

USE OF SCHOOL FACILITIES EXHIBIT

Definition of Groups/Fee Schedule

DEFINITION OF GROUPS

- Group A - School functions/PTO's & PTA's.
- Group B1 - School affiliated functions.
- B2 - Extension of New York public education.
- Group C - Official bodies and agencies of Mahopac and Carmel.
- Group D - Town based recognized national groups primarily interested in serving children, such as Boy Scouts, Girl Scouts, 4-H Clubs.
- Group E - Town based social, civic, education and religious groups which have a concern for the welfare of children and adults in the community.
- Group F - Town based non-profit making groups charging an entrance fee.

FEE SCHEDULE

- Group A - Free use of the facilities
- Group B - Free use of the facilities. If an entrance fee is charged, the group is responsible for custodial fees.
- Groups C-F - Free use of the facilities, but may be required to pay custodial fees.

1. Rates for necessary personnel will be those which are specified in the employee's working agreement with the district, and all terms and conditions of such agreement which are in effect shall apply.
2. Estimated fees for personnel will be adjusted, if necessary, due to greater than estimated time requirements mandated by the district or using organization.
3. Custodial actual hours may be greater than estimated, based on actual time necessary for sufficient clean-up and maintenance after the activity. Custodial fees shall include one-half hour before and one-half hour after the activity.
4. The fee for rehearsals (not to exceed two), shall be one-third the fee for the gymnasium and auditorium plus any necessary personnel.
5. Fees are based on three hour use of the facilities. An additional hourly fee will be charged for longer use of the facility

High School/Middle School Auditorium	\$175	+ Personal Cost +\$25/ hour
High School/Middle School Gymnasium	\$170	+ Personal Cost +\$25/ hour
Elementary Schools - Gymnasium, Auditorium	\$100	+ Personal Cost +\$15/ hour
All Schools - Cafeteria, Hallways	\$70	+ Personal Cost +\$15/ hour
All Schools - Cafeteria with Kitchen	\$90	+ Personal Cost +\$25/ hour
All Classrooms	\$35	+ Personal Cost +\$15/ hour

Adoption date: June 12, 2001
 Revised: October 9, 2012

APPROVAL OF FACILITY USE

Name of Organization: _____ Date: _____

Mahopac Central School District

3280 - E

Your application for facility usage has been approved by the Mahopac Central School District in conformance with the terms and conditions set forth within the Rules and Regulations of Policy #1500, Public Use of School Facilities.

Such approval is contingent on receipt of 50 percent of the estimated fee by the district within five days of this notice.

50 percent of fee due: _____

Balance (subject to revision) due 10 days after event: _____

Assistant Superintendent for Business

Adoption date: June 12, 2001
Revised: October 9, 2012

FACILITY USE – CUSTODIAN’S REPORT

Name of Organization: _____

A check of the facilities of the school after its use reveals the general condition of the building to be:

Excellent () Good () Fair () Poor ()

List specific damage to the facility found after inspection, if any.

Date

Custodian’s Signature