

**BOARD OF EDUCATION MEETING MINUTES
SEPTEMBER 15, 2010**

PRESENT:

Francine Aloï, President
Theresa Fowler, Vice President
Vincent D'Ambroso
Laurie Donato
James Grieco
Carol Ann O'Connor*
Christopher Pinchiaroli

ALSO PRESENT:

Dr. S. Guiney, Superintendent of Schools
M. B. Mancuso, District Clerk
L. Sanfilippo, Business Manager
D. Lander, Supt. of Bldgs & Grounds
N. Schimpf, Director of Special Education
and Student Services
Dr. M. E. Whalen, Director of
Curriculum and Instructional Services
K. Schenker, Principal WHS
B. Ferguson, Asst. Principal WHS
J. Schulman, Principal WMS
S. Conley, Asst. Principal WMS
M. Cunzio, Principal, CES
E. Zai-Fiorello, Principal, HES
D. Pirro, Director of Physical Education, Health
and Athletics
Residents

*arrived at approximately 8:15 pm.

I. CALL TO ORDER: Ms. Aloï, President, convened the September 15, 2010 meeting of the Board of Education at approximately 8:03 pm and asked everyone to stand for a moment of silence and the Pledge of Allegiance.

II. ANNOUNCEMENTS/INFORMATION ITEMS

- WHS Student Council: Nicole Ederer, Executive President, thanked those who participated in the World Vision Backpack Drive. Ms. Ederer highlighted activities and fundraisers that would take place on Homecoming Weekend, October 16, 2010, and encouraged all students and residents to participate in the Weekend. The tentative date for the next fundraiser, a car wash, is Sunday, September 26, 2010 at Rose Hill Shopping Center.
- WHS PTA: No report.
- WHS BLT: Mr. Bruce Ferguson, Assistant Principal, reported work is continuing on the Senior Internship Project. The BLT provided Mr. Keith Schenker, Principal, with an update on the status of the project. The tentative date for the partial implementation of the program is by the end of this year. Mr. Keith Schenker reported that he is impressed by the work that has been done on this project and is hopeful the final proposal will be submitted to the Superintendent of Schools and Board of Education within the next few weeks.

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- WMS PTA: Ms. Maureen Turchioe, Co-President, reported the BLT met with Mr. Jerry Schulman, Principal, and Ms. Sheila Conley, Assistant Principal, to discuss their projects for the new school year. Ms. Turchioe reported tomorrow is Back to School Night. The first general meeting of the WMS PTA is Monday, September 27, 2010 and their next meeting is a joint meeting with the WHS PTA on October 25, 2010, featuring ‘Rachel’s Challenge’.
- WMS BLT: Mr. Jerry Schulman reported the BLT will be meeting on September 21, 2010
- Elementary PTA: Ms. Jenn DeFlorio, President, reported the Boo Hoo Breakfast took place yesterday at Hawthorne Elementary School and thanked all those who volunteered to make this event a success. Class parents are in the process of being selected and class teas will take place at both Hawthorne and Columbus next week. The first PTA fundraiser is wrapping paper and movie night (Furry Vengeance) will be on Saturday, September 25, 2010 at Columbus Elementary School.
- Columbus BLT: Mr. Michael Cunzio, Principal, reported the first meeting will occur later this month.
- Hawthorne BLT: Ms. Ethel Zai Fiorello reported the first BLT meeting will be scheduled soon.
- SEPTA: No report
- Westlake Athletic Club: Mr. Anthony Sardo, President, reported the Westlake Athletic Club (WAC) is in the process of working with Ms. Donna Pirro, Athletic Director, to donate a utility vehicle cart and softball equipment. WAC is looking into conducting a yearlong raffle fundraiser, which would encompass all the sports teams. Mr. Sardo presented to the Board of Education a check in the amount of approximately \$16,000 for the scoreboard on the upper field to be used mainly for the girls’ softball teams and soccer.

(On behalf of the Board of Education, Mrs. Aloï, President, thanked Mr. Sardo and the Westlake Athletic Club for their support as well as the PTAs, BLTs and all volunteer associations.)

