

MOUNT PLEASANT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REORGANIZATION MEETING – JULY 9, 2014

**BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES
JULY 9, 2014**

PRESENT:

James Grieco, President
Eric Schulze, Vice President
Laurie Donato
Theresa Fowler
Thomas McCabe
Christopher Pinchiaroli

ALSO PRESENT:

M. B. Mancuso, District Clerk
L. Sanfilippo, Director of Business Admin.
M. Ellis, Director of Curriculum and Instructional
Services
Community Member
Administrative Intern

ABSENT:

Dr. S. Guiney, Superintendent of Schools
Vincent D'Ambroso, Board Member

CALL TO ORDER : Mr. James Grieco, Acting President, welcomed all to the meeting and announced the first portion of the July 9, 2014 Board of Education meeting will be the Reorganization Meeting with the regular monthly Board of Education meeting to follow. Mr. Grieco opened the Reorganization Meeting at approximately 8:04 pm with a moment of silence and the pledge to the flag.

OPPORTUNITY FOR PUBLIC DISCUSSION AND COMMENTS: None

1) APPOINTMENT OF DISTRICT CLERK/OATH OF OFFICE TO DISTRICT CLERK

Motion made by Mr. Schulze, seconded by Mr. McCabe, as follows:

BE IT RESOLVED: That Mary Beth Mancuso is hereby appointed District Clerk and Records Access Manager for the 2014/15 school year.

VOTE: 6 – 0

(Mr. James Grieco, Acting President, administered the Oath of Office to Mary Beth Mancuso, District Clerk and Records Access Manager.)

2) APPOINTMENT OF DEPUTY DISTRICT CLERK

Motion made by Mr. Schulze, seconded by Mr. McCabe, as follows:

BE IT RESOLVED: That in the absence of the District Clerk, Marie D'Ambroso is hereby appointed Deputy District Clerk, effective July 1, 2014 – June 30, 2015.

VOTE: 6 – 0

3) OATH OF OFFICE TO RE-ELECTED BOARD OF EDUCATION MEMBERS

The District Clerk administered the Oath of Office to Ms. Laurie Donato, reelected Board member, who will serve a term of office for three years, July 1, 2014 – June 30, 2017.

The District Clerk administered the Oath of Office to Mr. Eric Schulze, reelected Board member, who will serve a term of office for three years, July 1, 2014 – June 30, 2017.

4) NOMINATION AND ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION FOR THE 2014/2015 SCHOOL YEAR

Mr. Grieco calls for a nomination of President of the Mount Pleasant Central School District Board of Education.

Motion made by Mr. Schulze, seconded by Mr. McCabe, as follows:

Mr. James Grieco, as President of the Board of Education for the 2014/2015 school year. With no further nominations advanced, the Board voted as follows and reelected Mr. Grieco as Board of Education President.

VOTE: 6 – 0

5) NOMINATION AND ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION FOR THE 2014/15 SCHOOL YEAR

Mr. Grieco calls for a nomination of Vice President of the Mount Pleasant Central School District Board of Education.

Motion made by Mr. Grieco, seconded by Mr. McCabe, as follows:

Mr. Eric Schulze, as Vice President of the Board of Education for the 2014/2015 school year. With no further nominations advanced, the Board voted as follows and reelected Mr. Schulze as Board of Education Vice President.

VOTE: 6 – 0

6) ADMINISTRATION OF OATH OF OFFICE TO SUPERINTENDENT OF SCHOOLS AND BOARD OF EDUCATION PRESIDENT AND VICE PRESIDENT

The District Clerk administers the Oath of Office to Dr. Susan Guiney, Superintendent of Schools, the Board of Education President, and the Board of Education Vice President.

(N.B. The Oath of Office was administered to Dr. Guiney, Superintendent of Schools, on Monday, July 7, 2014)

The District Clerk administered the Oath of Office to Mr. James Grieco, Board of Education President, and Mr. Eric Schulze, Board of Education Vice President.

CONSENT AGENDA

Mr. Grieco, as President, called for a motion to adopt resolutions 7 through 37 on the Reorganization Agenda in a single block.

Motion made by Mr. Pinchiaroli, seconded by Ms. Fowler as follows:

To approved resolutions 7 through 37 on the Reorganization Agenda in a single block.

