

MACONAQUAH SCHOOL CORPORATION  
7932 S Strawtown Pike  
Bunker Hill, IN 46914  
[www.maconaquah.k12.in.us](http://www.maconaquah.k12.in.us)

VACANCY NOTICE

DATE: May 22, 2018

POSITION: Cafeteria Manager - Maconaquah High School

JOB DESCRIPTION: Manage the overall lunch program at Maconaquah High School and direct activities of the cafeteria staff

QUALIFICATIONS:

1. Proficient in oral and written communications
2. Must be able to work collaboratively with staff
3. Knowledgeable in using cafeteria equipment
4. Proficient in computer skills - Microsoft Excel & Word, Google, e-mail
5. Ability to type accurately & proficiently
6. Two years of food service experience preferred
7. Supervisory experience preferred
8. Certified Food Handler
9. Ability to stand for extended periods of time
10. Ability to lift/carry 50 lbs.
11. Ability to work at a fast pace

OTHER PERTINENT INFORMATION:

1. Remuneration - \$12.65 per hour
2. 8 hours per day / 190 days per year
3. Starting date - Tuesday, July 31, 2018

APPLICATION DEADLINE: Tuesday, May 29, 2018

Interested candidates should submit an application (available on-line) and resume to:

Dr. James Callane, Interim Superintendent  
Maconaquah School Corporation  
7932 S Strawtown Pike  
Bunker Hill IN 46914

For specific questions, please contact:  
(please do not send application materials here)  
Kim Lewis, Food Service Coordinator  
(765) 689-9131, ext 1900

(Incomplete applications will not be considered.)