III. REPORTS

- President, Board of Education: Ms. Francine Aloï, reported the District is off to another successful school year and acknowledged there have been some transportation issues, which Ms. Lisa Sanfilippo, Business Manager, will address in her report. Ms. Aloï introduced the members of the Board of Education: Theresa Fowler, Vice President, Board Members Vincent D’Ambrosio, Laurie Donato, James Grieco, Carol Ann O’Connor, Christopher Pinchiaroli; the Superintendent of Schools, Dr. Susan Guiney; Director of Curriculum, Dr. Mary Elizabeth Wilson; Director of Special Education, Nicole Schimpf; Business Manager, Lisa Sanfilippo; District Clerk, Mary Beth Mancuso; Building Administrators, Ethel Zai- Fiorello, Hawthorne Elementary; Michael Cunzio, Columbus Elementary, Jerry Schulman, Westlake Middle School, Keith Schenker, Westlake High School; Donna Pirro, Athletic Director; Bruce

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Ferguson, WHS Assistant Principal, Sheila Conley, WMS Assistant Principal, and Doug Lander, Superintendent of Buildings and Grounds. Ms. Aloï welcomed the new faculty and staff members. On behalf of the Board of Education, President Aloï thanked all the administrators, District Office staff, clerical staff and custodians for their hard work during the school year. In addition, Ms. Aloï acknowledged the MPTA and administrators for opening up their contracts and giving back to the district so that the community could be presented with a 0% tax increase. President Aloï thanked all the volunteer associations, including the PTA's, BLT's, Westlake Athletic Club, Education Foundation, for everything they do. Ms. Aloï requested residents and parents attend the Board of Education meetings, give their input, and stay involved.

- Superintendent of Schools: Dr. Susan Guiney reported on the opening of school as well as the many activities and events associated with the new school year. Dr. Guiney recommended that high school students and parents check out the guidance section on the web for a variety of information including testing dates and college planning. On October 5, 2010, there will be a workshop entitled, Planning Your Future & Naviance. Dr. Guiney also reported that Mr. Nick DiPaolo is the guidance curriculum leader and thanked him for the work he did over the summer. The district is in the beginning stages of creating a Five Year Plan with the assistance of consultants, Dr. Vincent Beni and Dr. Chuck Fowler of School Leadership LLC. Ms. Carol Ann O'Connor, board member, will co-chair the committee with the Superintendent of Schools. A committee consisting of various stakeholders has been formed to assist in this project, which will be completed sometime in the spring of 2011. Dr. Guiney recognized the staff who participated in either the local retirement incentive or the retirement incentive offered by New York State: Ms. Susan Crowley, Mr. Severino D'Amico and Ms. Cheryl Werner. Dr. Guiney thanked them for their many years of service and dedication to the students and to the Mount Pleasant Central School District. Dr. Guiney also recognized a member from the clerical staff who retired, Ms. Patty Packes. Dr. Guiney addressed the transportation issues that were occurring with the bus routes. Dr. Guiney reported that there have been many conversations with Royal Coach regarding their service. At this point, Dr. Guiney introduced Ms. Lisa Sanfilippo, Business Manager, who is responsible for the District's transportation. Ms. Sanfilippo identified the problems occurring and apprised the community of the steps taken to eliminate the transportation problems.

Following Dr. Guiney's report, the building administrators introduced their new staff.

Building Admin.	Building	New Staff Member	Position
Keith Schenker, Principal	WHS	Lauren A. Morris	Art
Bruce Ferguson, Asst. Principal		Tricia Oliveras	Social Studies
		Michelle Darcy	Math (part time)
		Vincent Iovane	English
		Christine Carolan	Health (leave replacement)
		Lawrence McIntyre	Science

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		Erin Harrison Mary Dengler	Guidance Special Education
Mr. Jerry Schulman, Principal Sheila Conley, Asst. Principal	WMS	Gina Pace William Consiglio Robert Molfetta Eliot Bloomberg	Foreign Language PE/ Health Tech Ed Math (leave replacement)
Mr. Michael Cunzio, Principal	CES	Astride Allende-Mobray Jon Bonci Judy Lewis	ELL (part time) Technology Teaching Asst./ District wide Technology CES/HES Science Specialist
Ms. Ethel Zai-Fiorello, Principal	HES	Alicia Cammilleri Mary Mazzella	Kindergarten (leave replacement) Communication Development (leave replacement)

Dr. Guiney reported on the significance of awarding tenure to the faculty. At this point, Dr. Guiney introduced Ms. Ethel Zai Fiorello, HES principal, who presented a certificate awarding tenure to Melissa Stallman, second grade teacher, and Mr. Jerry Schulman, WMS principal, presented a certificate awarding tenure to Sandra Tiberii, special education teacher.