VOTE: 6 – 0

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7) DESIGNATION OF SCHOOL DISTRICT TREASURER

BE IT RESOLVED: That Lisa Zareski is hereby appointed School District Treasurer, and further

BE IT RESOLVED: That to act in her absence or disability, Susan Tropeano is hereby appointed Deputy School District Treasurer for the 2014/15 school year.

8) DESIGNATION OF OFFICER TO CERTIFY PAYROLLS

BE IT RESOLVED: That the Chief School Officer be designated to certify payrolls for the School District for the 2014/15 school year.

9) DESIGNATION OF DEPOSITORY OF DISTRICT FUNDS

BE IT RESOLVED: That the following banks and/or companies be designated depository of District funds during the school year 2014/15:

J. P. Morgan Chase, N.A.
MBIA-MISC, (Municipal Bond Investors Assurance - Municipal Investors
Service Corporation),
TD Bank

10) APPOINTMENT OF PURCHASING AGENT

BE IT RESOLVED: That the Director of Business Administration is hereby appointed Purchasing Agent for the Mount Pleasant Central School District for the 2014/15 school year, and further

BE IT RESOLVED: That the Superintendent of Schools is hereby appointed Assistant Purchasing Agent to act in the absence or disability of the Director of Business Administration.

11) DESIGNATION OF OFFICIAL NEWSPAPER

BE IT RESOLVED: That The Journal News be designated the official newspaper for the Mount Pleasant Central School District.

12) BONDING OF SCHOOL OFFICIALS

BE IT RESOLVED: That the official understanding (bonding) for the 2014/15 fiscal year of the Mount Pleasant School District employees be continued in the form of a blanket bond as follows:

Extra Classroom Activities Fund Treasurer (excess)	\$ 100,000.
Blanket Bond (base amount)	100,000.
Internal Claims Auditor	100,000.
School District Treasurer	1,000,000.
Deputy School District Treasurer	1,000,000.
Purchasing Agent	1,000,000.

13) APPOINTMENT OF LEGAL COUNSEL, 2014/15

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the appointment of Ingerman Smith for the 2014/15 school year at a retainer of \$72,825 per year to provide Board and Labor Counsel services plus \$200 per hour for non-retainer services.

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AND BE IT FURTHER RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the appointment of Keane & Beane for the 2014/15 school year to provide Special Education Counsel services at \$205per hour.

14) APPOINTMENT OF CLAIMS AUDITOR, 2014/15

BE IT RESOLVED: That Mr. John Beltramo is hereby appointed the Claims Auditor for the 2014/15 school year at an hourly rate of \$85.

15) APPOINTMENT OF SCHOOL PHYSICIAN, 2014/15

BE IT RESOLVED: That the following will be designated the school physician for the 2014/15 school year:

Dr. Jeanne Wilson - \$15,000

16) BOARD OF EDUCATION MEETINGS, 2014/15

BE IT RESOLVED: That the time and place of Board of Education meetings for the 2014/15 school year shall be as follows:

Regular Meetings to be held on the third Wednesday of each month, except as noted on the attached schedule, beginning at 8:00 PM in the Westlake Middle/High School library, and further

BE IT RESOLVED: Special Meetings may be called at anytime by the President of the Board, the Clerk, or at the request of any Board Member, and further

BE IT RESOLVED: Executive Sessions may be called by the Board President or by a majority of the Board Members for the discussion of particular personnel matters, or other matters of a confidential nature, it being understood that any official action taken during Executive Session will be in accordance with existing laws and regulations, and further

BE IT RESOLVED: Conduct of meetings will be according to Robert's Rules of Order, Revised.

17) DATE OF REORGANIZATION MEETING, 2015/16 SCHOOL YEAR

BE IT RESOLVED: That the Reorganization for the 2015/16 school year shall be July 1, 2015, at 8:00 PM in the Westlake Middle/High School Library.

18) ANNUAL BUDGET VOTE AND ELECTION DATE

BE IT RESOLVED: That the Annual Budget Vote and Election of the Mount Pleasant Central School District Board of Education will be held on Tuesday, May 19, 2015, from 7:00 AM to 9:00 PM.

19) APPROVAL OF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BE IT RESOLVED: That the Superintendent of Schools is hereby authorized to approve attendance at conferences and workshops. Approval shall be limited by available resources, reimbursement guidelines, Board policies, and other factors deemed appropriate by the Superintendent of Schools.

