

PRINCE GEORGE COUNTY SCHOOL BOARD  
PRINCE GEORGE, VIRGINIA  
June 29, 2017

A special meeting of the Prince George School Board was called to order on Thursday, June 29, 2017 at the School Board Office at 5:00 P.M.

Members present:

Mr. Robert E. Cox, Jr. Board Member [arrived at approximately 5:30 p.m.]  
Mr. Kevin S. Foster, Chairman  
Mr. Roger E. Franklin, Jr., Board Member  
Mr. Lewis E. Stevenson, Vice Chairman  
Mrs. Renee P. Williams, Superintendent  
Dr. Lisa Pennycuff, Assistant Superintendent  
Dr. Patrick Bingham, Assistant Superintendent  
Mrs. Rebecca B. Kirk, Clerk of the Board

**I. CALL TO ORDER**

Mr. Foster, Chairman, called the Special Meeting to order at 5:04 P.M.

**II. ROLL CALL**

Roll call indicated the following School Board Members present:

Present: Foster, Franklin, Stevenson  
Absent: Ashcraft, Cox

**III. APPROVAL OF AGENDA**

Mr. Stevenson made a motion to approve the agenda as amended per the addendum.  
Mr. Franklin seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson  
Absent: Ashcraft, Cox

**IV. CLOSED MEETING – pursuant to Section 2.2-3711 of the Code of Virginia**

- A. Student Matters – Section 2.2-3711.A.2  
1. Student Expulsion Matter 39/16-17 (approximately 5:00 p.m.)

2. Student Expulsion Matter 46/16-17 (approximately 5:30 p.m.)

Mr. Franklin made a motion to go into a closed session pursuant to Section 2.2-3711.A.2 of the Code of Virginia to discuss specific student matters. Mr. Stevenson seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson  
Absent: Ashcraft, Cox

**V. CERTIFICATION OF CLOSED MEETING AND ACTIONS**

Mr. Franklin made a motion to go back into an open meeting and certified that nothing had been discussed in the closed session other than what was stated in the original motion. Mr. Stevenson seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson  
Absent: Ashcraft  
Abstain: Cox

[For the record, Mr. Cox arrived at approximately 5:30 p.m. and was not present for the first student matter].

Mr. Stevenson made a motion that in Student Expulsion Matter 39/16-17 the student's IEP Committee shall meet to determine placement. Mr. Franklin seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson  
Absent: Ashcraft  
Abstain: Cox

Mr. Cox made a motion that in Student Expulsion Matter 46/16-17 the student shall be assigned to Project Choice for the first semester of the 2017-18 school year, perform and complete 10 hours of community service per month for July/August 2017 (totaling 20 completed hours), return to school to take final exams, and school administrator may review academic progress after the first 9 weeks and determine administrative placement. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

Prior to continuing with the agenda as approved, Mr. Cox stated he was not present at the beginning of the meeting to approve the agenda. Therefore, he made a motion to amend the agenda to go back into closed session after the review of policies to discuss four additional personnel matters. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson

Absent: Ashcraft

## **VI. PERSONNAL REPORT**

Mr. Cox made a motion to approve the Personnel Report as amended. Mr. Stevenson seconded the motion.

### Appointments (starting on August 21 unless otherwise stated)

Kaitlin Redden – Teacher, North Elementary

Sydnee Turner – English Teacher, PGHS

Victoria Edwards – SPED Teacher, Walton

Valerie Ivy – Teacher, Walton

Stacey Hughes – Physical Education Teacher, Clements

Crystal Powell – SPED Teacher, North

Monika Halligan – English Teacher, Moore

Bethune Vaughan – HQ Paraprofessional, Walton – September 5, 2017

Christopher Robertson – HQ Paraprofessional, Walton– September 5, 2017

Necole Braswell – HQ Paraprofessional 1:1, Harrison – September 5, 2017

Kelly Feltner – Office Associate III, Beazley – August 1, 2017

Hannah Taylor – Administrative Associate II, PGHS – September 1, 2017

Angela Ringman – HQ Paraprofessional, South – September 5, 2017

Kathy Milam – Administrative Associate III, SBO – August 1, 2017

Anthony Cairnes – Fleet Maintenance Technician II, Transportation – July 1, 2017

Natalie Zoldork – Teacher, North

Sherica Johnson – School Social Worker, SBO

Christina Pope – Teacher, PGHS

### Resignations

Tierra Tillie – School Social Worker, SBO – June 30, 2017

Glenna Giddens – SPED Teacher, North – June 30, 2017

Ashley Washington – SPED Teacher, PGHS – June 30, 2017

Kimberly Clements – Teacher, Moore – June 30, 2017

Haley Taylor – Teacher, Beazley – July 27, 2017

Cheryl Lind – Driver, Transportation – June 28, 2017

### Retirement

Ina Moody – Registered Nurse, South – July 1, 2017

James Coleman – Driver, Transportation – June 16, 2017

Sharon Jones – Teacher, Harrison – July 1, 2017

VOTE:           Ayes: Cox, Foster, Franklin, Stevenson  
                  Absent: Ashcraft

## VII. ACTION ITEMS

### A. Administrative Changes to Policies

Each policy reviewed under Administrative Changes was voted on separately.