(As there were many audience members present, the Opportunity to Address the Board, occurred at this point of the meeting.)

Residents addressed the Board on the following transportation issues and concerns: number of students allowed on each bus; reduction in the number of buses; number of students and amount of room in bus seats; reduction of late bus and impact on the ability to participate in after school activities; cost of each bus; length of time riding the bus; number of seat belts in each seat; arrival time of Middle School buses; need for bus monitors and number of students being driven to school. Dr. Guiney and Ms. Sanfilippo responded to the questions and informed the parents the District is aware of the issues and new measures will be instituted to alleviate the problems and concerns.

IV. APPROVAL of MINUTES

Motion made by Ms. Fowler, seconded by Mr. D’Ambrosio as follows:

BE IT RESOLVED: That the minutes of the August 18, 2010 monthly Board of Education meeting be approved.

VOTE: 6 – 1 (Ms. Donato abstained)

V. OLD BUSINESS: None

VI. COMMENT ON NEW BUSINESS AGENDA ITEMS: _See above

VII. NEW BUSINESS – ACTION ITEMS

A) ACCEPTANCE – RESIGNATION, PROFESSIONAL

Motion made by Mr. D'Ambroso, seconded by Ms. Donato as follows:

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby accepts the resignation of:

Employee #2420

Effective: August 31, 2010

VOTE: 7 – 0

Aa) ACCEPTANCE – RESIGNATION, PROFESSIONAL

Motion made by Mr. D'Ambroso, seconded by Ms. Donato as follows:

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby accepts the resignation of:

Amanda Franco, Special Education Teacher, Hawthorne Elementary School

Effective: August 13, 2010

VOTE: 7 – 0

B) APPROVAL-REQUEST FOR FMLA

Motion made by Mr. D'Ambroso, seconded by Ms. Donato as follows:

BE IT RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following FMLA request in accordance with the Mount Pleasant Central School District Board of Education Policy No. 6551. Said request was reviewed by the Board of Education in executive session:

Employee #2015

Leave to begin on September 1, 2010

Leave to conclude on October 29, 2010

Employee #1855

Leave to begin on September 2, 2010

Leave to conclude on November 25, 2010

VOTE: 7 – 0

C) APPROVAL-UNPAID CHILDCARE LEAVE

Motion made by Ms. Donato, seconded by Mr. Grieco as follows:

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BE IT RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following request for an unpaid child care leave, in accordance with the collective bargaining agreement between the Mount Pleasant Teachers Association and the Mount Pleasant Central School District:

Employee #1855

Leave to begin on November 26, 2010

Leave to conclude on April 1, 2011

VOTE: 7 – 0

D) APPROVAL - AMENDMENT TO LEAVE REPLACEMENT APPOINTMENT

Motion made by Ms. Donato, seconded by Mr. Grieco as follows:

BE IT RESOLVED: That the Leave Replacement appointment originally requested and approved at the August 18, 2010 Board of Education meeting for:

ELIOT BLOOMBERG, Mathematics

Assigned To: Westlake Middle School

Certification: Initial Certification in Mathematics (Grades 5-9) and Mathematics 7-12

Effective: September 27, 2010 – April 1, 2011

Salary Placement: M.A. Step 1: \$36,555 (pro-rated)

be amended as follows:

ELIOT BLOOMBERG, Mathematics

Assigned To: Westlake Middle School

Certification: Initial Certification in Mathematics (Grades 5-9) and Mathematics 7-12

Effective: September 7, 2010 – April 1, 2011

Salary Placement: M.A. Step 1: \$40,064.28 (pro-rated)