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20) APPROVAL OF PETTY CASH FUNDS

BE IT RESOLVED: That the following petty cash funds be established in the following amounts and locations for the fiscal year 2014/15:

Hawthorne Elementary School – J. Schulman	\$100.00
Columbus Elementary School - M. Cunzio	100.00
Westlake Middle School - Dr. R. Hendrickson	100.00
Westlake High School - K. Schenker	100.00
Central Administration – L. Zareski	100.00
District Clerk - M. B. Mancuso	100.00

21) APPROVAL OF ADVANCED PAYMENT OF CLAIMS

BE IT RESOLVED: That the Accounts Payable Department of the Mount Pleasant Central School District, with the approval of the Director of Business Administration, is hereby authorized to pay in advance of the audit of claims, public utility services, postage, freight, express charges, payments required by contract or Court orders, and other charges that if not paid could result in late penalties or loss of services to the School District.

22) APPROVAL OF BUDGETARY TRANSFERS

BE IT RESOLVED: That the Superintendent of Schools, in accordance with the Regulations of the Commissioner of Education, is authorized to make budget transfers between line item accounts, so long as the transfer for one item does not exceed \$2,000. All transfers in excess of \$2,000 require prior Board of Education approval.

The Superintendent will report any transfers to the Board as an information item at its next meeting.

23) APPROVAL OF ADVANCED HIRING

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby grants authority to the Superintendent of Schools, to hire staff, in times of imminent need, prior to formal approval by the Board of Education. It is understood by the Board and the Superintendent that this authorization is to be used to ensure employment of qualified candidates, as recommended by the Superintendent, and all appointments are subject to confirmation by the Board at the next regularly scheduled Board of Education meeting.

24) APPROVAL – IMPARTIAL HEARING OFFICERS

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the attached list, in rotational order, of Impartial Hearing Officers as provided by the New York State Education Department at the State approved rate,

AND

BE IT FURTHER RESOLVED: That pursuant to Board Policy #7670, the Mount Pleasant Board of Education hereby designates the Board President as having authority on behalf of the Board of Education to appoint individuals from the NYS approved rotational list to serve as Impartial Hearing Officers in Special Education Student Due Process Impartial Hearings, as necessary.

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25) APPROVAL - APPOINTMENT OF TITLE IX OFFICER

BE IT RESOLVED: That in accordance with the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Ms. Lisa Sanfilippo to serve as the District's Title IX Officer for the 2014/15 school year.

26) APPROVAL – APPOINTMENT OF SPECIAL EDUCATION COMMITTEE, 2014/ 2015 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the designation of the individuals noted below to serve on the Special Education Committee for the 2014/15 school year:

Chairperson: Dara E. Joseph
Alternate Chairpersons: Dr. Gilian Goldman Klein, Maureen Sullivan-Ortiz, Ilana Cohen, Dr. Karen Trangucci
All District General Education Teachers
All District Special Education Teachers
All District Related Service Providers
Parent Members: Sherril Bastardi
Student's parents and student, whenever appropriate.

27) APPROVAL – APPOINTMENT OF PRE-SCHOOL SPECIAL EDUCATION COMMITTEE, 2014/15 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the designation of the individuals noted below to serve on the Pre-School Special Education Committee for the 2014/15 school year:

Chairperson: Dara E. Joseph
Parent Members: Sherril Bastardi

28) APPROVAL – APPOINTMENT OF SUB-COMMITTEE ON SPECIAL EDUCATION, 2014/2015 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the designation of the individuals noted below to serve on the Sub-Committee on Special Education for the 2014/15 school year:

Chairpersons: Dara E. Joseph, Dr. Gilian Goldman Klein, Maureen Sullivan-Ortiz, Ilana Cohen, Dr. Karen Trangucci
All District General Education Teachers
All District Special Education Teachers
All District Related Service Providers

All District Psychologists whenever a new psychological evaluation is to be reviewed or when a more restrictive staff/student ratio is considered appropriate.

29) APPROVAL – APPOINTMENT OF SURROGATE PARENT – CSE/CPSE, SPECIAL EDUCATION COMMITTEE 2014/15 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the appointment of Sherril Bastardi as Surrogate Parent for the Committee on Special Education, the Committee on Pre-School Special Education and the Special Education Sub-Committee for the 2014/15 school year.

