

District Data Team Meeting Minutes

Thursday, December 15, 2011

1:00 – 3:00 a.m., Conference Room A

Data Team Members Present:

Freeman Burr, Lorraine Rossner, Kathy Bender, Tina Henckel, Kristen DiPalma, Beth Smith, Karen Crosby, Anne Hamilton, Dana Urban, Faylynn Haight, and Eileen Zavoluk(Roben). Ken Saranich arrived shortly after the meeting started. Carolyn Ivanoff was absent.

Agenda Items:

SRBI Rubric Revision – T. Henckel

Kathy Bender scheduled a sub-committee meeting to revisit the SRBI model document (first configured two years ago) and reformatted it to create a series of rubrics for SRBI “model” evaluation. Rubrics were created for Tier 1, Tier 2, and Tier 3.

This document will now allow administrators to review (self-assess) the SRBI model that is active in their building(s) to see if evidence of model exists in each building and access where they are in the “model” process in Tier 1, Tier 2, and Tier 3.

These documents will be used for evidence gathering by the indicators of 0, 1, & 2.

Each rubric will evaluate **Focused Instruction, *Instructional Program, *Instructional Grouping, *SRBI Time, *Progress Monitoring, *Intervention Provider, *Setting, and *Data Team*

Discussion continued re: the validity of document – first box may need modification in Tier 1 descriptor. Grouping vs. strategy....tier indicators or identifiers. What should we reasonably expect to see in each column on each page and should they be the same on each page of the document? Additional comments and suggestions were made by various committee members in order to improve the use of this document(s).

It is decided that these documents - when finished - will be used on the school level to gather evidence to document the effectiveness of the SRBI model that exist at various instructional levels. Ensure practices are effective.

Committee members should send suggestions for changes/additions for the SRBI Rubrics to Tina Henckel.

Revisit the issue of the process delineated to identify the highly effective instructional strategies for district or school – K. Saranich will generate talking points which will facilitate the discussion

Ken Saranich presented a list of “*talking points*” or questions which could be used to analyze the information collected on the ETR. The ETR info may no longer be an action step on the DIP but the value of the information that is collected should not be ignored.

(Refer to ETR action step document)

How will or can we use this document to focus our efforts in the use of the ETR document.

There may be value in spending the time analyze “how this question is presented” in order to validate the ETR structure.

Should we keep “three instructional strategies to effectively implement in the classroom setting” remain an action step in the DIP? Do we have a means to identify the research? Or should we let the schools choose their own top three? Then what does the impact of that data on instructional improvement or student achievement.

We look at frequency but not necessarily effectiveness of individual strategies on student performance improvement and/or achievement. What are the metrics we want to create and measure? How will this measure be evaluated against frequency and its relationship to effectiveness? How can we help individuals do these actions better?

What is the district data team responsibility – is this one of our purposes? Or is the purpose of the district wide district data team is to analyze district data? DDT’s charge may not be the analysis of school information (data on instruction)?

Review the revision of the district improvement plan (Science, STEM, and School Climate) – DDT

Move to next meeting

Questions to be discussed:

- Look at our current data collections and examine the data gaps
 - Focus in English/Language Arts and Math
 - Attempted did not finish
- What data is collected that will allow us to track student success and achievement equitably?
 - Attempted did not finish
- What can we reasonably have in place and how can we plan for common assessments in core subjects that will align with the new testing model?
 - Attempted did not finish

New Business –Next District Data Team Meeting:

- January Meeting
 - Thursday, January 19, 2012
 - 9:00 – 11:00
 - Conference Room A

Tentative Agenda Items for Next Scheduled Meeting:

- Revisit the SRBI Model Rubrics for Tier 1, Tier 2, and Tier 3 – T. Henckel
- Continue to construct District Data analysis components

- Complete Review of Language Arts & Mathematics Assessment K-12
- Review “talking points” on ETR document – What is the purpose of ETR data and the purpose of this data collection tool – Central Leadership responsibility?
 - Should Action Step 2 stay in the DIP?
- Review possible revision of the district improvement plan re: Science, STEM, and School Climate – DDT