VOTE: 7 – 0

E) APPROVAL – SCHOOL LUNCH FUND BUDGET 2010-2011

Motion made by Ms. Donato, seconded by Mr. Grieco as follows:

BE IT RESOLVED: That the Board of Education hereby approves the School Lunch Fund budget for the 2010-2011 school year as presented below:

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Budgeted Revenues

Account	Account Name	Amount
C 1440	SALE OF REIMBURSABLE MEALS	\$ 180,000
C 1445	OTHER CAFETERIA SALES	\$ 200,000
C 2401	INTEREST AND EARNINGS	\$ 400
C 3190	STATE AID	\$ 6,000
C 4190.1	FEDERAL AID	\$ 55,600
C 4190.2	FEDERAL AID-GOVERNMENT FOOD	\$ 20,000
		<u>\$ 462,000</u>

Budgeted Expenditures

Account	Account Name	Amount
C 2860.200-00-0000	EQUIPMENT	\$ 10,000
C 2860.400-00-0000	CONTRACTUAL EXP:OTHERS	\$ 30,000
C 2860.401-00-0000	CONTRACTUAL EXP:ADMIN SERVICE FEE	\$ 385,000
C 2860.410-00-0000	CONTRACTUAL EXP:FOOD	\$ 4,000
C 2860.411-00-0000	GOVERNMENT FOOD	\$ 20,000
C 2860.416-00-0000	CONTRACTUAL EXP:MAINT/REPAIRS	\$ 11,000
C 2860.450-00-0000	MATERIALS & SUPPLIES-DISTRICT	\$ 2,000
		<u>\$ 462,000</u>

VOTE: 7 – 0

F) APPROVAL-EXTRA CURRICULAR APPOINTMENTS 2010-2011 SCHOOL YEAR

Motion made by Mr. Grieco, seconded by Mr. Pinchiaroli as follows:

BE IT RESOLVED: That in accordance with the recommendation of the Superintendent of Schools, the Mount Pleasant Central School District Board of Education hereby approves the following Extra Curricular Appointments for the 2010-2011 school year:

Name	Position	Stipend
Erin Harrison	Freshman Class Advisor	\$1,693
Elizabeth McGovern	HS Service Club	\$1,543
Teresa Barbuto	HS Environmental Club	\$1,543
Vincent Iovane	Battle of the Bands	\$1,543
Tom Hall	MS Science Olympiad	\$2,083

VOTE: 7 – 0

G) APPROVAL – ABOLISHMENT OF FULL-TIME AND CREATION OF PART-TIME POSITION (PROFESSIONAL)

Motion made by Mr. Grieco, seconded by Mr. Pinchiaroli as follows:

WHEREAS, that for purposes of economy and efficiency, the Board of Education has determined to abolish one (1) full time teacher in the English as a Second Language tenure area effective June 30, 2010; and

BE IT FURTHER RESOLVED that Employee No. 2101, as the least senior staff member in English as a Second Language tenure area, will be excessed from said position effective June 30, 2010; and

BE IT FURTHER RESOLVED that said excessed professional staff member shall be placed on a preferred eligible list as per Education Law 3013; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education herewith creates a 0.6 FTE position in the English as a Second Language tenure area effective September 1, 2010; and

BE IT FURTHER RESOLVED, that the Board of Education herewith appoints Astrid Allende-Mobray to the 0.6 FTE position in the English as a Second Language tenure area effective September 1, 2010.

VOTE: 7 – 0

H) APPROVAL-EXTRA CURRICULAR APPOINTMENTS 2010/2011 SCHOOL YEAR (FALL SPORTS)

Motion made by Mr. Grieco, seconded by Mr. Pinchiaroli as follows:

BE IT RESOLVED: That the Extra Curricular appointments for Carmen Bates, Jennifer Ferrauto and Erika O'Bryne for the 2010/2011 school year, approved by the Board of Education at its meeting held on July 6, 2010, is hereby rescinded

And further

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education approves the Superintendent of Schools recommendation to appoint the following individuals to the Extra Curricular appointments for the 2010/2011 school year:

