

REORGANIZATION MEETING AGENDA
JULY 10, 2013

CALL TO ORDER

OPPORTUNITY FOR PUBLIC DISCUSSION AND COMMENTS:

1) APPOINTMENT OF DISTRICT CLERK

BE IT RESOLVED: That Mary Beth Mancuso is hereby appointed District Clerk and Records Access Manager for the 2013/14 school year.

2) APPOINTMENT OF DEPUTY DISTRICT CLERK

BE IT RESOLVED: That in the absence of the District Clerk, Marie D'Ambroso is hereby appointed Deputy District Clerk, effective July 1, 2013 – June 30, 2014.

3) OATH OF OFFICE TO RE-ELECTED BOARD MEMBER AND ELECTED BOARD OF EDUCATION MEMBER

The Deputy District Clerk administers the oath of office to Mr. Christopher Pinchiaroli, reelected Board member, who will serve a term of office for three years, July 1, 2013 – June 30, 2016.

The Deputy District Clerk administers the oath of office to Ms. Theresa Fowler, elected Board member, who will serve a term of office for three years, July 1, 2013 – June 30, 2016.

4) NOMINATION AND ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION FOR THE 2013/2014 SCHOOL YEAR

Mr. Grieco calls for a nomination of President of the Mount Pleasant Central School District Board of Education.

5) NOMINATION AND ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION FOR THE 2013/14 SCHOOL YEAR

Mr. Grieco calls for a nomination of Vice President of the Mount Pleasant Central School District Board of Education.

6) ADMINISTRATION OF OATH OF OFFICE TO SUPERINTENDENT OF SCHOOLS AND BOARD OF EDUCATION PRESIDENT AND VICE PRESIDENT

The Deputy District Clerk administers the Oath of Office to Dr. Susan Guiney, Superintendent of Schools, the Board of Education President, and the Board of Education Vice President.

Given the routine nature of resolutions # 7 - 38 on the Reorganization Agenda and in accordance with the Board of Education Policy No. 1512, Consent Agenda, the Board President will request a single motion to adopt Resolutions # 7 – 38 in a single motion as printed on the agenda.

7) DESIGNATION OF SCHOOL DISTRICT TREASURER

BE IT RESOLVED: That Lisa Zareski is hereby appointed School District Treasurer, and further

BE IT RESOLVED: That to act in her absence or disability, Susan Tropeano is hereby appointed Deputy School District Treasurer for the 2013/14 school year.

8) DESIGNATION OF OFFICER TO CERTIFY PAYROLLS

BE IT RESOLVED: That the Chief School Officer be designated to certify payrolls for the School District for the 2013/14 school year.

9) DESIGNATION OF DEPOSITORY OF DISTRICT FUNDS

BE IT RESOLVED: That the following banks and/or companies be designated depository of District funds during the school year 2013/14:

J. P. Morgan Chase, N.A.
MBIA-MISC, (Municipal Bond Investors Assurance - Municipal Investors
Service Corporation),
TD Bank

10) APPOINTMENT OF PURCHASING AGENT

BE IT RESOLVED: That the Director of Business Administration is hereby appointed Purchasing Agent for the Mount Pleasant Central School District for the 2013/14 school year, and further

BE IT RESOLVED: That the Superintendent of Schools is hereby appointed Assistant Purchasing Agent to act in the absence or disability of the Director of Business Administration.

11) DESIGNATION OF OFFICIAL NEWSPAPER

BE IT RESOLVED: That The Journal News be designated the official newspaper for the Mount Pleasant Central School District.

12) BONDING OF SCHOOL OFFICIALS

BE IT RESOLVED: That the official understanding (bonding) for the 2013/14 fiscal year of the Mount Pleasant School District employees be continued in the form of a blanket bond as follows:

Extra Classroom Activities Fund Treasurer (excess)	\$ 100,000.
Blanket Bond (base amount)	100,000.
Internal Claims Auditor	100,000.
School District Treasurer	1,000,000.
Deputy School District Treasurer	1,000,000.
Purchasing Agent	1,000,000.

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13) APPOINTMENT OF LEGAL COUNSEL, 2013/14

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the appointment of Ingerman Smith for the 2013/14 school year at a retainer of \$71,400 per year to provide Board and Labor Counsel services plus \$195.00 per hour for non-retainer services.

AND BE IT FURTHER RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the appointment of Keane & Beane for the 2013/14 school year to provide Special Education Counsel services at \$205 per hour.

