

PRINCE GEORGE COUNTY SCHOOL BOARD
PRINCE GEORGE, VIRGINIA
October 12, 2017

A special meeting of the Prince George School Board was called to order on Thursday, October 12, 2017 at the School Board Office at 5:00 P.M.

Members present:

Mr. Reeve E. Ashcraft, Board Member
Mr. Robert E. Cox, Jr., Board Member
Mr. Kevin S. Foster, Chairman
Mr. Lewis E. Stevenson, Vice Chairman
Mrs. Renee P. Williams, Superintendent
Dr. Lisa Pennycuff, Assistant Superintendent
Dr. Patrick Bingham, Assistant Superintendent
Mrs. Rebecca Kirk, Clerk

I. CALL TO ORDER

Mr. Foster, Chairman, called the Special Meeting to order at 5:08 P.M.

The Board is returning out of recess from the adjourned meeting of Tuesday, October 10, 2017. The Adjourned Meeting is called to order to continue discussions on 2016-17 Budget Transfers as deferred during the October 9, 2017 School Board Meeting.

II. ROLL CALL

Roll call indicated the following Board Members present:

Present: Ashcraft, Cox, Foster, Stevenson
Absent: Franklin

Mr. Foster recognized that Mr. Franklin was not in attendance for the meeting, as he continues to be in the hospital and he wished him a speedy recovery.

Mr. Foster stated the Board will continue to discuss for action tonight the item deferred during the October 9, 2017 School Board Meeting:

2016-17 Budget Transfers

The Board was provided with the 2016-17 final budget adjustments Deficits were caused by certain expenditures being higher than anticipated during the year.

Ms. Hicks presented the final 2016-17 budget transfer adjustments to clear a major categorical deficit at June 30, 2017. Accounting standards do not permit divisions to end the year with overall deficits in budget categories. These deficits were caused by overspending in the Administrative Attendance & Health category (\$77,613.93) and the Maintenance & Operations category (\$424,512.22) caused by increased costs for contracted nursing services and increased costs in utilities, overtime, contracts and supplies, respectively. She stated that transfers can cross adopted budget categories but do not require approval by the Board of Supervisors because the district is funded on a lump-sum basis. The Board requested receiving a print out of categorical line items on a quarterly basis with details to monitor individual budget categories. The Board also requested quarterly meetings to review spending trends.

Mr. Cox made a motion to approve the budget transfers as presented for posting to the accounting system. Mr. Stevenson seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
 Absent: Franklin

Ms. Hicks also gave the Board a copy of the Final Financial Report for FY 2017 (pending auditor's approval) to reflect all fund balances at the end of the year. The projected ending balance in the General Fund is \$2.6 million identified for carry-over funds.

The Board generally discussed other topics as it relates to carry-over funds and the upcoming FY2019 budget (i.e. added positions for the 2018-19 school year, raises for drivers, and raises for part-time personnel and substitutes). They requested an accounting spreadsheet to see an overall view for adding technology funds, 5 teacher positions, upgrading the track, and implementing salary study recommendations.

The School Board and staff are anxious to hear what the three transportation vendors will present at the meeting on October 26, 2017. The Board wants to receive information on description of services that the vendors can offer, guarantees about drivers and driver performance, and contract terms, etc.

VI. ADJOURNMENT

Mr. Cox made a motion to adjourn the meeting at 6:05 p.m. Mr. Stevenson seconded the motion.

VOTE: Ayes: Ashcraft, Cox, Foster, Stevenson
 Absent: Franklin

The meeting adjourned at 6:05 p.m.

IN WITNESS WHEREOF, we set our signatures this 20th day of November, 2017.

Approved:

/s/ Kevin S. Foster – Chairman

Attest:

/s/ Rebecca B. Kirk - Clerk of the Board