<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
JV Football (2 nd Assistant)	Michael Gennarelli	\$5,012
Varsity Volleyball	Carmen Bates	\$5,744
JV Volleyball	Jennifer Ferrauto	\$4,407
Modified Volleyball	Erika O'Byrne	\$3,988

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Fitness Room Supervisor (Fall)	William Consiglio	\$1,671
Varsity Football	Anthony Botticelli	Volunteer
Varsity Football	Anthony Sardo	Volunteer
Varsity Football	Matt Darby	Volunteer
Varsity/JV Volleyball	Jaclyn Nannariello	Volunteer

VOTE: 7 – 0

I) APPROVAL – ADOPTION OF POLICY#5415, USE OF SCHOOL DISTRICT CREDIT CARDS (SECOND READING)

Motion made by Mrs. O'Connor, seconded by Ms. Fowler as follows:

BE IT RESOLVED: The Board of Education affirmatively votes to adopt Policy # 5415, Use of School District Credit Cards as attached. The policy has been moved, discussed and voted on affirmatively at the August 18, 2010 Board of Education meeting. In accordance with the Mount Pleasant Central School District Policy 1410, this is the second (2nd) reading of the resolution adopting said policy.

VOTE: 7 – 0

J) APPROVAL- PER-DIEM SUBSTITUTE APPOINTMENT RESCINDED

Motion made by Mrs. O'Connor, seconded by Ms. Fowler as follows:

BE IT RESOLVED: That the Per-Diem Substitute appointment for Laura Milliot, approved by the Board of Education at its meeting held on August 18, 2010, is hereby rescinded.

VOTE: 7 – 0

K) APPROVAL- CURRICULUM LEADER APPOINTMENTS, 2010/2011 SCHOOL YEAR

Motion made by Mrs. O'Connor, seconded by Ms. Fowler as follows:

BE IT RESOLVED: That in accordance with the recommendation of the Director of Curriculum and Instructional Services and the Superintendent of Schools, the Board of Education hereby approves the following Curriculum Leader appointments for the 2010/2011 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Laura Lee Chambers	K-2 Fine Arts	\$2,304
Laura Lee Chambers	3-5 Fine Arts	\$2,304

VOTE: 7 – 0

L) APPROVAL – CSE STUDENT PLACEMENT RECOMMENDATIONS

Motion made by Mr. Pinchiaroli, seconded by Ms. O'Connor as follows:

BE IT RESOLVED: That the recommendations for placement of students with disabilities as recommended by the Mount Pleasant Central School District's Committee on Pre-School Special Education and the Committee on Special Education at their meetings listed below are hereby approved. Copies of said recommendations are on file in the office of the District Clerk:

CSE: 8/27/10
 9/2/10

VOTE: 7 – 0

M) APPROVAL-CONSENT AGENDA

Motion made by Mr. Pinchiaroli, seconded by Ms. O'Connor as follows:

BE IT RESOLVED: That the attached Consent Agenda 10/11, P-5, Professional Personnel Appointments are hereby approved. All appointments are contingent on fingerprint clearance through the New York State Education Department.

AND

BE IT RESOLVED: That the attached Consent Agenda 10/11, C-3, Civil Service personnel is hereby approved. All appointments are contingent on fingerprint clearance through the New York State Education Department.

VOTE: 7 – 0

VIII. OPPORTUNITY FOR PUBLIC DISCUSSION AND COMMENTS: None

IX. ADJOURNMENT: At approximately 9:45 pm, motion made by Mr. Pinchiaroli, seconded by Mrs. O'Connor and unanimously adopted by the Board to enter into executive session to discuss a specific personnel issue. At approximately 10:57 pm, motion made by Mr. Pinchiaroli, seconded by Mr. Grieco and unanimously adopted by the Board to adjourn executive session and return to public session. At approximately 11:05 pm, motion made by Ms. Fowler, seconded by Mr. D'Ambrosio and unanimously adopted by the Board to adjourn the September 15, 2010 Board of Education meeting.