14) APPOINTMENT OF CLAIMS AUDITOR, 2013/14

BE IT RESOLVED: That Mr. John Beltramo is hereby appointed the Claims Auditor for the 2013/14 school year at an hourly rate of \$80/hr.

15) APPOINTMENT OF SCHOOL PHYSICIAN, 2013/14

BE IT RESOLVED: That the following will be designated the .school physician for the 2013/14 school year:

Dr. Jeanne Wilson - \$15,000

16) BOARD OF EDUCATION MEETINGS, 2013/14

BE IT RESOLVED: That the time and place of Board of Education meetings for the 2013/14 school year shall be as follows:

Regular Meetings to be held on the third Wednesday of each month, except as noted on the attached schedule, beginning at 8:00 PM in the Westlake Middle/High School library, and further

BE IT RESOLVED: Special Meetings may be called at anytime by the President of the Board, the Clerk, or at the request of any Board Member, and further

BE IT RESOLVED: Executive Sessions may be called by the Board President or by a majority of the Board Members for the discussion of particular personnel matters, or other matters of a confidential nature, it being understood that any official action taken during Executive Session will be in accordance with existing laws and regulations, and further

BE IT RESOLVED: Conduct of meetings will be according to Robert's Rules of Order, Revised.

17) DATE OF REORGANIZATION MEETING, 2014/15 SCHOOL YEAR

BE IT RESOLVED: That the date of the Reorganization Meeting for the 2013/2014 school year shall be July 9, 2014, at 8:00 PM in the Westlake Middle/ High School Library.

18) ANNUAL BUDGET VOTE AND ELECTION DATE

BE IT RESOLVED: That the Annual Budget Vote and Election of the Mount Pleasant Central School District Board of Education will be held on Tuesday, May 20, 2014, from 7:00 AM to 9:00 PM.

19) APPROVAL OF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BE IT RESOLVED: That the Superintendent of Schools is hereby authorized to approve attendance at conferences and workshops. Approval shall be limited by available resources, reimbursement guidelines, Board policies, and other factors deemed appropriate by the Superintendent of Schools.

20) APPROVAL OF PETTY CASH FUNDS

BE IT RESOLVED: That the following petty cash funds be established in the following amounts and locations for the fiscal year 2013/14:

Hawthorne Elementary School – J. Schulman	\$100.00
Columbus Elementary School - M. Cunzio	100.00
Westlake Middle School - Dr. R. Hendrickson	100.00
Westlake High School - K. Schenker	100.00
Central Administration – L. Zareski	100.00
District Clerk - M. B. Mancuso	100.00

21) APPROVAL OF ADVANCED PAYMENT OF CLAIMS

BE IT RESOLVED: That the Accounts Payable Department of the Mount Pleasant Central School District, with the approval of the Director of Business Administration, is hereby authorized to pay in advance of the audit of claims, public utility services, postage, freight, express charges, payments required by contract or Court orders, and other charges that if not paid could result in late penalties or loss of services to the School District.

22) APPROVAL OF BUDGETARY TRANSFERS

BE IT RESOLVED: That the Superintendent of Schools, in accordance with the Regulations of the Commissioner of Education, is authorized to make budget transfers between line item accounts, so long as the transfer for one item does not exceed \$2,000. All transfers in excess of \$2,000 require prior Board of Education approval.

The Superintendent will report any transfers to the Board as an information item at its next meeting.

23) APPROVAL OF ADVANCED HIRING

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby grants authority to the Superintendent of Schools, to hire staff, in times of imminent need, prior to formal approval by the Board of Education. It is understood by the Board and the Superintendent that this authorization is to be used to ensure employment of qualified candidates, as recommended by the Superintendent, and all appointments are subject to confirmation by the Board at the next regularly scheduled Board of Education meeting.

24) APPROVAL – IMPARTIAL HEARING OFFICERS

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the attached list, in rotational order, of Impartial Hearing Officers as provided by the New York State Education Department at the State approved rate,

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AND:

BE IT FURTHER RESOLVED: That pursuant to Board Policy #7670, the Mount Pleasant Board of Education hereby designates the Board President as having authority on behalf of the Board of Education to appoint individuals from the NYS approved rotational list to serve as Impartial Hearing Officers in Special Education Student Due Process Impartial Hearings, as necessary.

