A special meeting of the Prince George School Board was called to order on Thursday, June 29, 2017 at the School Board Office at 5:00 P.M.

Members present:

Mr. Robert E. Cox, Jr. Board Member [arrived at approximately 5:30 p.m.]
Mr. Kevin S. Foster, Chairman
Mr. Roger E. Franklin, Jr., Board Member
Mr. Lewis E. Stevenson, Vice Chairman
Mrs. Renee P. Williams, Superintendent
Dr. Lisa Pennycuff, Assistant Superintendent
Dr. Patrick Bingham, Assistant Superintendent
Mrs. Rebecca B. Kirk, Clerk of the Board

I. CALL TO ORDER

Mr. Foster, Chairman, called the Special Meeting to order at 5:04 P.M.

II. ROLL CALL

Roll call indicated the following School Board Members present:

Present: Foster, Franklin, Stevenson
Absent: Ashcraft, Cox

III. APPROVAL OF AGENDA

Mr. Stevenson made a motion to approve the agenda as amended per the addendum. Mr. Franklin seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
Absent: Ashcraft, Cox

IV. CLOSED MEETING – pursuant to Section 2.2-3711 of the Code of Virginia

A. Student Matters – Section 2.2-3711.A.2
   1. Student Expulsion Matter 39/16-17 (approximately 5:00 p.m.)
2. Student Expulsion Matter 46/16-17 (approximately 5:30 p.m.)

Mr. Franklin made a motion to go into a closed session pursuant to Section 2.2-3711.A.2 of the Code of Virginia to discuss specific student matters. Mr. Stevenson seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
       Absent: Ashcraft, Cox

V. CERTIFICATION OF CLOSED MEETING AND ACTIONS

Mr. Franklin made a motion to go back into an open meeting and certified that nothing had been discussed in the closed session other than what was stated in the original motion. Mr. Stevenson seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
       Absent: Ashcraft
       Abstain: Cox

[For the record, Mr. Cox arrived at approximately 5:30 p.m. and was not present for the first student matter].

Mr. Stevenson made a motion that in Student Expulsion Matter 39/16-17 the student's IEP Committee shall meet to determine placement. Mr. Franklin seconded the motion.

VOTE: Ayes: Foster, Franklin, Stevenson
       Absent: Ashcraft
       Abstain: Cox

Mr. Cox made a motion that in Student Expulsion Matter 46/16-17 the student shall be assigned to Project Choice for the first semester of the 2017-18 school year, perform and complete 10 hours of community service per month for July/August 2017 (totaling 20 completed hours), return to school to take final exams, and school administrator may review academic progress after the first 9 weeks and determine administrative placement. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
       Absent: Ashcraft

Prior to continuing with the agenda as approved, Mr. Cox stated he was not present at the beginning of the meeting to approve the agenda. Therefore, he made a motion to amend the agenda to go back into closed session after the review of policies to discuss four additional personnel matters. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

VI. PERSONNAL REPORT

Mr. Cox made a motion to approve the Personnel Report as amended. Mr. Stevenson seconded the motion.

**Appointments** (starting on August 21 unless otherwise stated)
- Kaitlin Redden – Teacher, North Elementary
- Sydnee Turner – English Teacher, PGHS
- Victoria Edwards – SPED Teacher, Walton
- Valerie Ivy – Teacher, Walton
- Stacey Hughes – Physical Education Teacher, Clements
- Crystal Powell – SPED Teacher, North
- Monika Halligan – English Teacher, Moore
- Bethune Vaughan – HQ Paraprofessional, Walton – September 5, 2017
- Christopher Robertson – HQ Paraprofessional, Walton – September 5, 2017
- Necole Braswell – HQ Paraprofessional 1:1, Harrison – September 5, 2017
- Kelly Feltner – Office Associate III, Beazley – August 1, 2017
- Hannah Taylor – Administrative Associate II, PGHS – September 1, 2017
- Angela Ringman – HQ Paraprofessional, South – September 5, 2017
- Kathy Milam – Administrative Associate III, SBO – August 1, 2017
- Anthony Cairnes – Fleet Maintenance Technician II, Transportation – July 1, 2017
- Natalie Zoldork – Teacher, North
- Sherica Johnson – School Social Worker, SBO
- Christina Pope – Teacher, PGHS

**Resignations**
- Tierra Tillie – School Social Worker, SBO – June 30, 2017
- Glenna Giddens – SPED Teacher, North – June 30, 2017
- Ashley Washington – SPED Teacher, PGHS – June 30, 2017
- Kimberly Clements – Teacher, Moore – June 30, 2017
- Cheryl Lind – Driver, Transportation – June 28, 2017

**Retirement**
- Ina Moody – Registered Nurse, South – July 1, 2017
- James Coleman – Driver, Transportation – June 16, 2017
- Sharon Jones – Teacher, Harrison – July 1, 2017

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft
VII. ACTION ITEMS

A. Administrative Changes to Policies

Each policy reviewed under Administrative Changes was voted on separately.

