

**SHELTON BOARD OF EDUCATION
EMERGENCY MEETING
Board of Education Administrative Offices
382 Long Hill Avenue
Conference Room A**

November 7, 2018

Chairman Mark Holden called the Emergency Meeting of the Board of Education to order at 5:41 p.m.

Roll Call:

Mark Holden, Chairman

Thomas Minotti, Vice Chairman

Kate Kutash, Secretary

Anne Gaydos

David Gioiello

José Goncalves

Amanda Kilmartin

Darlisa Ritter

Kathleen Yolish (excused)

Quorum – 8 present; 1 absent

Board of Education Administration present: Christopher Clouet, Superintendent of Schools

(1 tape on file in City/Town Clerk's Office)

The Pledge of Allegiance was recited.

Thomas Minotti moved to approve the agenda; motion seconded by Amanda Kilmartin and passed unanimously.

The purpose of the meeting was to discuss and vote on a motion required by USDA/state regarding authorized signers for ED-099.

Amanda Kilmartin moved to authorize Christopher Clouet, Superintendent, as primary signer for the ED-099, Agreement for Child Nutrition Programs, and primary certifier for claims reimbursements and Edward Drapp, Finance Director, as the secondary signer for the ED-099 and secondary certifier for claims reimbursements, acting in the absence or incapacity of the Superintendent; motion seconded by Kate Kutash. Discussion concerned secondary signer relative to need for amendment when new Finance Director is hired. Motion passed unanimously with understanding that amendment will be made in January.

Adjournment

Chairman Mark Holden adjourned the meeting at 5:50 p.m.

Diane Luther

Diane Luther

Secretary to Board of Education

November 8, 2018