25) APPROVAL - APPOINTMENT OF TITLE IX OFFICER

BE IT RESOLVED: That in accordance with the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Ms. Lisa Sanfilippo to serve as the District's Title IX Officer for the 2013/14 school year.

26) APPROVAL – APPOINTMENT OF SPECIAL EDUCATION COMMITTEE, 2013/ 2014 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the designation of the individuals noted below to serve on the Special Education Committee for the 2013/14 school year:

Chairperson: Jennifer Del Conte
Alternate Chairpersons: Maureen Sullivan-Ortiz, Ilana Cohen, Gilian Goldman Klein, Karen Trangucci
All District General Education Teachers
All District Special Education Teachers
All District Related Service Providers
Parent Members: Sherril Bastardi, Maria Jost
Student's parents and student, whenever appropriate.

27) APPROVAL – APPOINTMENT OF PRE-SCHOOL SPECIAL EDUCATION COMMITTEE, 2013/14 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the designation of the individuals noted below to serve on the Pre-School Special Education Committee for the 2013/14 school year:

Chairperson: Irene Tsolkas
Alternate Chairperson: Jennifer Del Conte
Parent Members: Sherril Bastardi, Maria Jost

28) APPROVAL – APPOINTMENT OF SUB-COMMITTEE ON SPECIAL EDUCATION, 2013/2014 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the designation of the individuals noted below to serve on the Sub-Committee on Special Education for the 2013/14 school year:

Chairpersons: Jennifer Del Conte, Gilian Goldman Klein , Maureen Sullivan-Ortiz, Ilana Cohen, Karen Trangucci
All District General Education Teachers
All District Special Education Teachers
All District Related Service Providers

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All District Psychologists whenever a new psychological evaluation is to be reviewed or when a more restrictive staff/student ratio is considered appropriate

29) APPROVAL – APPOINTMENT OF SURROGATE PARENT – CSE/CPSE, SPECIAL EDUCATION COMMITTEE 2013/14 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the appointment of Sherril Bastardi as Surrogate Parent for the Committee on Special Education, the Committee on Pre-School Special Education and the Special Education Sub-Committee for the 2013/14 school year.

30) APPROVAL – APPOINTMENT OF DISTRICT SECTION 504 COMPLIANCE OFFICER & SECTION 504 COMMITTEES 2013/14 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the appointment of Jennifer Del Conte to serve as the Section 504 Compliance Officer for the 2013/14 school year,

And Further

BE IT RESOLVED: That the individuals noted below are hereby approved to serve on the Section 504 Committees for the 2013/14 school year:

Chairpersons: Gilian Goldman Klein , Maureen Sullivan-Ortiz, Ilana Cohen, Karen Trangucci, Jennifer Del Conte

31) APPROVAL – APPOINTMENT OF DISTRICT LIAISON FOR STUDENTS IN HOMELESS SITUATIONS

BE IT RESOLVED: That the Mount Pleasant Central School District Board of Education hereby approves the appointment of Jennifer Del Conte to serve as the Liaison for Students in Homeless Situations.

32) APPROVAL - APPOINTMENT OF DISTRICT DESIGNEE PURSUANT TO SECTION 763 OF THE CODE OF FEDERAL REGULATIONS FOR THE 2013/14 SCHOOL YEAR

BE IT RESOLVED: That the Mount Pleasant CSD Board of Education hereby designates the appointment of Douglas Lander, Superintendent of Buildings and_Grounds, as the designee pursuant to Section 763 of the Code of Federal Regulations for the 2013/14 school year.

33) APPROVAL – ESTABLISHMENT OF MILEAGE RATE

BE IT RESOLVED: That the Board herewith establishes the mileage reimbursement rate as set forth by the Internal Revenue Service.

34) APPROVAL – AUTHORIZATION TO SIGN APPLICATIONS AND REPORTS FOR STATE AND FEDERAL AID

BE IT RESOLVED: That the Board herewith authorizes the Superintendent of Schools to sign applications and reports for State and Federal Aid for the period July 1, 2013 through June 30, 2014.

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35) APPROVAL – AUTHORIZATION OF SIGNATURES ON SCHOOL DISTRICT CHECKS

BE IT RESOLVED: That the Board of Education herewith authorizes the following designation of signatures on all school district checks:

Lisa Sanfilippo, Director of Business Administration
Lisa Zareski, Treasurer
Susan Tropeano, Deputy School District Treasurer

AND BE IT FURTHER RESOLVED: That checks in excess of \$15,000 require an additional signature of the Director of Business Administration and checks in excess of \$30,000 require an additional signature of the Superintendent of Schools.

