

MOUNT PLEASANT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING – DECEMBER 2, 2009

BOARD OF EDUCATION MEETING MINUTES
December 2, 2009

PRESENT:

Laurie Donato, Vice President
Vincent D'Ambroso
Theresa Fowler
James Grieco
Christopher Pinchiaroli

ALSO PRESENT:

Dr. S. Guiney, Superintendent of Schools
M. B. Mancuso, District Clerk
Representatives from Ingerman Smith*
Internal Auditor**
B. Ferguson, Acting Principal, WHS ***
Reporter from The Examiner
Community Members

ABSENT

Francine Aloj, President
Carol Ann O'Connor
N. Schimpf, Director of Special Education & Student Services
Dr. M. E. Wilson, Director of Curriculum & Instruction

*present from approximately 7:35 pm – 7:55 pm

** present from approximately 8:05 pm – 8:30 pm

*** present from approximately 8:45 pm – 9:00 pm

Mrs. Donato, Vice President, opened the work session at approximately 7:36 pm in the District Office. At approximately 7:37 pm, motion made by Mrs. Fowler, seconded by Mr. D'Ambroso and unanimously adopted by the Board to enter into executive session to discuss the employment history of a particular person and to conduct an interview with the internal auditor. At approximately 8:30 pm, motion made by Mr. Grieco, seconded by Mrs. Fowler and unanimously adopted by the Board to close executive session and return to the work session. At approximately 9:09 pm, motion made by Mrs. Fowler, seconded by Mr. Grieco and unanimously adopted by the Board to enter into executive session to discuss specific contractual issues. At approximately 9:20 pm motion made by Mrs. Fowler, seconded by Mr. D'Ambroso, and unanimously adopted by the Board to close executive session and return to the work session. Motion made by Mr. D'Ambroso, seconded by Mr. Grieco and unanimously adopted by the Board to adjourn the December 2, 2009 Board of Education meeting at approximately 9:30 pm.

Beginning at approximately 8:49 pm, the Board approved the following resolutions:

A) APPROVAL – ADOPTION OF POLICY #5574, False Claims, Fraud Prevention and Detection (First Reading)

Motion read by Mr. Pinchiaroli, seconded by Mrs. Fowler as follows:

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education has reviewed and hereby adopts Policy No. 5574, entitled False Claims, Fraud

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Prevention and Detection as attached. Said Policy will continue to be available for public review until the Board of Education meeting on December 16, 2009.

VOTE: 5-0

B) APPROVAL – AMENDMENT TO EXTENSION OF AGREEMENT FOR PUBLIC RELATIONS SERVICES

Motion read by Mr. Pinchiaroli, seconded by Mrs. Fowler as follows:

BE IT RESOLVED: That the resolution originally approved by the Board of Education at the October 28, 2009 meeting for professional public relations services provided by Eileen Farrell be extended to December 16, 2009.

VOTE: 5-0

C) APPROVAL – PERSONAL LEAVE OF ABSENCE, PROFESSIONAL

Motion made by Mr. Grieco, seconded by Mr. D'Ambroso as follows:

BE IT RESOLVED: that in accordance with the recommendation of the Superintendent of Schools and the agreement with the Mount Pleasant Association of School Administrators, the Mount Pleasant Central School District Board of Education hereby approves the following request for a personal unpaid leave of absence effective December 3, 2009 – June 30, 2010:

Bruce Ferguson – Assistant Principal, Westlake High School

VOTE: 5-0

D) APPROVAL – APPOINTMENT OF INTERIM PRINCIPAL, WESTLAKE HIGH SCHOOL

BE IT RESOLVED: That in accordance with the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following interim appointment of a professional educator:

Bruce Ferguson – Interim Principal, Westlake High School
Effective: December 3, 2009 – June 30, 2010

And

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BE IT FURTHER RESOLVED: That Mr. Ferguson's annual salary shall be revised to reflect a salary of \$135,000 for 2009/2010 school year pro-rated from December 3, 2009 to June 30, 2010.

