Room, 2nd Floor
June 28, 2017**

Chairman Mark Holden called the Regular Meeting of the Board of Education to order at 7:03 p.m.

Roll Call:

Mark Holden, Chairman	Kate Kutash
Thomas Minotti, Vice Chairman (excused)	Win Oppel
Arlene Liscinsky, Secretary	Darlisa Ritter
David Gioiello (excused)	Kathleen Yolish
Faith Hack	

Quorum – 7 present; 2 excused absences

Board of Education Administration present: Superintendent of Schools, Dr. Christopher Clouet; outgoing Finance Director, Dominic Barone; incoming Finance Director, Edward Drapp; Human Resources Director, Carole Pannozzo

(1 tape on file in City/Town Clerk's office)

The Pledge of Allegiance was recited.

Approval of Agenda

Arlene Liscinsky moved to add a motion to the agenda to change the second designated signer of the ED-099 Agreement for Child Nutrition Programs from Dominic Barone to Edward Drapp; motion seconded by Faith Hack and passed unanimously. Kate Kutash moved to approve the agenda as amended; motion seconded by Arlene Liscinsky and passed unanimously.

Presentations/Recognitions

There were none.

Public Hearing

Karin Moriarty, Shelton High School cafeteria worker, shared concerns about workers' health insurance coverage during gap between contracts for food service provider. Dr. Clouet stated a plan is being formulated, which will be shared with union members and Whitsons pending approval of the contract.

Judson Crawford, 8 Jordan Ave, Shelton, expressed appreciation of Dominic Barone and wished him well as he leaves his position as Finance Director.

Approval of Minutes

Kate Kutash moved to approve the minutes of the Special Meeting and Regular Meeting of May 24, 2017; motion seconded by Win Oppel and passed unanimously.

Communications to the Board

Chairman Holden acknowledged thank you notes from retired staff members.

Superintendent's Commentary/Instructional Update

Strategic Plan Update – Dr. Clouet discussed a packet of handouts relative to the work of the Strategic Planning Committee including excerpts from the book Disrupting Class; information on a new book Machine Platform Crowd; Milestone Mapping implementation; Milestone C Engineering & Aviation Summer Camp.

Vocabulary Project/Word of the Week – Superintendent Clouet gave a brief overview with a slide presentation of random photos taken throughout the year depicting the many facets of the project.

Booth Hill School Student Activity at Shelton Senior Center – Dr. James Zavodjancik discussed a recent half-day field trip by Booth Hill first grade students for interaction with senior citizens, which included reading books, playing games; doing math, and conducting interviews with seniors. He said the event was highly valued by staff, students, parents and the seniors. He received multiple emails from parents saying how much their children enjoyed the trip. The staff at the Center hopes to extend the opportunity to other elementary schools in the district.

Hiring Protocols for the District – Carole Pannozzo presented detailed information that was a result of a goal to review current processes, which in some cases needed to become more rigorous, and to develop and implement a school district hiring protocol for certified staff. A committee comprised of representatives from all schools was formed and produced a Certified Educator Hiring Protocol manual, which was shared with board members. Mrs. Pannozzo addressed questions from members and encouraged them to review the manual and submit any feedback to her.

Approved Field Trips

The board was apprised of an approved SIS gr. 8 trip to Washington, D.C., April 21-24, 2018.

Items Voted on

Win Oppel moved to amend agenda by bringing forward items 8 and 9 for a vote; motion seconded by Arlene Liscinsky and passed unanimously.

Win Oppel moved to appoint the Superintendent's recommended candidate, Andrea D'Aiuto, to the position of Principal of Long Hill School; motion seconded by Faith Hack and passed unanimously. Mrs. D 'Aiuto expressed appreciation and said she is very excited about looks forward to collaborating and working with Long Hill's staff, parents and students.

Win Oppel moved to accept the Finance Committee's recommendation in regards to the cafeteria contract, and to empower the Superintendent and his designees to work on the terms of a contract that will be submitted to the state, and that the board hire Whitsons as its cafeteria provider; motion seconded by Faith Hack and passed unanimously. Superintendent Clouet stated we have worked with Whitsons after a very well designed process that Dominic Barone and his team developed in terms of considering all the options, and we are absolutely adamant and were throughout the process, that the successful vendor would work with the current kitchen staff members and anticipate that all of them will be invited to interview and will be given a job with the new company that will be substantially similar to current salary and benefits.

