

Bylaws of the Board

Meetings – Time, Place, Notification

All meetings shall be open to the public except executive sessions as defined in subsection e of Section 1-18a of the Connecticut General Statutes.

Regular Meetings

The Board of Education shall file with the town clerk, not later than January 31st of each year, the schedule of the regular meetings of the Board of Education. No meeting shall be held sooner than thirty days after such filing.

Organizational Meeting

The first meeting of the newly elected Board of Education shall be held in accordance with Connecticut General Statutes (Section 10-218) and the City of Shelton Charter Section 5.4 (f) and 5.1.2.2. The members shall select one person, from its membership, to act as moderator for the purpose of the election of officers. The members shall select, by ballot or voice vote, from its members a Chairman, Vice-Chairman and a Secretary.

Special Meetings

Special meetings shall be called when the need arises at the discretion of the Chairperson or at the written request of three members of the Board. Notice of each special meeting of the Board of Education shall be filed not less than twenty-four hours in advance of the meeting with the town clerk, and be posted in the office of the clerk giving the time and place of the special meeting and the business to be transacted. No other business shall be considered by the Board at that special meeting. Each member of the Board of Education shall be notified by the Superintendent or the clerk not less than 24 hours prior to the time of the special meeting and shall be advised of the time, place and business to be transacted.

Emergency Meetings

Emergency meeting may be called to cope with special emergencies where the situation is such that it would be imprudent to wait for a regular or special meeting to take Board action. The Board must file minutes and state the nature of the emergency within seventy-two hours of the meeting.

Work Sessions

The Board may schedule special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion.

Legal Reference: Connecticut General Statutes

1-18a Definitions

1-21 Meetings of government agencies to be public

1-21c Mailing of notice of meetings to persons filing written request

1-21d Adjournment of meetings. Notice.

1-21e Continued hearings. Notice.

1-21f Regular meetings to be held pursuant to regulation, ordinance or resolution

1-21i Denial of access to public records or meetings

10-218 Officers. Meetings.