Mary Beth Mancuso
District Clerk

PENDING BOARD APPROVAL

SCHEDULE 10/11, P-5 PROFESSIONAL PERSONNEL APPOINTMENTS

PROBATIONARY APPOINTMENTS

ROBERT MOLFETTA, Industrial Arts

Assigned To: Westlake Middle School

Certification: Initial Certification in Technology Education

Effective: September 1, 2010 – August 31, 2013

Salary Placement: M.A. Step 4: \$72,352

TRICIA OLIVERAS, Social Studies

Assigned To: Westlake High School

Certification: Permanent Certification in Social Studies 7-12

Effective: September 1, 2010 – August 31, 2012

Salary Placement: M.A. Step 8: \$84,395

LEAVE REPLACEMENTS

MARY MAZZELLA, Special Education

Assigned To: Hawthorne Elementary School

Certification: Permanent Certification in Special Education

Effective: September 1, 2010 – June 30, 2011

Salary Placement: M.A. Step 3: \$67,763

ALICIA CAMMILLERI, Elementary

Assigned To: Hawthorne Elementary School

Certification: Permanent Certification in Pre-Kindergarten, Kindergarten & Grades 1-6

Effective: September 1, 2010 – June 30, 2011

Salary Placement: M.A. +15, Step 4: \$75,752

PART-TIME APPOINTMENT

ASTRID ALLENDE-MOBRAY, .6 ELL

Assigned To: Columbus Elementary School

Certification: Initial Certification in English to Speakers of Other Languages

Effective: September 1, 2010 – June 30, 2011

Salary Placement: M.A. Step 2: \$37,475.40 (pro-rated)

MICHELLE DARCY, .4 Math

Assigned To: Westlake High School

Certification: Initial Certification in Math 7-12

Effective: September 1, 2010 – June 30, 2011

Salary Placement: B.A. +20, Step 1: \$22,033.60 (pro-rated)

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PERMANENT SUBSTITUTE APPOINTMENTS 2010/2011

JEREMY EGELMAN, Columbus Elementary School, \$100/Day

DAN CASEY, Westlake High School, \$100/Day

GIANNA SPAZIANTE, Westlake High School, \$100/Day

MICHELLE DARCY, .6 at Westlake High School, \$100/Day (pro-rated)

SUMMER WORK

SALLY MARRIOTT, Teaching Assistant

Assigned To: Columbus Elementary School

Salary: \$27.34/Hr.

Hours: Not to exceed 150

SCHEDULE 10/11, C-3 CIVIL SERVICE APPOINTMENTS

TEACHER AIDE APPOINTMENTS 2010/2011

LAURA MILLIOT

Teacher Aide
Columbus Elementary School
Effective: September 1, 2010 – June 30, 2011
Salary: \$17.81/hr

JONATHAN DEL DUCA

Teacher Aide
Westlake High School
Effective: September 7, 2010 – June 30, 2011
Salary: \$17.81/hr

STATUS CHANGE FROM PROVISIONAL TO PROBATIONARY

SUSAN TROPEANO, Executive Assistant for Human Resources

Assigned To: District Office
Beginning of Probationary Period: August 19, 2010
Expiration of Probationary Period: November 12, 2010
Salary: \$75,000

**APPOINTMENT MADE FROM ELIGIBLE LIST #69-077 EXECUTIVE ASSISTANT
FOR HUMAN RESOURCES**

LINDA FRIED, Office Assistant (Auto Systems)

Assigned To: Westlake High School, Main Office
Beginning of Probationary Period: September 20, 2010
Expiration of Probationary Period: September 19, 2011
Salary: \$27,886.02 (pro-rated)

**APPOINTMENT MADE FROM ELIGIBLE LIST #02-402 OFFICE ASSISTANT (AUTO
SYSTEMS)**

SUMMER WORK

MINDY RODGERS, Teacher Aide

Assigned To: Hawthorne Elementary School
Salary: \$19.84/Hr.
Hours: Not to exceed 67

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LORRAINE COLOMBO, Teacher Aide
Assigned To: Hawthorne Elementary School
Salary: \$21.87/Hr.
Hours: Not to exceed 14.75

GINA BRUNO, Teacher Aide
Assigned To: Hawthorne Elementary School
Salary: \$22.67/Hr.
Hours: Not to exceed 17.50