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30) APPROVAL – APPOINTMENT OF DISTRICT SECTION 504 COMPLIANCE OFFICER & SECTION 504 COMMITTEES 2014/15 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the appointment of Dara E. Joseph to serve as the Section 504 Compliance Officer for the 2014/15 school year,

And Further

BE IT RESOLVED: That the individuals noted below are hereby approved to serve on the Section 504 Committees for the 2014/15 school year:

Chairpersons: Dr. Gilian Goldman Klein, Maureen Sullivan-Ortiz, Ilana Cohen,
Dr. Karen Trangucci,

31) APPROVAL – APPOINTMENT OF DISTRICT LIAISON FOR STUDENTS IN HOMELESS SITUATIONS

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the appointment of Dara E. Joseph to serve as the Liaison for Students in Homeless Situations.

32) APPROVAL - APPOINTMENT OF DISTRICT DESIGNEE PURSUANT TO SECTION 763 OF THE CODE OF FEDERAL REGULATIONS FOR THE 2014/15 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant CSD Board of Education hereby designates the appointment of Edward Kear, Director of Facilities, as the designee pursuant to Section 763 of the Code of Federal Regulations for the 2014/15 school year.

33) APPROVAL – ESTABLISHMENT OF MILEAGE RATE

BE IT RESOLVED: That the Board herewith establishes the mileage reimbursement rate as set forth by the Internal Revenue Service.

34) APPROVAL – AUTHORIZATION TO SIGN APPLICATIONS AND REPORTS FOR STATE AND FEDERAL AID

BE IT RESOLVED: That the Board herewith authorizes the Superintendent of Schools to sign applications and reports for State and Federal Aid for the period July 1, 2014 through June 30, 2015.

35) APPROVAL – AUTHORIZATION OF SIGNATURES ON SCHOOL DISTRICT CHECKS

BE IT RESOLVED: That the Board of Education herewith authorizes the following designation of signatures on all school district checks:

Lisa Sanfilippo, Director of Business Administration
Lisa Zareski, Treasurer
Susan Tropeano, Deputy School District Treasurer

AND BE IT FURTHER RESOLVED: That checks in excess of \$15,000 require an additional signature of the Director of Business Administration and checks in excess of \$30,000 require an additional signature of the Superintendent of Schools.

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36) APPROVAL – RECERTIFICATION OF THE STRATEGIC PLAN

WHEREAS, the Strategic Plan for the Mount Pleasant Central School District was originally approved by the Board of Education on November 16, 2011 for the following school years: 2011/2012, 2012/2013, 2013/2014, 2014/2015, 2015/2016.

NOW THEREFORE, BE IT RESOLVED: That the Board herewith recertifies the Strategic Plan for the 2014/2015 school year.

37) APPROVAL – APPOINTMENTS

BE IT RESOLVED: That the Board herewith approves the following appointments:

1. Records Management Officer: Lisa Sanfilippo
2. Student Residency Determination Designee: Lisa Sanfilippo
3. Registrar – Lauren Gaudinier
4. Census Enumerator – Lauren Gaudinier
5. Attendance Officers: (Building Principals): Jerry Schulman, Hawthorne Elementary School; Michael Cunzio, Columbus Elementary School; Dr. Robert Hendrickson, Westlake Middle School; Keith Schenker, Westlake High School
6. DASA (Dignity for All Students Act) Coordinators: Bruce Ferguson, - Westlake High School; Donna Pirro - Westlake High School; Dr. Gilian Goldman Klein - Westlake High School; Christine Parrottino – Westlake Middle School; Dr. Karen Trangucci – Hawthorne Elementary School; Ilana Cohen - Columbus Elementary School; Anne Stern – Hawthorne & Columbus Elementary Schools
7. Central Treasurer – Extra Classroom Activities: Lisa Zareski
8. Independent Auditors – O'Connor Davies Munns and Dobbins
9. Internal Auditors – Management Audit Consultants, Inc.
10. Bond Counsel - Hiscock & Barclay

ADJOURNMENT : The Reorganization Meeting adjourned at approximately 8:13 pm. The July monthly meeting immediately followed the adjournment of the Reorganization Meeting.