Mr. Cox made a motion to approve Policy EFB, Free and Reduced Price Food Services, as presented. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

Mr. Cox made a motion to approve Policies GAB-R/IIBEA-R, Acceptable Computer System Use, as presented. Mr. Franklin seconded he motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

Mr. Cox made a motion to approve Policy JEC, School Admission, as amended. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

Mr. Cox made a motion to approved Policy JECEB, Admission of Non-Public Students for Part-Time Enrollment, as amended. Mr. Stevenson seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

Mr. Franklin made a motion to approve Policy JHCF, Student Wellness, as presented. Mr. Cox seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

### B. VSBA Policy Revisions (February/May 2017)

Prior to the meeting, Mrs. Kirk separated the VSBA Policy Revisions into four categories to be reviewed and approved by group.

#### Group 1

BBFA - Conflict of Interests and Disclosure of Economic Interests  
EEA - Student Transportation Services (remove – do not approve)  
GA - Personnel Policies Goals  
GAH - School Employee Conflict of Interests

IGBC- Parent and Family Engagement (modified with revisions)  
IJ - Guidance and Counseling Program  
JECA - Admission of Homeless Children (modified with revisions)  
JGDA - Disciplining Students with Disabilities  
JOA - Student Transcripts  
KBA-E - Rights and Responsibilities  
LC - Charter Schools  
LC-E -[School Division] Charter School Application Addendum

Mr. Cox made a motion to approve the policies in Group 1 as presented with revisions to Policies IGBC and JECA as discussed and removal of Policy EEA. Mr. Stevenson seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

### Group 2

EEAC - School Bus Safety Program  
GC - Professional Staff  
IGAD - Career and Technical Education  
IGAH - Family Life Education  
IGAJ - Driver Education  
IGBF - English Learners  
JED - Student Absences/Excuses/Dismissals  
JFC-R - Standards of Student Conduct (modified with revisions)  
JHCD - Administering Medicines to Students  
JO - Student Records  
JRCA - School Service Providers' Use of Student Personal  
LBD - Home Instruction  
LEB - Advanced/Alternative Courses for Credit

Mr. Cox made a motion to approve the policies in Group 2 as presented with revisions to Policy JFC-R as discussed. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

### Group 3

BDA - Regular School Board Meetings  
BDB - Special School Board Meetings  
BDC - Closed Meetings  
BDCA - Calling and Certification of Closed Meetings  
BDD - Electronic Participation in Meetings from Remote Locations  
BDDB - Notification of School Board Meetings  
BDDC - Agenda Preparation and Dissemination  
BDDG - Minutes

Mr. Cox made a motion to approve the policies in Group 3 as presented. Mr. Stevenson seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

Group 4

BBE - Unexpired Term Fulfillment  
DJG - Vendor Relations  
EBBB - Personnel Training—Viral Infections  
GBEB - Staff Weapons in School  
GBM - Professional Staff Grievances  
GCCB - Employment of Family Members  
GCPD - Professional Staff Discipline  
GCPF - Suspension of Staff Members  
IA - Instructional Goals and Objectives  
IGBI - Advanced Placement Classes and Special Programs  
IICB/IICC - Community Resource Persons/School Volunteers  
IKFD - Alternative Paths to Attaining Standard Units of Credit  
JFCC - Student Conduct on School Buses  
JHC - Student Health Services  
KBA - Requests for Information  
KG - Community Use of School Facilities

Mr. Stevenson made a motion to approve the policies in Group 4 as presented. Mr. Cox seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

**VIII. CLOSED MEETING – pursuant to Section 2.2-3711 of the Code of Virginia  
[added to the agenda]**

- A. Personnel Matters – Section 2.2-3711.A.1**
- 1. P39/16-17**
  - 2. P40/16-17**
  - 3. P41/16-17**
  - 4. P42/16-17**

Mr. Cox made a motion to go into a closed session pursuant to Section 2.2-3711.A1 of the Code of Virginia to discuss specific personnel matters. Mr. Stevenson seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

**IX. CERTIFICATION OF CLOSED MEETING AND ACTIONS [added to the agenda]**

Mr. Stevenson made a motion to go back into an open meeting and certified that nothing had been discussed in the closed session other than what was stated in the original motion. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

No action was taken on Personnel Matters P39/16-17, P40/16-17, P41/16-17 or P42/16-17.

**X. ADJOURNMENT [renumbered]**

Mr. Cox made a motion to adjourn the meeting at 9:14 p.m. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson  
Absent: Ashcraft

The meeting adjourned at 9:14 p.m.

IN WITNESS WHEREOF, we set our signatures this 10th day of July, 2017.

Approved:

/s/ Kevin S. Foster – Chairman

Attest:

/s/ Rebecca B. Kirk - Clerk of the Board

### **CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

#### **VOTE**

Ayes: 4

/s/ Rebecca B. Kirk - Clerk of the Board  
June 29, 2017  
Meeting Date