PER-DIEM CLERICAL SUBSTITUTE APPOINTMENT

MARGUERITE CARPINO GIANNINI
Salary: \$12.00/hour

PER-DIEM SUBSTITUTES

John Broderick
Liz Buono
Natalie Carr-Harris
Severino D'Amico
Regina Davide
Marie Dondero
Linda Gernert
Thyra Hollwegs
Charles Jackson
Clare Nassetta
Gloria Narvarez-Newman
Ed Palumbo
Mariella Polizzi
Andrea Reiff
Melissa Samuelson
Ellen Schafer
Roxanne Surace
Joseph Triolo

POLICY

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USE OF SCHOOL DISTRICT CREDIT CARDS

It is recognized that specific school officers and/or employees will be permitted to use a School District credit card to assist with their job responsibilities. The Mount Pleasant Central School District may issue a credit card or credit cards in its name for use by its officers and designated employees for authorized purchases made in accordance with District policies. Purchases made with a District credit card shall also comply with the District's Purchasing Policy. Credit cards shall only be used for authorized, reimbursable and legitimate school expenses or expenditures related to official School District business.

The District shall establish a credit line or lines it deems appropriate, and shall review such credit lines on an annual basis. A list of individuals who will receive a District credit card and the corresponding credit limit/line will be created and maintained by the School District's Business Manager and reported to the Board of Education for its approval each year. Only those officers and staff members designated by the Board of Education shall be authorized to use a District credit card.

Individuals authorized to use District credit cards shall agree in writing to accept financial responsibility for any inappropriate usage by that individual and shall reimburse the District for use of the credit card for purposes other than for official School District business. Authorized users shall submit detailed documentation in support of all purchases for which the credit card has been used. Receipts should be obtained that are itemized to provide evidence that expenses are prudent and proper. If used for meals, those in attendance and purpose of the meeting should be provided. For other expenses, the reason for the cost incurred should be provided.

Authorized users are required to take proper care of credit cards and take all reasonable precautions against damage, loss or theft. Any loss, damage or theft must be reported immediately to the Business Manager and to the appropriate financial institution. Failure to take proper care of credit cards or failure to report damage, loss or theft may subject the employee to financial liability.

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POLICY

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Each cardholder shall be apprised of the procedures governing the use of the credit card. A copy of this policy and any accompanying regulations shall be given to each cardholder or authorized user. Inappropriate or illegal use of a District credit card will result in adverse action against the individual including revocation of authority to use a District credit card and/or discipline.

The Business Manager shall monitor the use of each credit card and report any serious problems and/or discrepancies directly to the Superintendent and the Board of Education. Expenses incurred on each credit card shall be reviewed by the Business Manager and paid in full on a monthly basis in such a manner as to avoid interest charges. When not in use, credit cards shall be accounted for and shall be locked in the District Office safe.

References: Education Law §§ 1724(1); 2524(1)
Opns. St. Compt. No. 79-202
Opns. St. Compt. No. 78-897

Cross References: Purchasing Policy # 5410

Adopted:

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ADDENDUM

AA) APPROVAL – CONTRACT FOR WARREN AND PANZER ENGINEERS, P.C.

Motion made by Mr. Pinchiaroli, seconded by Ms. O'Connor as follows:

BE IT RESOLVED: That in accordance with the recommendation of the Superintendent of Schools, the Mount Pleasant Central School District Board of Education hereby approves the contract for Warren and Panzer Engineers, P.C. for comprehensive engineering services performed in conjunction with the replacement of the underground heating oil tank at Hawthorne Elementary School.

VOTE: 7 – 0

BB) APPROVAL – SERVICE CONTRACT

Motion made by Ms. Fowler, seconded by Mr. D'Ambroso as follows:

BE IT RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the service contract with Weatherproofing Technologies, Inc. to perform the annual roof maintenance and emergency repairs for a total annual cost of \$20,800 for all district roofs.

AND

BE IT FURTHER RESOLVED: That the Business Manager is authorized to execute the contract on its behalf.