VOTE: 5 - 0

Mary Beth Mancuso
District Clerk

Approved: 12/16/09

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FALSE CLAIMS, FRAUD PREVENTION AND DETECTION

The Board of Education recognizes the importance of detecting and preventing Medicaid fraud, waste, and abuse. The purpose of this policy is to set forth the procedures that will be used by the Mount Pleasant Central School District (hereinafter referred to as the "School District") to respond to reports by employees and others of activity which might violate applicable Medicaid laws or regulations, which includes, but is not limited to, submitting and/or receiving claims in a manner which does not meet the Medicaid program requirements, as applicable.

Policy/Procedure

Each employee must act in an ethical manner and adhere to applicable legal requirements in the course of performing their duties on behalf of the School District.

Any employee of the School District who has knowledge of activities that he or she believes may violate a law, rule, or regulation has an obligation to promptly report this matter to the designated Compliance Officer and/or his or her immediate supervisor. Reports may be made anonymously and employees will not be penalized for reports made in good faith. Failure to report known violations, failure to detect violations due to negligence or reckless conduct and intentionally making false reports shall be grounds for disciplinary action, including termination. The appropriate form of discipline will be case-specific and in accordance with applicable law and/or existing collective bargaining agreements.

Necessary steps will be taken to communicate appropriate standards and procedures to all employees by disseminating information that explains what is required. This shall include the posting of this policy.

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In order to detect and prevent fraud, the Board of Education authorizes the utilization of monitoring and auditing systems that are reasonably designed to detect misconduct by its employees, contractors, and/or agents.

Once a suspected violation has been, the Board of Education, acting upon the recommendation of the Superintendent of Schools and the Compliance Officer, will take reasonable steps to respond appropriately and to prevent further violations, which shall include, any necessary modifications to its program designed to prevent and detect violations of applicable law.

All contractors and agents who furnish or authorize the furnishing of Medicaid services on behalf of the School District, or perform billing or coding functions are required to communicate these policies and procedures to their employees and are responsible for ensuring that such communication occurs.

Appointment of Compliance Officer

The Superintendent of Schools shall appoint a Compliance Officer, subject to the approval of the Board of Education, who shall have the authority to:

1. Oversee and monitor the implementation of the School District's compliance policy;
2. Consult outside counsel as legally necessary;
3. Conduct internal investigations and audits relating to compliance issues;
4. Review all documents and other information relevant to Medicaid compliance activities; and
5. Maintain direct access to the Superintendent of Schools, and when appropriate, the Board of Education.

Training and Education

The Compliance Officer shall implement a training program to help employees identify, prevent, and report noncompliance with applicable law. The Board of Education expects all employees to

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participate in general compliance training upon initial hire or periodically thereafter and must acknowledge attendance at each session. Documentation of attendance will be maintained by the Compliance Officer. Conversely, specialized training will be provided to employees, whose actions directly affect submission and reimbursement of claims, including those involved in dispensing, billing, and reimbursement of Medicaid claims.

Investigation

Through the Compliance Officer, the School District shall promptly respond to and take appropriate action for detected offenses.

A. Internal Investigation

The Compliance Officer will conduct a timely and reasonable investigation of all credible reports of suspected noncompliance. A reasonable inquiry includes a preliminary investigation by the Compliance Officer or other compliance personnel.

If an internal investigation results in the discovery of misconduct that may violate applicable laws or regulations, the Compliance Officer must notify the Superintendent of Schools and Board of Education.

B. Government Investigation

If a government investigation arises, the School District aims to be forthright and cooperative with the investigation.

Distribution

This policy will be made available on the School District's website. In addition, hard copies will be made available to new employees during the orientation process and current employees in those departments submitting and/or receiving claims.

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Cross-ref: Code of Ethics, Policy No. 6110

Ref: False Claims Act, 31 U.S.C. §3729, *et seq.*
N.Y. State Finance Law §187, *et seq.*
N.Y. Social Services Law §145-b
N.Y. Social Services Law §145-c
N.Y. Social Services Law §363-d
N.Y. Labor Law §740
18 NYCRR § 521.1, *et seq.*

Adoption Date: _____, 2009