

FREQUENTLY ASKED QUESTIONS:

(Additional information to each question may be found in the Policy Manual under Section J – Students)

- 1. I just moved and cannot find my child's certified birth certificate. Can I still enroll my child?**

Parent shall submit an affidavit setting forth the pupil's age and explaining the inability to present a certified copy of the birth certificate. Parents have 90 days from date of enrollment to produce a certified birth certificate.

- 2. I am unable to find my child's comprehensive physical examination. Can I still enroll my child?**

Parents of children entering an elementary school (grades K-5) for the first time must furnish a report of a comprehensive physical examination conducted no earlier than 12 months prior to the date of enrollment OR furnish records establishing that a physical examination was completed prior to enrolling in another school.

- 3. I am unable to find my child's immunization records. Can I still enroll my child?**

Documentary proof from a physician or health department of complete immunization record must be furnished. The record must indicate that all required immunizations have been completed, including dates immunizations were administered.

- 4. My child does not have a Social Security Number. Can I still enroll my child?**

No child may be excluded from school for failure to provide a social security number.

- 5. I do not live in Prince George County. Can I sign a waiver or pay tuition to attend Prince George Schools?**

A student who does not physically reside in Prince George will not be permitted to attend county schools. No waiver or tuition will be accepted.

- 6. I do not live in Prince George County but my babysitter or family member lives here. Can I enroll my child in county schools?**

A student who does not physically reside in Prince George will not be permitted to attend county schools. No waiver or tuition will be accepted.

- 7. I do not live in Prince George County schools but I work in the county (not with the school division). May I enroll my child into school?**

A student who does not physically reside in Prince George will not be permitted to attend county schools. No waiver or tuition will be accepted.

- 8. Someone claims they reside in Prince George County but they transport their children to/from another locality. How is this acceptable and how can I report it?**

Prince George County has a residency hotline. If you suspect someone is falsely attending Prince George Schools, you may call 733-2700, ext. 144 and leave as much identifiable information that you have (student's name, current address, why you believe they do not reside at county location, etc.). You are not required to identify yourself and all calls are strictly confidential. If a student is found not to reside in Prince George County, the parent or guardian must withdraw student immediately and may be liable for paying the cost of tuition for the time the student has been enrolled.

- 9. I am living outside of the Prince George School district while waiting for closing on house, construction of home, apartment lease or waiting for lodging on Fort Lee. Can I enroll my children in Prince George Schools?**

Parent must complete the School Division's JECC-F form, *Admission of Non-Resident Students While Parents are Constructing or Purchasing a Home, Waiting to Lease an Apartment or Home, or While Waiting for Housing on Fort Lee*. The Superintendent may tentatively approve with the proper documentation (letter from contractor, real estate agent or apartment manager; signed contract or lease; or approved documentation for property at Fort Lee, and until the School Board meets, a non-resident student whose parents are constructing or purchasing a home, waiting to lease an apartment or home or whose parents are waiting for housing on Fort Lee). The School Board may officially approve a student's attendance on a tuition free basis for 90 days. Transportation to and from school during this time shall be provided by the parent(s).

- 10. We are living with my parents and do not have a lease. What documents do I need to register my child?**

In those instances where the parents state they are living with a friend, relative or they are renting/leasing from a landlord without a written lease, a form will be filled out by both the parent and the person with whom the individuals are living or leasing from. Form JEC-F1 must be completed by the homeowner/leaseholder with whom parent and student are living with and documentation from both homeowner/leaseholder and parent are required to support and fulfill residency requirements. A list of supporting documents may be found within the JEC and JEC-F-1 policies.

- 11. I live in another state and am sending my child to live with relative. How can I enroll my child?**

A parent may not send their child to live with someone else in Prince George County solely for school purposes. If a student is living with someone other than the natural parent, the legal guardian must provide one of the following documents: a) adoption decree; b) court-appointed guardianship documents; c) custody order; d) military power of attorney from a single military parent on TDY and a copy of the military orders. .

- 12. I live in one elementary school district but my babysitter lives in another elementary district. Can my child attend the school district in which my babysitter resides?**

Attendance areas are fixed by the School Board and students are required to attend the school serving the area in which they reside. Following discussion at the School Board meeting of February 12, 2007, it was decided that the school system will not approve any new requests for out-of-district transfers for babysitting purposes. Extenuating circumstances will be considered by the district Superintendent.

- 13. My family moved after the start of the school year and we are currently living outside of Prince George County. Can I continue attending Prince George Schools?**

Pursuant to Policy JECl, any student enrolled in the Prince George County Schools whose parents or guardian move from Prince George County after the beginning of a school semester may be permitted to continue in attendance without tuition charge until the end of the nine weeks in which he is enrolled. If the request is approved, the parent or guardian shall provide transportation.

- 14. I have attended Prince George Schools most of my life and my parents moved out of the county during the summer. May I finish my high school years in Prince George Schools?**

Pursuant to Policy JECl, if the family of a student who has been enrolled in the division moves out of the County of Prince George after the student has completed the junior year of high school and prior to the completion of the senior year, the student may be allowed to continue his/her education and graduate from Prince George High School.

15. My child started school in one school division and we have purchased a home in another school district within the county. Can my child continue the school where he started?

Upon written request of a parent, if they provide transportation, a student may be permitted to remain in a school when the parents have moved from one school district to another school district within Prince George County for the remainder of the year only.

16. I am a single parent and have to be at work at 7:30 a.m. How early are elementary schools open so that I may drop my child off at the school?

Champions Extended Learning offers before and after school care to parents for their children. Champions serves all five elementary schools in the district and they open at 6:30 a.m. in the mornings and close at 6:00 p.m. in the evenings. You may contact Champions at 804-931-9488 for more information about the program.