

YOUGH SCHOOL DISTRICT

September 8, 2011

The Workshop Meeting of the Yough Board of Education was called to order at 7:35 P.M., on Thursday, September 8, 2011, in the Yough Senior High Large Group Instruction Room by President, Ruth Bisko, with the Pledge of Allegiance and Salute to the Flag.

CALL TO ORDER

ROLL CALL

Roll call was taken with the following members present: Allen, Appolonia, Bach, Bisko, Harvey, Knor, and McClaren. Absent were Koget and Nogy. Also present were Superintendent Dr. Janet M. Sardon; Senior High School Principal, Earl Thompson; Assistant Senior High School Principal, Daniel Wilkins; Intermediate/Middle School Principal, Anthony DeMaro; Elementary Principal, Keith Reidmiller; Assistant Elementary Principal, Jennifer Pappasergi; Director of Special Education, Dawn Hildenbrand; Business Manager, Michael Wrobleski; Supervisor of Buildings & Grounds/Transportation, Robert Vought; Athletic Director, Thomas Evans; Technology Coordinator, Timothy Scoff; Solicitor, Gary Matta; the Press and visitors.

CITIZEN'S COMMENTS:

Mrs. DeClaudio – Vernazi Road

Tom Lord – Irwin/Soccer Field

Linda Leghart – Soccer Field

Chris Boucher – Sign - Study.

A. BUDGET & FINANCE (Nogy, McClaren, Bach) – Mike Wrobleski

- **Treasurer's Report/Investment Summary**
- **Approve Bills**
- **Permission to advertise jointly (paper bid) as a member of the WIU#7 Joint Purchasing Board.**
- **Real estate tax exemption for veteran, Pennsylvania State Veterans' Commission has determined that the applicant has demonstrated the required financial need.**

INFORMATION ITEMS

***This is done every year.**

Mike Wroblewski mentioned that the bond refunding that we were considering last November, but missed the opportunity because the rates went up, is back on the table. Potential savings of approximately \$250,000.00.

B. PERSONNEL (Bach, McClaren, Harvey) –

- **Contracts for Michael Wroblewski, Bob Vought, and Tom Evans.**
- **Approve the additions to the Substitute lists.**
- **Change the hire Step of Diane Metzger from Step 1 to Step 2.**
- **Change the hire Step of Heather Beard from Step 1 to Step 2.**
- **Resignation Timothy Scoff, Technology Coordinator, October 17, 2011.**
- **Resignation Linda Hynek, Transportation/Custodial Maintenance Secretary.**
- **Resignation Carol Brunner, Nurses Assistant.**
- **Resignation Dawn Virtes, Nurses Assistant.**
- **Intermittent FMLA – Shelly Pavol, custodian.**
- **Add Ben Suchko as a Volunteer Boys Varsity Soccer Coach.**
- **Approve to advertise for two instructional aides for the 2011-12 school year.**
- **Policy on new hires step.**

INFORMATION ITEMS

C. HEARING/DISCIPLINE (Allen, Koget, Bach)

INFORMATION ITEMS

D. TECHNOLOGY (Appolonia, Harvey, Nogy) –

- **Acceptable Use of Technology Policy.**
- **Employee Laptop Use Policy.**

INFORMATION ITEMS

E. **STUDENT ACTIVITIES & ATHLETICS** (McClaren, Allen, Bach)
Tom Evans

- **To give permission for the band to host the annual Marching Band Festival, “Night On Cougar Mountain”, Saturday, September 24, 2011, at 7:00 P.M.**

INFORMATION ITEMS

Mr. Evans mentioned \$500 grant for the concussion impact program and that recognition of the softball team will occur at the homecoming game on October 15th.

F. **TRANSPORTATION & BUILDING/GROUNDS** (Koget, Nogy, Knor)
Cindy Ling/Matt Wright/Robert Vought

- **Award the following bids:**
 - Sound System**
 - Sealing of District Parking Lots**
 - Paving of District Parking Lots**
 - Electronic Marquis Sign for the High School**
- **Individual Transportation Contract**

**PURCHASE
AOSMITH
BOILER**

11-9-PR-1

Motion by McClaren, seconded by Appolonia to authorize the administration to purchase an AO Smith Boiler for H.W. Good Elementary School from Fayette Mechanical Plumbing in the amount of \$5,800.00. All present voting aye, motion carried.