36) APPROVAL – RECERTIFICATION OF THE STRATEGIC PLAN

WHEREAS, the Strategic Plan for the Mount Pleasant Central School District was originally approved by the Board of Education on November 16, 2011 for the following school years: 2011/2012, 2012/2013, 2013/2014, 2014/2015, 2015/2016

NOW THEREFORE, BE IT RESOLVED, that the Board herewith recertifies the Strategic Plan for the 2013/2014 school year.

37) APPROVAL – APPOINTMENTS

BE IT RESOLVED: That the Board herewith approves the following appointments:

1. Records Management Officer: Lisa Sanfilippo
2. Student Residency Determination Designee: Lisa Sanfilippo
3. Registrar – Kathy Vadella
4. Census Enumerator – Kathy Vadella
5. Attendance Officers: (Building Principals): Jerry Schulman, Hawthorne Elementary School; Michael Cunzio, Columbus Elementary School; Dr. Robert Hendrickson, Westlake Middle School; Keith Schenker, Westlake High School
6. DASA (Dignity for All Students Act) Coordinators: Bruce Ferguson, Westlake High School; Donna Pirro, Westlake High School; Gilian Goldman Klein, Westlake High School; Jeff Rosof, Westlake Middle School; Karen Trangucci, Westlake Middle School; Ilana Cohen, Columbus Elementary School; Alternate: Jennifer Del Conte
7. Central Treasurer – Extra Classroom Activities: Lisa Zareski
8. Independent Auditors – O'Connor Davies Munns and Dobbins
9. Internal Auditors – Management Audit Consultants, Inc.
10. Bond Counsel - Hiscock & Barclay

38) APPROVAL – UNIFORM NOTICE OF CLAIM ACT

WHEREAS, the New York State Senate has passed, and the New York State Governor has signed into effect, the Uniform Notice of Claim Act (hereinafter the “Act”); and

WHEREAS, Section 6 of the Act amends the General Municipal Law by adding a new Section 53, effective June 15, 2013; and

WHEREAS, New York General Municipal Law Section 53(2) requires that all public corporations, who are entitled to service of a Notice of Claim as a

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condition precedent to commencement of an action or proceeding shall file a Certificate with the Secretary of State designating the Secretary of State as agent for service of a Notice of Claim;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby directs and empowers the District Clerk to submit to the New York State Secretary of State a Certificate pursuant to General Municipal Law Section 53, designating the Secretary of State as agent for service of a Notice of Claim as described above; and

BE IT FURTHER RESOLVED, that the Board of Education hereby designates the District Clerk as the individual to whom the Secretary of State will forward any notices of claim; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the District Clerk to take any and all other actions required to carry out the provisions of this Resolution.

ADJOURNMENT

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MTPLCSD BOARD OF EDUCATION MEETING DATES - 2013/2014 SCHOOL YEAR	
DAY AND DATE - 2013	
Wednesday, July 10th	Reorganization Meeting for 2013/2014 School Year
Wednesday, Aug 7th	Work Session: Approval of Tax Warrant
Wednesday, August 21st	Work Session, Pre-Agenda for 8/28 Meeting
Wednesday, August 28th	Monthly Meeting
Wednesday, September 11th	Work Session – Pre- Agenda for 9/18 Meeting
Wednesday, Sept 18th	Monthly Meeting – Report from Building Principals on the Opening of School
Wednesday, Oct 9th	Work Session Pre- Agenda for 10/16 Meeting
Wednesday, Oct 16th	Monthly Meeting: Adopt Budget Calendar
Wednesday, Nov 13th	Work Session, Pre-Agenda for 11/20 Meeting
Wednesday, Nov 20th	Monthly Meeting
Wednesday, Dec 11th	Work Session, Pre-Agenda for 12/18 Meeting
Wednesday, Dec 18 th	Monthly Meeting
DAY AND DATE - 2014	
Wednesday, Jan 8th	Work Session, Pre-Agenda for 1/15 Meeting
Wednesday, Jan 15th	Monthly Meeting
Wednesday, Feb 5th	Work Session , Pre-Agenda for 2/12 Meeting,
Wednesday Feb 12th	Monthly Meeting
Wednesday, March 5th	Work Session
Wednesday, March 12th	Budget Overview/Non-Instructional Budget Presentation ; Work Session , Pre- Agenda for 3/19 Meeting;
Wednesday March 19th	Instructional Budget Presentation ; Monthly Meeting;
Wednesday, April 2nd	Work Session – Finalize Budget
Wednesday, April 9th	Work Session, Pre-Agenda for 4/22 Meeting;
Tuesday, April 22nd	Monthly Meeting – Approval of BOCES Budget /Adoption of Budget/Property Tax Report Card
Wednesday, May 7th	Budget Hearing ; Work Session
Wednesday, May 14th	Work Session , Pre-Agenda for 5/21Meeting
Tuesday, May 20th	ANNUAL BUDGET VOTE/SCHOOL BOARD ELECTION
Wednesday, May 21st	Monthly Meeting
Wednesday, June 4th	Work Session, Pre-Agenda
Wednesday, June 11th	Monthly Meeting
Wednesday, June 25 th	Work Session – Pre-Agenda for Reorganization Meeting
Friday, June 27th	Special Meeting – Acceptance of Graduating Class
Wednesday, July 9th	Reorganization Meeting, 2014/15 School Year