(Note: A brief recess was observed from 7:55 to 8:09 p.m.)

Win Oppel moved to approve requests from Long Hill School PTO, Shelton High School Swim Team Parent Club, and Sunnyside School PTO to conduct fundraising activities during 2017-18 school year; motion seconded by Kate Kutash and passed unanimously.

Win Oppel moved to accept the following:

- on behalf of Mohegan School a donation of \$7,428.72 from Stop & Shop Rewards Program to be used in direct service to Mohegan's students in areas such as technology or cultural arts;
- on behalf of Booth Hill School a donation of \$10,190 from Booth Hill School PTO for the purchase/replacement of playground equipment;
- on behalf of Sunnyside School a donation of drapes and hardware in the amount of \$5,106.40 for the stage area from Sunnyside School PTO.

Motion seconded by Kate Kutash and passed unanimously.

Kate Kutash moved to approve revised Graduation Requirements, as recommended by the Policy Committee; motion seconded by Faith Hack and passed unanimously.

Win Oppel moved to accept the Finance Committee's recommendation to award the contracts for in and out of district Special Education transportation subject to further negotiations with the bidders and also a review of potential in district transportation option; motion seconded by Kate Kutash and passed unanimously.

Comments by the Board Chair

Chairman Holden thanked Kathy Yolish for her hard work on the Cafeteria Committee as well as others involved. He stated the Sunnyside roof project is started; Shelton High School sprinkler project is ongoing; Board of Aldermen are expected to allocate some of the money for the high school field and track. Mr. Holden commented that Andrea D'Auito is a highly qualified internal candidate and will be a terrific principal.

Reports of Standing Committees

Teaching & Learning – Arlene Liscinsky discussed topics of last committee meeting held on June 13 including Beverly Belden's presentation of Elizabeth Shelton School grades 3 and 4 departmentalization and a discussion of cursive writing.

Finance Committee – Win Oppel said the committee met on June 21 and adjustments of \$989,413 to a variety of line items were made to align our budget with the city's allocation.

Win Oppel moved to approve the proposed alignment of the school district budget for fiscal year 2017/2018 of \$71,470,000 with our allocated funding, per handout; motion seconded by Kate Kutash and passed unanimously.

Win Oppel moved to amend the motion to change the second designated signer of the ED-099 Agreement for Child Nutrition Programs from Dominic Barone to Edward Drapp; motion seconded by Kate Kutash. Amended motion to authorize Edward Drapp to be the second designated signer where required on any and all documents as our Finance Director, including the ED-099 Agreement for Child Nutrition Program, passed unanimously.

Policy Committee – Kate Kutash said the committee met on June 21 and discussed the only agenda item, Graduation Requirements. Both Policy and Teaching & Learning will meet on July 18.

Reports of Special Committees

CES – Arlene Liscinsky stated there is no meeting in July/August. She reviewed the topics of the June meeting.

CABE – Faith Hack stated early registration is open for CABE/CAPSS Convention in November. Also mentioned was CABE's Summer Leadership Conference July 25.

Unfinished Business

There was nothing to discuss.

New Business

There was nothing to discuss.

For Your Information

Chairman Holden noted the attachments in the packet including Vacancy Report, Staff and Stipend Actions, Enrollment Report.

Highlights

Arlene Liscinsky stated that SHS 2003 graduate, Brian Reed, was chosen by Time Magazine as one of the 25 Most Influential People on the Internet in 2017. Kathy Yolish commented on a well-run high school graduation and noted the students were well behaved. She thanked all staff and Superintendent Clouet for a really good school year. Mark Holden reminded members about completing a preliminary evaluation form for Dr. Clouet, which is due next Friday, and will notify members of date for reviewing it and performance goals sometime by mid-July.

Chairman Holden adjourned the meeting at 8:26 p.m.

Diane Luther

**Secretary to Board of Education
July 3, 2017**