INFORMATION ITEMS

G. STUDENT CURRICULUM (Knor, Nogy, Appolonia)

- **Book Disposal and/or Sale**

H. WIU#7 and WIU#7 Legislative Council – Ruth Bisko

I. CWCTC Joint Operating Committee - Dwayne Koget, Ken Bach

J. PSBA Representative – Linda Knor

K. Federal Programs -

- A. Title I - Improving Basic Programs
- B. Title II - Part A - Improving Teacher Quality
- C. Safe and Drug-Free Schools and Communities

NUTRITION, INC .: Kristin Matey, Food Service Director

- **Discuss Salad Bar introduction at the Middle School.**

OLD BUSINESS:

When we would have new Elementary Principal interviews
Speed limit signs at H.W. Good Elementary and HS.

NEW BUSINESS:

None

PUBLIC COMMENTS FOR NON AGENDA ITEMS:
(30 Minute time limit)

None

ADJOURNMENT

Motion by McClaren, seconded by Harvey to adjourn to executive session at 8:45 P.M. All present voting aye, motion carried.

President _____

Secretary _____

The Regular Meeting for General Purposes of the Yough Board of Education was called to order at 7:30 P.M., on Thursday, September 15, 2011, in the Yough Senior High Large Group Instruction Room by President, Ruth Bisko with the Pledge of Allegiance and Salute to the Flag.

CALL TO ORDER

ROLL CALL

Roll call was taken with the following members present: Allen, Bach, Harvey, Knor, Koget, McClaren, Nogy, and Bisko. Excused was Appolonia. Also present were Superintendent, Dr. Janet M. Sardon; Senior High School Principal, Earl Thompson; Assistant Senior High School Principal, Daniel Wilkins; Intermediate/Middle School Principal, Anthony DeMaro; Assistant Intermediate/Middle School Principal, Kevin Smetak; Elementary Principal, Keith Reidmiller; Assistant Elementary Principal, Jennifer Pappasergi; Director of Special Education, Dawn Hildenbrand; Business Manager, Michael Wroblewski; Athletic Director, Thomas Evans; Solicitor Gary Matta; the Press and visitors.

SOLICITOR'S REPORT

**SETTLE
GRIEVANCE
LIBRARY
AIDES**

Motion by McClaren, seconded by Nogy to approve the settlement of the grievance concerning the library aides. All present voting aye, motion carried.

**SETTLE
GRIEVANCE
EAP TUTORS**

Motion by McClaren, seconded by Allen to approve the settlement of the grievance concerning the EAP tutors. All present voting aye, motion carried.

YEA REPRESENTATIVE: Doug Kasic

None

CITIZEN'S COMMENTS:

None

**PREVIOUS
MINUTES**

11-9-BP-1

Motion by Allen, seconded by Nogy to approve the minutes of the previous meetings of August 11, 18, and 23, 2011. All present voting aye, motion carried.

**TREASURER'S
REPORTS/
INVESTMENT
SUMMARY**

11-9-F-1

Motion by McClaren, seconded by Koget to approve the Treasurer's Report for the General Fund and Summary of Investments as presented. All present voting aye, motion carried.

**APPROVE
BILLS**

11-9-F-2

Motion by McClaren, seconded by Koget to approve general bills for payment in the amount of \$1,034,644.46, cafeteria bills in the amount of \$583.00, and payroll in the amount of \$800,296.24, for a total disbursement of \$2,039,371.09. All present voting aye, motion carried.

**PERMISSION
TO ADVERTISE
JOINTLY**

11-9-F-3

Motion by McClaren, seconded by Knor to advertise jointly as a member of the Westmoreland Intermediate Unit Joint Purchasing Consortium for the purchase of supplies in the following categories: Multi-Purpose Paper. All present voting aye, motion carried.

**TAX
EXONERATION**

11-9-F-4

Motion by Knor, seconded by Koget to approve the veterans real estate property tax exemption for Dennis Overly, Ruffsedale, PA, eligibility criteria has been met and the determination of financial need has been certified. All present voting aye, motion carried.

**REFUNDING
GENERAL
OBLIGATION
BONDS**

11-9-F-5

Motion by Nogy, seconded by Koget to approve the following resolution:

“The Board of School Directors of the Yough School District (the “School District”) has determined that it is in its best financial interest to issue its General Obligation Bonds, Series A of 2011 for the purpose of refunding its currently outstanding General Obligation Bonds, Series of 2006 (the “Refunding Program”) and does hereby authorize the School District’s Administration to work with Boenning & Scattergood, Inc., as investment banker, and Dinsmore & Shohl, LLP, as Bond Counsel, in conjunction with the Refunding Program, provided that, the Refunding Program can achieve present value debt service savings of a minimal of \$160,000 as further described in the Ordinance presently by Bond Counsel.