IHO Rotational List Selection 2013-14

Iho Id	Last Name	First Name	Middle Name	Suffix
86	FLAME	LANA	S	
87	FREED	DOLORES	F	
92	GROSS	LORRAINE		
613	HAKEN	STEVE		
93	HALBERSTAM	SINAI		
524	HEIDELBERGER	JONATHAN		
525	HUGHES	SHERRI	L	ESQ
527	ITZLA	AMY	LYNNE	
101	JOYNER	THERESA	R	
103	KANDILAKIS	GEORGE		
614	KEEFE	JEANNE		
106	KEHOE	MARTIN		III
108	KERSHEN	HARRY		
616	KESTENBAUM	ELISE		
113	LASSINGER	DORA		
116	LAZAN	MICHAEL		
117	LEDERMAN	NANCY		
121	LUBAN	EDWARD		
122	LUSHING	SUSAN		
124	MACKRETH	ROBERT	W	
618	MAHONEY	TIMOTHY		
535	MARKUS	SUSAN		
537	MCKEEVER	JAMES		
132	MONK	JAMES	A	
540	MOORE	CHRISTINE		
620	MURPHY	LEAH	L.	
137	NAUN	JOHN		
541	NISELY	ROBERT		
138	NOE	MARY		
139	NORLANDER	KAREN		
140	NYDICK	DAVID		
142	ODOM	VERONICA	C	ESQ
143	ORLAND	JANICE	K.	EDD
147	PETERS	KENNETH		EDD
149	QUINN	JOSEPH		
545	RICHMOND	SUSAN	MILLS	
153	RITZENBERG	KENNETH	S.	
154	ROBERTS	GEORGE	HUNTER	
156	ROSEN	PAUL		ESQ

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624	ROSKEN	BRAD		
163	SCHAD	JEROME		ESQ
547	SCHIFF	MARTIN		
627	SCHIRO	JEFFREY		
548	SCHNEIDER	JUDITH		
176	TESSLER	CRAIG		
181	TRULY	ELIZABETH		
182	TURETSKY	AARON		
184	VENEZIA	ARTHUR	JAMES	
629	WAHRMAN	ISRAEL	S.	
185	WALL	WILLIAM	J	
186	WALSH	JAMES		
630	WALSH	MARION		
187	WANDERMAN	CARL	L.	
631	WASSER	TINA		
191	WEINER	MARC		
194	WHITE	BRENDA	FARROW	
197	WOLMAN	MINDY	G.	
198	WOOLEY	JOSEPH		
202	ZIEV	JOEL	D	
50	AGOSTON	LINDA		
509	ALBERT	PETER		
52	ALEXANDER	JOAN	B.	
54	ALMELEH	LYNN		
602	BARBOUR	SUSAN		
61	BAUCHNER	STUART		
504	BRANDENBURG	WENDY		
66	BRIGLIO	ROBERT		
70	BUMBALO	PAUL		
74	COHEN	DIANE		
609	CUTLER-IGOE	ELLEN		
515	DELEON	EDGAR		
77	DEWAN	DEBRA	SIEDMAN	
84	FARAGO	JOHN		
518	FEINBERG	RONA		
85	FIEBER	LAURA		
520	FINKELSTEIN	SHARYN		