

**YOUGH SCHOOL DISTRICT  
WEEKLY TIME SHEET  
FOR SUBSTITUTE TEACHERS  
WEEK OF \_\_\_\_\_**

\_\_\_\_\_  
Employee name (please print)

DAY	DATE	TIME IN	TIME OUT	SUBSTITUTE FOR:	BUILDING	BUILDING PRINCIPAL OR SUPERVISOR SIGNATURE
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

EMPLOYEE  
SIGNATURE \_\_\_\_\_