All present voting aye, motion carried.

SECRETARY'S REPORT:

Executive Sessions were held on the following dates:

Thursday, August 18, 2011, after the meeting – Personnel & Litigation
Thursday, September 8, 2011, before the meeting – Personnel & Litigation
Thursday, September 8, 2011, after the meeting – Personnel & Litigation
Thursday, September 15, 2011, before the meeting – Personnel & Litigation

**FIRST READING
ACCEPTABLE USE
OF TECHNOLOGY
POLICY**

11-9-BP-2

Motion by McClaren, seconded by Allen to approve, at first reading, the Acceptable Use of Technology Policy, as presented. All present voting aye, motion carried.

**FIRST READING
EMPLOYEE
LAPTOP USE
POLICY**

11-9-BP-3

Motion by McClaren, seconded by Harvey to approve, at first reading, the Employee Laptop Use Policy, as presented. All present voting aye, motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

None

CHANGE

HIRE

STEP _____

11-9-PE-1

Motion by Knor, seconded by Allen to change the hire Step of Diane Metzger, Health & Physical Education teacher from Step 1 Bachelors to Step 2 Masters. All present voting aye, motion carried.

CHANGE

HIRE

STEP _____

11-9-PE-2

Motion by McClaren, seconded by Knor to change the hire Step of Heather Beard, School Nurse from Step 1 Bachelors to Step 2 Bachelors. All present voting aye, motion carried.

SUBSTITUTE

LIST _____

11-9-PE-3

Motion by McClaren, seconded by Knor to approve the additions to the substitute teacher list, all paperwork is complete:

Lynne Hawkins -	Elementary
Rebecca Pecora -	English/Librarian
Mallory Reese -	Business/Computers
Sarah Zontek -	Art
Keri Raymer -	Elementary
Jeremy Cole -	Elementary
Nicole Burson -	Elementary/Special Ed.
Christopher Quinn -	Elementary
Rebecca Bradley -	Social Studies
Brynn Baker -	Special Ed./English/Elementary
Thomas Bakewell -	Elementary
Jennifer Pecora -	Art
Justin Yeskey -	Elementary
Jonathan Eutsey -	Music

All present voting aye, motion carried.

**VOLUNTEER
BOYS VARSITY
SOCCER COACH**

11-9-PE-4

Motion by Koget, seconded by McClaren to add the name of Ben Suchko to the Volunteer Boys Varsity Soccer Coach, all paperwork is complete. All present voting aye, motion carried.

**RESIGNATION
TIMOTHY
SCOFF**

11-9-CE-1

Motion by Allen, seconded by McClaren to accept, with regret, the resignation of Timothy Scoff, Technology Coordinator, effective October 17, 2011, and to post and advertise this position. All present voting aye, motion carried.

**RESIGNATION
CAROL
BRUNNER**

11-9-CE-2

Motion by McClaren, seconded by Knor to accept, with regret, the resignation of Carol Brunner, Nurses Assistant, and to post and advertise this position. All present voting aye, motion carried.

**RESIGNATION
DAWN
VIRTES**

11-9-CE-3

Motion by Knor, seconded by McClaren to accept, with regret, the resignation of Dawn Virtes, Nurses Assistant. All present voting aye, motion carried.

**RESIGNATION
LINDA
HYNEK**

11-9-CE-4

Motion by Knor, seconded by Koget to accept, with regret, the resignation of Linda Hynek, Transportation/Custodial/Maintenance Secretary, effective September 22, 2011, and to post and advertise this position. All present voting aye, motion carried.

**INTERMITTENT
FAMILY
LEAVE** _____

11-9-CE-5

Motion by McClaren, seconded by Nogy to approve the intermittent Family Medical Leave for Shelly Pavol for the 2011-12 school year. All present voting aye, motion carried.

**SUBSTITUTE
NURSES
ASSISTANT** _____

11-9-CE-6

Motion by Allen, seconded by Knor to add the following name to the substitute nurse's assistant list:

Nicole Auer

All present voting aye, motion carried.

**SUBSTITUTE
CUSTODIAL
LIST** _____

11-9-CE-7

Motion by McClaren, seconded by Harvey to add the following names to the substitute custodial list:

Andrew Janos
Kristina Globosky

All present voting aye, motion carried.

