

PRINCE GEORGE COUNTY SCHOOL BOARD  
PRINCE GEORGE, VIRGINIA  
August 30, 2017

A special meeting of the Prince George School Board was called to order on Wednesday, August 30, 2017 at the School Board Office at 6:00 P.M.

Members present:

Mr. Reeve E. Ashcraft, Board Member  
Mr. Robert E. Cox, Jr., Board Member  
Mr. Kevin S. Foster, Chairman  
Mr. Roger E. Franklin, Jr., Board Member  
Mr. Lewis E. Stevenson, Vice Chairman  
Mrs. Renee P. Williams, Superintendent  
Dr. Lisa Pennycuff, Assistant Superintendent  
Dr. Patrick Bingham, Assistant Superintendent  
Mrs. Rebecca Kirk, Clerk

**I. CALL TO ORDER**

Mr. Foster, Chairman, called the Special Meeting to order at 5:05 P.M.

**II. ROLL CALL**

Roll call indicated all School Board Members present:

Present: Ashcraft, Cox, Foster, Franklin, Stevenson

**III. APPROVAL OF AGENDA**

Mr. Cox made a motion to amend the agenda to include Personnel Matter P14/17-18 under the Closed Meeting. Mr. Stevenson seconded the motion.

VOTE: Ayes: Unanimous

**IV. CLOSED MEETING – pursuant to Section 2.2-3711 of the Code of Virginia**

- A. Personnel Matters – Section 2.2-3711.A.1
  - 1. P06/17-18
  - 2. **P14/17-18 [added to agenda]**

B. Real Property Matter – Section 2.2-3711.A.3  
1. L09/16-17

Mr. Cox made a motion to go into a closed meeting to discuss specific personnel and real property matters pursuant to the personnel and real property exemptions of the VA Code §2.2-3711.A.1 and 2.2-3711.A.3. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Unanimous

**V. CERTIFICATION OF CLOSED MEETING AND ACTIONS**

Mr. Cox made a motion to go back into an open meeting and certified that nothing had been discussed in the closed session other than what was stated in the original motion. Mr. Franklin seconded the motion.

VOTE: Ayes: Unanimous

No action was taken on Personnel Matter P06/17-18.

Mr. Stevenson made a motion that in Personnel Matter P14/17-18 to review/revise the staffing list of responsibilities for personnel listed in the crisis plan and assign only one responsibility for each person. Mr. Cox seconded the motion.

VOTE: Ayes: Unanimous

No action was taken on Real Property discussed.

**VI. ACTION ITEM**

- A. Consent Agenda  
1. Personnel Report  
2. Board Requests

Mr. Cox asked that the Personnel Report be pulled for discussion.

Mr. Cox made a motion to approve the Board Requests as presented. Mr. Ashcraft seconded the motion.

Facility Use Requests

Tim Blumenschine requests permission for use of school facilities (Prince George High School auditorium) to conduct Prince George Local Emergency Planning workshops to address emergency preparedness issues impacting our community, including active shooter training on September 7, 2017.

Dennis Sebera requests permission for use of school facilities (Beazley kitchen/parking lot, Clements kitchen, School Board Office parking lot) for various days for the Czech and Slovak Folk Festival. Event is on October 21, 2017.

#### Other Requests

Kristy Field requests permission for her son, John Geske, to complete his senior year at Prince George High School for the 2017-18 school year. They recently moved to Dinwiddie, VA.

#### Field Trip Requests

Ms. Eliades and Ms. Corrigan request art students to attend the Smithsonian Museum and other museums as time allows in Washington, DC, October 10, 2017.

VOTE: Ayes: Unanimous

Board members discussed clarifications for releasing employees from contract for promotions so close to school opening.

Mr. Cox made a motion to approve the Personnel Report as presented. Mr. Franklin seconded the motion.

#### Appointments

Johnel Jackson, Jr. – Career/Tech Systems Teacher, Clements – August 23, 2017  
Jewel Urquhart – SPED Teacher, Clements – August 29, 2017  
William White – Night Custodian, Harrison – September 1, 2017  
Jennifer Burke – Night Custodian, PGEC – September 1, 2017  
Tedarryl Perry – Drama Teacher, Clements – August 29, 2017  
Ed Mealing – SPED Teacher, Clements – August 31, 2017

#### Resignations

Heather McCay – Bus Driver, Transportation – September 5, 2017  
John Pittman - Bus Driver, Transportation – August 24, 2017  
Sharhonda Coleman – Bus Driver, Transportation – September 5, 2017  
Jamara Nelson – Teacher, Beazley – August 29, 2017

#### Retirement

Josephine Matthews – Bus Aide, Transportation – September 1, 2017

VOTE: Ayes: Unanimous

- B. School Crisis Emergency Management and Medical Emergency Response Plan and School Safety Audit – Renee Williams

Mr. Cox made a motion to approve the School Crisis Emergency Management and Medical Emergency Response Plan and School Safety Audit format change and

approve staffing list as discussed and assigning one responsibility to each person. Mr. Ashcraft seconded the motion.

VOTE: Ayes: Unanimous

Mr. Foster thanked Mr. Cox for thoroughly reviewing the School Emergency Crisis Plan and providing his expertise input with this task.

Mr. Foster reminded board members of Opening Convocation on Friday, September 1, 2017 at 8:00 a.m. at Prince George High School.

## **VII. ADJOURNMENT**

Mr. Cox made a motion to adjourn the meeting at 7:15 p.m. Mr. Stevenson seconded the motion.

VOTE: Ayes: Unanimous

The meeting adjourned at 7:15 p.m.

IN WITNESS WHEREOF, we set our signatures this 11th day of September, 2017.

Approved:

/s/ Kevin S. Foster – Chairman

Attest:

/s/ Rebecca B. Kirk - Clerk of the Board

## **CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

**VOTE**

Ayes: 5

/s/ Rebecca B. Kirk - Clerk of the Board  
August 30, 2017  
Meeting Date