

**YOUGH SCHOOL DISTRICT
Safety Committee Agenda**

Date: 12/19/2018 Time: 2:30 Location of Meeting: Board Conference Room

Attendees:

Name / Title or Position	Department
1. Anthony Natale	Administrator
2. Sarah Surovchak	Teacher
3. Andrew Sanders	IT Director
4. Tyler Dillinger	Teacher
5. Jenifer Pappasergi	Administrator
6. Kim Tietze	Aide
7. Lisa Trayter	Secretary
8. Michael Wroblewski	Business Manager
9. Dan Wilkins	Administrator
10. Bob Miller	Facilities
11. Angela Wilson	Teacher

1. Call to order. *2:32*
2. Approval of minutes of previous meeting. *Tyler*
3. Old business action list from previous meeting (if any). (New) Old Business.
4. Review of written employee accident investigation reports. none

 Review of safety inspection reports.
High School
YIMS-
West Newton-
Mendon-
HW Good-
5. Review of safety suggestions and complaints. (From building suggestion box).
6. Review of newly implemented safety equipment and health and safety procedures.
- ~~7. Review of job-related injury and illness trends and rates, and the cost of job-related injuries and illnesses (annual when report received).~~
- ~~8. Review of insurance company loss control recommendations (annual when report received).~~
9. New business. *Shawcase*
Door propping
10. Safety recommendations from the committee members or guests.

Yough School District
Minutes for December
Workplace Safety Committee Meeting

Date: December 19, 2018

Meeting Time: 2:30 pm

Location: Conference Room

Present: Mr. Tyler Dillinger, Mrs. Sarah Surovchak, Mrs. Angela Wilson, Mrs. Jenifer Skorvan, Mrs. Kim Tietze, Mrs. Lisa Trayter, Mr. Dan Wilkins

Old Business

- Approval of last month's minutes.

New Business

- The trophy cases at the high school have sharp edges for little children running by.
- Reminder to staff about not propping doors open and to use the doors with access control when entering the building.

Senior High School

- The following reported at the Senior High level.

Intermediate/Middle School

- The following reported at the Intermediate/Middle School level.

Elementary Schools

- The following reported at the Elementary level.

Transportation

- None.

Accident/Incident Occurrence -Safety Concerns/Issues

Adjourned 2:42 pm

Next meeting will be held on January 16, 2019.

YOUGH SCHOOL DISTRICT

WORKPLACE SAFETY COMMITTEE MEETING SIGN-IN SHEET

ADMINISTRATION
CONFERENCE ROOM

DATE: 12/19/2018

NAME	TITLE	SIGNATURE
TYLER DILLINGER	TEACHER	
ROBERT MILLER	MAINTENANCE	
SARAH SUROVCHAK	TEACHER	
ANTHONY NATALE	ADMINISTRATOR	
ANGELA WILSON	TEACHER	
JENIFER SKORVAN	ADMINISTRATOR	
JANET SARDON	ADMINISTRATOR	
KIM TIETZE	AIDE	
LISA TRAYTER	SECRETARY	
DAN WILKINS	ADMINISTRATOR	
MIKE WROBLESKI	ADMINISTRATOR	
ANDREW SANDERS	ADMINISTRATOR	

MISSION STATEMENT

To create and maintain a safe work environment by monitoring the workplace as well as educating and promoting safe work habits.