Mary Beth Mancuso
District Clerk

Approved: 8/29/14

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Iho Id	Last Name	First Name	Middle Name	Suffix
<u>92</u>	GROSS	LORRAINE		
<u>613</u>	HAKEN	STEVE		
<u>93</u>	HALBERSTAM	SINAI		
<u>524</u>	HEIDELBERGER	JONATHAN		
<u>525</u>	HUGHES	SHERRI	L	ESQ
<u>527</u>	ITZLA	AMY	LYNNE	
<u>101</u>	JOYNER	THERESA	R	
<u>103</u>	KANDILAKIS	GEORGE		
<u>614</u>	KEEFE	JEANNE		
<u>106</u>	KEHOE	MARTIN		III
<u>108</u>	KERSHEN	HARRY		
<u>616</u>	KESTENBAUM	ELISE		
<u>113</u>	LASSINGER	DORA		
<u>116</u>	LAZAN	MICHAEL		
<u>117</u>	LEDERMAN	NANCY		
<u>121</u>	LUBAN	EDWARD		
<u>617</u>	LUCASEY	JEAN		
<u>122</u>	LUSHING	SUSAN		
<u>124</u>	MACKRETH	ROBERT	W	
<u>618</u>	MAHONEY	TIMOTHY		
<u>535</u>	MARKUS	SUSAN		
<u>537</u>	MCKEEVER	JAMES		
<u>631</u>	MILLMAN	TINA		
<u>132</u>	MONK	JAMES	A	
<u>540</u>	MOORE	CHRISTINE		
<u>620</u>	MURPHY	LEAH	L.	
<u>137</u>	NAUN	JOHN		
<u>541</u>	NISELY	ROBERT		
<u>138</u>	NOE	MARY		
<u>139</u>	NORLANDER	KAREN		
<u>142</u>	ODOM	VERONICA	C	ESQ
<u>147</u>	PETERS	KENNETH		EDD
<u>545</u>	RICHMOND	SUSAN	MILLS	
<u>153</u>	RITZENBERG	KENNETH	S.	
<u>154</u>	ROBERTS	GEORGE	HUNTER	
<u>156</u>	ROSEN	PAUL		ESQ
<u>624</u>	ROSKEN	BRAD		
<u>163</u>	SCHAD	JEROME		ESQ
<u>547</u>	SCHIFF	MARTIN		

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<u>627</u>	SCHIRO	JEFFREY	
<u>548</u>	SCHNEIDER	JUDITH	
<u>176</u>	TESSLER	CRAIG	
<u>181</u>	TRULY	ELIZABETH	
<u>182</u>	TURETSKY	AARON	
<u>184</u>	VENEZIA	ARTHUR	JAMES
<u>629</u>	WAHRMAN	ISRAEL	S.
<u>185</u>	WALL	WILLIAM	J
<u>186</u>	WALSH	JAMES	
<u>630</u>	WALSH	MARION	
<u>187</u>	WANDERMAN	CARL	L.

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MTPLCSD BOARD OF EDUCATION MEETING DATES - 2014/2015 SCHOOL YEAR	
DAY AND DATE - 2014	
Wednesday, July 9th	Reorganization/Business Meeting for 2014/2015 School Year; Approval of Tax Warrant
Wednesday, Aug 20th	Work Session
Wednesday, August 27th	Monthly Meeting
Wednesday, September 10th	Work Session
Wednesday, September 17th	Monthly Meeting – Building Principals Report on the Opening of School
Wednesday, October 8th	Work Session
Wednesday, Oct 15th	Monthly Meeting
Wednesday, November 12th	Work Session
Wednesday, Nov 19th	Monthly Meeting
Wednesday, December 10th	Work Session
Wednesday, Dec 17th	Monthly Meeting
DAY AND DATE - 2015	
Wednesday, Jan 14th	Work Session
Wednesday, Jan 21st	Monthly Meeting
Wednesday, Feb 4th	Work Session
Wednesday Feb 11th	Monthly Meeting
Wednesday, March 4th	Work Session
Wednesday, March 11th	Budget Overview/Non-Instructional Budget Presentation ; Work Session (Library)
Wednesday March 18th	Instructional Budget Presentation; Monthly Meeting;
Wednesday, April 15th	Work Session – Finalize Budget
Tuesday, April 21st	Monthly Meeting - Approval of BOCES Budget/Adoption of Budget/Property Tax Report Card
Wednesday, May 6th	Public Hearing on Budget; Work Session
Wednesday, May 13th	Work Session
Tuesday, May 19th	ANNUAL BUDGET VOTE/SCHOOL BOARD ELECTION
Wednesday, May 20th	Monthly Meeting
Wednesday, June 3rd	Work Session
Wednesday, June 10th	Monthly Meeting
Wednesday, June 24th	Work Session - Pre-Agenda for Reorganization Meeting
Wednesday, July 1st	Reorganization/Business Meeting, 15/16 School Year