VOTE: 7 – 0

CC) APPROVAL - IMPARTIAL HEARING OFFICERS, REVISED LIST

Motion made by Ms. Fowler, seconded by Mr. D'Ambroso as follows:

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the revised attached list, in rotational order, of Impartial Hearing Officers as provided by the New York State Education Department at the State approved rate,

AND:

BE IT FURTHER RESOLVED: That pursuant to Board Policy #7670, the Mount Pleasant Board of Education hereby designates the Board President as having authority on behalf of the Board of Education to appoint individuals from the NYS approved rotational list to serve as Impartial Hearing Officers in Special Education Student Due Process Impartial Hearings, as necessary.

VOTE: 7 – 0

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IHO Rotational List Selection

You should contact Hearing Officers in the order they appear on the screen.

Iho Id	Last Name	First Name	Middle Name	Suffix
77	DEWAN	DEBRA	SIEDMAN	
84	FARAGO	JOHN		
518	FEINBERG	RONA		
520	FINKELSTEIN	SHARYN		
86	FLAME	LANA	S	
87	FREED	DOLORES	F	
90	GOLDSMITH	STEVEN		
92	GROSS	LORRAINE		
93	HALBERSTAM	SINAI		
94	HAMPTON	NANCY		
524	HEIDELBERGER	JONATHAN		
525	HUGHES	SHERRI	L	ESQ
527	ITZLA	AMY	LYNNE	
101	JOYNER	THERESA	R	
103	KANDILAKIS	GEORGE		
104	KAUFMAN	EUGENE		
106	KEHOE	MARTIN		III
108	KERSHEN	HARRY		
113	LASSINGER	DORA		
114	LATZMAN	PATRICIA		
116	LAZAN	MICHAEL		
117	LEDERMAN	NANCY		
120	LONGO	RONALD		
122	LUSHING	SUSAN		
124	MACKRETH	ROBERT	W	
535	MARKUS	SUSAN		
537	MCKEEVER	JAMES		
132	MONK	JAMES	A	
540	MOORE	CHRISTINE		
133	MORA	ESTHER		

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135	NACHMAN	ERIC		
137	NAUN	JOHN		
541	NISELY	ROBERT		
138	NOE	MARY		
139	NORLANDER	KAREN		
140	NYDICK	DAVID		
142	ODOM	VERONICA	C	ESQ
143	ORLAND	JANICE	K.	EDD
508	OWENS	JANE		
146	PENNINGTON	RALPH		JR
147	PETERS	KENNETH		EDD
149	QUINN	JOSEPH		
545	RICHMOND	SUSAN	MILLS	
153	RITZENBERG	KENNETH	S.	
154	ROBERTS	GEORGE	HUNTER	
156	ROSEN	PAUL		ESQ
158	ROSENZWEIG	JEAN	IRENE	
163	SCHAD	JEROME		ESQ
547	SCHIFF	MARTIN		
548	SCHNEIDER	JUDITH		

Iho Id	Last Name	First Name	Middle Name	Suffix
522	SHACHTER	ANNETTE	GORSKY	
174	STEWART	KENNETH		
176	TESSLER	CRAIG		
177	THALER	RICHARD		
181	TRULY	ELIZABETH		
182	TURETSKY	AARON		
184	VENEZIA	ARTHUR	JAMES	
185	WALL	WILLIAM	J	
186	WALSH	JAMES		
187	WANDERMAN	CARL	L.	
191	WEINER	MARC		
194	WHITE	BRENDA	FARROW	

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<u>197</u>	WOLMAN	MINDY	G.	
<u>198</u>	WOOLEY	JOSEPH		
<u>202</u>	ZIEV	JOEL	D	
<u>50</u>	AGOSTON	LINDA		
<u>509</u>	ALBERT	PETER		
<u>52</u>	ALEXANDER	JOAN	B.	
<u>54</u>	ALMELEH	LYNN		
<u>57</u>	BAKER	THERESA		
<u>61</u>	BAUCHNER	STUART		
<u>504</u>	BRANDENBURG	WENDY		
<u>65</u>	BRESCIA	JEANMARIE		
<u>66</u>	BRIGLIO	ROBERT		
<u>70</u>	BUMBALO	PAUL		
<u>74</u>	COHEN	DIANE		