**CONTRACT
MICHAEL
WROBLESKI** _____

11-9-CE-8

Motion by Knor, seconded by Nogy to approve the contract with Michael Wroblewski, Business Manager, for a period of five years, as presented. All present voting aye, motion carried.

**CONTRACT
ROBERT
VOUGHT _____**

11-9-CE-9

Motion by McClaren, seconded by Allen to approve the contract with Robert Vought, Transportation/Buildings & Grounds Supervisor, for a period of three years, as presented. All present voting aye, motion carried.

**CONTRACT
THOMAS
EVANS _____**

11-9-CE-10

Motion by McClaren, seconded by Knor to approve the contract with Thomas Evans, Athletic Director, for a period of five years, as presented. All present voting aye, motion carried.

**ADVERTISE
INSTRUCTIONAL
AIDES _____**

11-9-CE-11

Motion by Knor, seconded by Harvey to authorize the administration to advertise for two instructional aides for the elementary for the 2011-12 school year. All present voting aye, motion carried.

**AWARD
MARQUIS SIGN
BID _____**

11-9-PR-2

Motion by McClaren, seconded by Harvey to award the bid for the electronic marquis sign for the high school to Contemporary Design in the amount of \$30,074.00. Allen, yes; Appolonia, absent; Bach, no; Harvey, yes; Koget, yes; Knor, no; McClaren, yes; Nogy, yes; Bisko, yes. Motion carried.

**AWARD SEALING
DISTRICT
PARKING LOTS _____**

11-9-PR-3

Motion by McClaren, seconded by Harvey to award the bid for sealing of the district parking lots to Expert Paving in the amount of \$42,407.00. All present voting aye, motion carried.

**AWARD PAVING
DISTRICT
PARKING LOTS**

11-9-PR-4

Motion by, seconded by to award the bid for paving of the district parking lots to Expert Paving in the amount of \$189,666.00, contract is to include estimated dates. Allen, yes; Appolonia, absent; Bach, no; Harvey, yes; Koget, yes; Knor, no; McClaren, yes; Nogy, yes; Bisko, yes. Motion carried.

Dwayne Koget asked about the estimated completion dates.

**OUTSIDE
CAMERAS
H.W. GOOD
ELEMENTARY**

11-9-PR-5

Motion by Harvey, seconded by Knor to award the bid for outside cameras for the H.W. Good Elementary School to IES (Intelligent Electronic Systems, Inc.), Bridgeville, in the amount of \$5,179.00. All present voting aye, motion carried.

**REPLACE
WINDOWS
MIDDLE SCHOOL**

11-9-PR-6

Motion by Knor, seconded by McClaren to award the bid to replace windows at the Yough Intermediate/ Middle School to Boulevard Glass Company, Inc. in the amount of \$3,735.00. All present voting aye, motion carried.

**MARCHING
BAND FESTIVAL**

11-9-P-1

Motion by Koget, seconded by Nogy to approve the Yough Marching Band hosting a Marching Band Festival "Night on Cougar Mountain" on Saturday, September 24, 2011. All present voting aye, motion carried.

**BOOK
DISPOSAL
AND/OR
SALE**

11-9-P-2

Motion by Knor, seconded by McClaren to approve the disposal and/or sale of the following books, as presented. All present voting aye, motion carried.

**INDIVIDUAL
TRANSPORTATION
CONTRACT**

11-9-O-1

Motion by Knor, seconded by McClaren to approve the individual transportation contract, as presented. All present voting aye, motion carried.

**UPDATED
STA
DRIVERS**

11-9-O-2

Motion by Allen, seconded by Knor to approve the updated list of STA drivers, as presented. All present voting aye, motion carried.

**OVERNIGHT
CONFERENCE
REQUEST**

11-9-CE-12

Motion by Koget, seconded by Bach to approve the overnight conference request of Bob Vought and the transportation secretary to attend a Transportation Conference – Penn State Center, October 13-14, 2011, at a cost of \$856.03. All present voting aye, motion carried.

**AWARD
SOUND
SYSTEM BID**

11-9-PR-7

Motion by Harvey, seconded by McClaren to award the High School sound system bid to Good Sound Studio in the following amounts:

Stadium	-	\$10,270.21
Auditorium	-	16,570.84
Gymnasium	-	<u>9,355.00</u>
		<u>\$36,196.50</u>

All present voting aye, motion carried.

CITIZENS COMMENTS:

None

ADJOURNMENT

Motion by McClaren, seconded by Knor to adjourn to executive session at 8:17 P.M. All present voting aye, motion carried.

President _____

Secretary _____