

MACONAQUAH SCHOOL CORPORATION
CERTIFIED TEACHER APPLICATION

INSTRUCTIONS TO APPLICANT: This comprehensive form has been prepared so that it can be used for all areas of teacher applicants. Complete accurately the part of the application form that applies to you.

Date _____

Position being applied for: Elementary _____
(grade level)

Secondary _____
(subject area)

Name _____

Permanent Address _____
(Street)

(City) _____ (State) _____ (Zip Code) _____ Home Phone () _____

Present Address _____
(Street)

(City) _____ (State) _____ (Zip Code) _____ Cell Phone () _____

Special interests or hobbies related to teaching _____

Professional organizations _____

Have you had experience working with youth? _____ Briefly describe _____

To what extent do you think a teacher should attend and participate in school functions? _____

When did you last attend school? _____ Where _____

Do you expect to get more training soon? _____ When _____

List in order of importance those characteristics that you feel best describe the highly successful teacher:

(1) _____ (2) _____

(3) _____ (4) _____

(5) _____

Is there a reason why you are interested in teaching in this particular area:

Are you presently under contract to teach next year? _____ Have you ever failed renewal? _____

For what reason? _____

When did you last teach? _____ Where _____ Subject(s) _____

Salary expected _____

EDUCATIONAL AND PROFESSIONAL TRAINING:

<u>School - Location</u>	<u>Degree/Date</u>	<u>Dates Attended</u>	<u>Semester Hours</u>
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(High School)

(College/University)

(Graduate Work)

Credentials are on file: _____
College/University _____ Location _____

File Number _____

List any special honors received:

High School: _____

College: _____

TEACHING EXPERIENCE: (list most recent first)

<u>School - Location</u>	<u>Principal</u>	<u>Date/Length Employment</u>	<u>Grade/Subject</u>	<u>No. Teachers Employed</u>
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Teacher's License Held: Kind _____ Date Issued _____

Subject Area Majors _____

Subject Area Minors _____

Date of Expiration _____

STUDENT TEACHING:

Subject or grade level _____ Length of teaching _____

School _____ Critic Teacher _____

What was your biggest problem in student teaching? _____

TEACHING PREFERENCE:

Elementary grade preference: (1) _____ (2) _____ (3) _____

Can you teach music, art or physical education? _____

High school subject preference: (1) _____ (2) _____ (3) _____

List subjects in which you are licensed: _____

(To be considered as a candidate for a teaching position at the high school and middle school level, the applicant must meet all requirements as set forth by the North Central Association of Colleges and Secondary Schools as amended.)

EXTRA-CURRICULAR ACTIVITY ASSIGNMENTS:

What extra-curricular activities are you able and willing to supervise? _____

List extra-curricular activity assignments held last year: _____

What particular qualifications or achievements do you possess which will enable you to be selected for this position?

Have you ever been arrested for or convicted of a crime that has not been expunged or placed under seal by a court?

Yes _____ No _____

If yes, describe in full _____

REFERENCES:

Give at least three references, including two of your most recent superintendents or principals, if you have had teaching experience.

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Official Position</u>
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Please indicate when you would be available for interview at this office:

(If you are to be interviewed, notification of appointment will be sent to you. The above date will be used if possible.)

REMARKS: Any statement you wish to make.

SIGNATURE: The information provided in this Application for Employment is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

Date

Signature

Applicants will be required to furnish an official transcript of credits if appointed to a position in Maconaquah School Corporation.

Maconaquah School Corporation does not discriminate on the basis of sex, race, color, national origin and limited English proficiency, religion, age, or physical or mental disability in employment or educational programs and activities.

If employed, this information will be kept in the superintendent's office and filed in the teacher's individual folder. This information is strictly confidential.

Mail application, along with resume and copy of teaching license to:

SUPERINTENDENT OF SCHOOLS
MACONAQUAH SCHOOL CORPORATION
7932 S STRAWTOWN PIKE
Bunker Hill IN 46914

Or submit application materials electronically to:

employment@maconaquah.k12.in.us