

**SHELTON BOARD OF EDUCATION  
SPECIAL FINANCE COMMITTEE MEETING  
BOE CONFERENCE ROOM B  
AUGUST 26, 2015**

Chairman Arlene Liscinsky called the Special Meeting of the Shelton Board of Education Finance Committee to order at 4:30 p.m. There was no clerk present during this meeting. Minutes were transcribed from the tape recording.

The Pledge of Allegiance was recited.

**Roll Call:**

**In Attendance:** Arlene Liscinsky, Chairperson, Win Oppel, Vice Chairperson, Faith Hack, Tom Minotti.

**Absent (Unexcused):** Jay Francino-Quinn.

**Quorum:** 4 members present.

**Also in Attendance:** Mark Holden, Board of Education Chairman, Kate Kutash (via Skype), Dominic Barone-Director of Finance, Carole Pannozzo-Director of Human Resources, and two students from SIS who were representing the Boy Scouts.

**Tom Minotti MOVED to approve the agenda, SECONDED by Win Oppel. A vote was taken with all in favor. Motion carried.**

**Substitute Proposal:** Carole Pannozzo discussed a proposal for health insurance for part-time, non-bargaining unit employees, to include building substitutes. Ms. Pannozzo clarified that the premium cost share to these employees would be a charge of 9 percent of their income, versus 15 percent of the policy. The Anthem consultant has provided an option of a consumer-driven health plan (CDHP), which would be funded by the individual, not the Board of Education. Unlike the HDHP, this policy will be a \$5,000 single deductible and a \$10,000 family deductible. This is within the legal guidelines of the Affordable Care Act and is what needs to be done in order to bring these positions on board. Discussion ensued with the Board members. Dominic Barone recommended implementing the program, which would be in order to provide better service to the students. Chairman Liscinsky asked that Carole periodically provide the Board with parameters concerning the number of substitutes who took the insurance.

**Win Oppel MOVED that the Superintendent and the Director of Human Resources be empowered to move forward with the Substitute Health Care Proposal as presented; SECONDED by Tom Minotti.** Discussion: Chairman Liscinsky asked for confirmation that the proposal for health care be left at 9 percent. The Superintendent concurred that it should be left at 9 percent in order to offset the costs to the greatest extent possible. **A vote was taken with all in favor. Motion carried.**

**Healthy Food Certification Statement:** Dominic Barone stated that the Board needs to adopt the language in order to file with the state and get the extra 6 percent per meal. Chairman Liscinsky acknowledged the two boy scouts present.

**Win Oppel MOVED to authorize the signatures for the Health Food Certification Plan, SECONDED by Faith Hack. A vote was taken with all in favor. Motion carried.**

**Passenger Van Recommendation:** Dominic Barone stated the bids were opened last week. He followed up with two of the bidders (Stevens and Marple) regarding availability of the vans and taxes. Stevens' vans will be available immediately, but Marple's won't be available until October. Mr. Barone noted that mileage is unlimited, and there will be no property or vehicle taxes. Mr. Barone recommends going with Stevens due to the immediate availability of the vehicles, also noting that their bid was written to be

subject to available incentives. The cost of the bid went from \$26,194 per year to \$23,994 per year, with the additional incentives realized. Service on the vans would also be local, if needed.

**Win Oppel MOVED that the Finance Committee recommends to the full Board to award the Passenger Van bid to Stevens, SECONDED by Tom Minotti. A vote was taken with all in favor. Motion carried.**

**Sunnyside Grade 1:** Superintendent Freeman Burr advised the Finance Committee that based on Tuesday's Leadership Meeting and with additional confirmation, first grade classes at Sunnyside are at 26 and 25. Administration feels these class sizes were unacceptable in Kindergarten, and with 51 students in first grade, another first grade teacher needs to be added. This may mean there will not be a room available for music. It is the recommendation of the Superintendent and Assistant Superintendent to add another class.

**Landmark Addendum:** This is an amendment to the contract, prepared by Attorneys Chinni and Meuser.

**Tom Minotti MOVED to authorize the Superintendent or the Director of Finance to sign-off on the Landmark amendment, SECONDED by Win Oppel. A vote was taken with all in favor. Motion carried.**

**Faith Hack MOVED to enter into Executive Session for the purpose of discussing Stipend Positions and the Secretarial CBA, SECONDED by Win Oppel. A vote was taken with all in favor. Motion carried.**

Executive Session began at approximately 5:10 p.m. Remaining in the room were the Board members, Carole Pannozzo, Freeman Burr, and Dominic Barone.

**Faith Hack MOVED to return to Regular Session, SECONDED by Win Oppel. A vote was taken with all in favor. Motion carried.**

Chairman Liscinsky noted that no votes were taken in Executive Session. Regular session resumed at 6:05 p.m.

**Win Oppel MOVED that the Finance Committee recommends to the Full Board that the following stipend positions be created: two Capstone Coordinators at Shelton High School, seven Technology Innovators, one Dance Instructor at Shelton Intermediate School, and one Jazz and/or Concert Band Instructor at Shelton High School, SECONDED by Faith Hack. A vote was taken with all in favor. Motion carried.**

**Win Oppel MOVED that the Finance Committee recommends to the Full Board the acceptance of the Secretarial Contract, SECONDED by Tom Minotti and Faith Hack. A vote was taken with all in favor. Motion carried.**

**Win Oppel MOVED to adjourn the meeting, SECONDED by Faith Hack.**

Chairman Liscinsky adjourned the meeting at approximately 6:10 p.m.

Respectfully Submitted,

*Eileen Victoria*

Eileen Victoria, Recording Secretary

August 28, 2015

One (1) Tape on file in the Finance Office.