Mr. Cox made a motion to approve Policy EFB, Free and Reduced Price Food Services, as presented. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

Mr. Cox made a motion to approve Policies GAB-R/IIBEA-R, Acceptable Computer System Use, as presented. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

Mr. Cox made a motion to approve Policy JEC, School Admission, as amended. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

Mr. Cox made a motion to approve Policy JECB, Admission of Non-Public Students for Part-Time Enrollment, as amended. Mr. Stevenson seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

Mr. Franklin made a motion to approve Policy JHCF, Student Wellness, as presented. Mr. Cox seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

B. VSBA Policy Revisions (February/May 2017)

Prior to the meeting, Mrs. Kirk separated the VSBA Policy Revisions into four categories to be reviewed and approved by group.

Group 1
BBFA - Conflict of Interests and Disclosure of Economic Interests
EEA - Student Transportation Services (remove – do not approve)
GA - Personnel Policies Goals
GAH - School Employee Conflict of Interests
IGBC - Parent and Family Engagement (modified with revisions)
IJ - Guidance and Counseling Program
JECA - Admission of Homeless Children (modified with revisions)
JGDA - Disciplining Students with Disabilities
JOA - Student Transcripts
KBA-E - Rights and Responsibilities
LC - Charter Schools
LC-E - [School Division] Charter School Application Addendum

Mr. Cox made a motion to approve the policies in Group 1 as presented with revisions to Policies IGBC and JECA as discussed and removal of Policy EEA. Mr. Stevenson seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

Group 2
EEAC - School Bus Safety Program
GC - Professional Staff
IGAD - Career and Technical Education
IGAH - Family Life Education
IGAJ - Driver Education
IGBF - English Learners
JED - Student Absences/Excuses/Dismissals
JFC-R - Standards of Student Conduct (modified with revisions)
JHCD - Administering Medicines to Students
JO - Student Records
JRCA - School Service Providers’ Use of Student Personal
LBD - Home Instruction
LEB - Advanced/Alternative Courses for Credit

Mr. Cox made a motion to approve the policies in Group 2 as presented with revisions to Policy JFC-R as discussed. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

Group 3
BDA - Regular School Board Meetings
BDB - Special School Board Meetings
BDC - Closed Meetings
BDCA - Calling and Certification of Closed Meetings
BDD - Electronic Participation in Meetings from Remote Locations
BDDA - Notification of School Board Meetings
BDDC - Agenda Preparation and Dissemination
BDDG - Minutes
Mr. Cox made a motion to approve the policies in Group 3 as presented. Mr. Stevenson seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

Group 4
BBE - Unexpired Term Fulfillment
DJG - Vendor Relations
EBBB - Personnel Training—Viral Infections
GBEB - Staff Weapons in School
GBM - Professional Staff Grievances
GCCB - Employment of Family Members
GCPD - Professional Staff Discipline
GCPF - Suspension of Staff Members
IA - Instructional Goals and Objectives
IGBI - Advanced Placement Classes and Special Programs
IICB/IICC - Community Resource Persons/School Volunteers
IKFD - Alternative Paths to Attaining Standard Units of Credit
JFCC - Student Conduct on School Buses
JHC - Student Health Services
KBA - Requests for Information
KG - Community Use of School Facilities

Mr. Stevenson made a motion to approve the policies in Group 4 as presented. Mr. Cox seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

VIII. CLOSED MEETING – pursuant to Section 2.2-3711 of the Code of Virginia
[added to the agenda]

A. Personnel Matters – Section 2.2-3711.A.1
   1. P39/16-17
   2. P40/16-17
   3. P41/16-17
   4. P42/16-17

Mr. Cox made a motion to go into a closed session pursuant to Section 2.2-3711.A1 of the Code of Virginia to discuss specific personnel matters. Mr. Stevenson seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft
IX. CERTIFICATION OF CLOSED MEETING AND ACTIONS [added to the agenda]

Mr. Stevenson made a motion to go back into an open meeting and certified that nothing had been discussed in the closed session other than what was stated in the original motion. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

No action was taken on Personnel Matters P39/16-17, P40/16-17, P41/16-17 or P42/16-17.

X. ADJOURNMENT [renumbered]

Mr. Cox made a motion to adjourn the meeting at 9:14 p.m. Mr. Franklin seconded the motion.

VOTE: Ayes: Cox, Foster, Franklin, Stevenson
Absent: Ashcraft

The meeting adjourned at 9:14 p.m.

IN WITNESS WHEREOF, we set our signatures this 10th day of July, 2017.

Approved:

/s/ Kevin S. Foster – Chairman

Attest:

/s/ Rebecca B. Kirk - Clerk of the Board
CERTIFICATION OF CLOSED MEETING

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

VOTE
Ayes: 4

/s/ Rebecca B. Kirk - Clerk of the Board
June 29, 2017
Meeting Date